

**WORKSHOP**  
**January 13, 2007**

**PALERMO TOWN HALL**  
**12:08pm**

**Present:** Councilman Trimble  
Councilman Pettit  
Councilman Hilton  
Supervisor Jamerson

**Absent:**

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Kim Druce, Warren Vandish, Diane Kowaleski, Gary Gulliver, Angela Miller, Patrick Key

The following discussions took place:

- mowing – Town Clerk stated she has the insurance paper from Dufrane for the mowing. Councilman Trimble stated there is no workman’s comp, Town Clerk stated he is the only employee. Town Clerk instructed to get a statement from Dufrane stating he is the only one, has no employees.

\* - **A motion was made** to enter into executive session at 12:10pm for interviewing Kim Druce, Warren Vandish, Diane Kowaleski, Patrick Key and Gary Gulliver for the vacant position on the Town Board by Councilman Trimble seconded by Councilman Hilton.

\* - **A motion was made** to close executive session at 1:27pm by Councilman Hilton seconded by Councilman Trimble.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

- Supervisor Jamerson stated she talked to Scott Cook and he has received all the proper paper work for the salt dome, just waiting for disbursements of funds.
- Cap for the DCO truck is in and will be getting it put on Monday
- Filling vacancy for the Town Board

\*- **A motion was made** to appoint Warren Vandish to the vacant position on the Town Board by Councilman Trimble seconded by Councilman Pettit.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

- Reviewed resolutions for the organizational meeting, discussed section concerning attendance at board meetings. Supervisor Jamerson the only problem they are having is with the planning board. Councilman Hilton stated he has spoken with Jim with the concerns.
- Highway deputy not living in town. Discussion took place that the deputy needs to be an elector of the town in order to hold the position. Town Board felt John would be able to appoint someone else for the position.
- Board of Review – still have a vacancy, ad is placed for the cutoff date being the regular meeting. Town Clerk to check to see who is up for the chair position.
- Councilman Trimble stated he has heard no complaints on the Dog Control so they must be doing a good job. Councilman Pettit stated neither has he, but he has heard good things about them.

**Adjournment:** -\***A MOTION WAS MADE** to adjourn at 1:58pm by Councilman Hilton seconded by Councilman Pettit.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

Respectfully Submitted,  
Jean Gulliver

Palermo Town Clerk

## **WORKSHOP PALERMO**

**January 16, 2007**

Those present at the workshop were:

**Present:** Councilman Trimble  
Councilman Vandish  
Councilman Hilton  
Councilman Pettit  
Supervisor Jamerson

## **TOWN HALL**

**7:04 pm**

**Absent:**

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Angela Miller, Deputy Dog Control; Barbara Brown, County Legislature

The following discussion took place:

- Mowing – making bid specs up next year so all are bidding the same
- Grant money – Councilman Hilton stated the Town Clerk was good about going to seminars for grant money, should talk at next workshop on Park projects and look into grant funding. Discussion took place about the walking trail for the park, upgrading playground equipment, finishing the paving around the hall/kennel. February workshop will be used for discussion those projects
- House next door is being worked on
- Boyscout projects. Supervisor Jamerson questioned if all the eagle scout projects were done. Councilman Hilton stated one is supposed to be fixing the honor board in the event he doesn't do it, someone in scouts will. Discussion took place concerning eagle scout ceremony
- Status of the engineer for the highway garage. Town Clerk stated she spoke with him a week or so ago and he was almost done, was completing the heating portion. Councilman Hilton stated he will talk to him to see where he is at
- Salt storage reimbursement, Barb asked if the town has received its money yet. Supervisor Jamerson stated that they have not but it is on its way.
- Town audits. Councilman Trimble asked when do we do the audits, Supervisor Jamerson stated in March.
- Generator. Councilman Hilton stated the town should get a generator and take the money from the unexpended. Discussion took place concerning the generator in the event of power outage, it would save the pipes at the hall, the dogs at the kennel, would fit with the emergency preparedness plan. Discussed a generator that auto starts and runs a self test.
- Highway equipment. Councilman Pettit questioned if they had a buying equipment plan. Supervisor Jamerson they have discussed about replacing equipment every so many years.
- Highway Union Contract – Supervisor Jamerson stated she has received it, had a couple questions about it and waiting for lawyer to get back with her. More discussion took place.
- Highway roads and how they were Saturday and what the plowing routes are
- Dugout at park. Discussion on the dugout still being knocked over and not taken care of. Councilman Pettit will contact Donna Miller and have the PYO take care of it.
- Veterinarian bills. Angela stated a law or resolution needs to be made that will allow the town to be reimbursed by residents for any veterinarian care for their dogs while under the care of the town. She also asked the same for recovering fees for rabies shots, to have a set fee that is more than the bill we get charged. Its a lot less than a person would go and get one done. A fee should be charge to help cover cost of mileage, time, etc... Town board asked her to research other towns, get with the Town Clerk and get something put together.

**Adjournment:** A motion was made to adjourn at 7:52 by Councilman Trimble and seconded by Councilman Pettit.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

Respectfully Submitted,

Jean Gulliver  
Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA  
JANUARY 23<sup>RD</sup> , 2007**

Meeting Begins – 7:00p.m.

Call to Order by the Supervisor

Pledge to the Flag with a Moment of Silence

Roll Call by Town Clerk

Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary)

Reading of Resolutions

Public Comments or Questions on Resolutions

Resolution Approval

Communications

Reports:

Supervisor	Town Clerk	Highway	Code Enforcement
Dog Control	Assessor	Planning Board	Board of Appeals
Custodian	Rec Director	County Legislature	

Motion to Accept Reports

Motion to Pay Bills:

General No. 1 to 43 Total: \$ 45,241.91

Highway No. 1 to 14 Total: \$ 59,493.50

Old Business

Garage building assessment progress

Board of Review Vacancy

Deputy Highway Superintendent Vacancy

Park projects, paving, garage repairs to be discussed next workshop

Roger Parkhurst

Howard Frantz renewal of temporary mobile home park license

New Business

Senior exemptions income increase

Public Session

Adjournment

Meeting Schedule:

Workshop: February 20<sup>th</sup>

Regular Meeting: February 27th

## January Regular Meeting - Town Hall

January 23, 2007

Supervisor Jamerson called the meeting to order at 7:00 pm with a salute to the flag and a moment of silence.

Town Clerk took roll call:

**Present:** Councilman Trimble  
Councilman Vandish  
Councilman Pettit  
Councilman Hilton  
Supervisor Jamerson

**Absent:**

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** John Rice, Highway Superintendent entered at 7:15pm; Tammy Schwartz, Janitor, Jim Petreszyn, Planning Board. Marty Webster, Assessor. 2 members of the public.

**Corrections to Minutes:** None

**Motion to accept minutes:** Councilman Hilton made a motion to accept the minutes of last month, it was seconded by Councilman Trimble.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

**Petitions to the Board:** None

**Resolutions:** Supervisor Jamerson read proposed Resolutions:

7 – Mowing Contract

8 – Senior Exemption increase

**Public Comment on Resolutions:** Discussion took place on what ORPS is – Office of Real Property Service and the Resolution 8 mimics the state allowable amounts.

**Resolutions Approval:**

### **Resolution No 7 – Mowing Contract**

**Whereas** the Town Board Town of Palermo had advertised for bids for mowing of the Town Park, Town Cemeteries, Town Hall and Kennel, and

**Whereas** the Town Board Town of Palermo opened said bids and reviewed all bids, now there fore on a motion made by Councilman Hilton and seconded by Councilman Pettit **be it resolves** as follows:

1. The Town Board Town of Palermo is satisfied with a bid received from Thomas Dufrane in the amount of \$3,500 for all mowing outlined per his proposal from May 1<sup>st</sup> to October 31<sup>st</sup>, 2007:
  - a). Palermo Town Park will be mowed every seven to ten days or as needed at a cost of \$2,400
  - b). The three town cemeteries will be mowed once per month or as needed at a cost of \$500.00

- c). The Town Hall and Kennel will be mowed on a weekly basis or as needed at a cost of \$600.00.
- 2. The Town of Palermo will be billed on a monthly basis from May through October listing each service separately on the bill
- 3. The Supervisor is authorized to enter into contract with Thomas Dufrane with the above conditions.

Resolution introduced by Councilman Hilton seconded by Councilman Pettit.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

**Resolution No. 8 – Senior Citizen Exemption Increase**

**Whereas** the Town Board Town of Palermo has reviewed the proposed increases to the senior citizen income limits, now therefore on a motion made by Councilman Pettit and seconded by Councilman Hilton , **be it resolved** as follows:

The Town Board Town of Palermo authorizes the increase in income limits applied to the Senior Citizen Partial Real Property Exemption as provided by Section 467 of the Real Property Tax Law, for the Town of Palermo Assessment Rolls filed for the years of 2007 through 2010 as follows:

**a) for the year 2007:**

Exemption %	Income
50%	\$0.00 - \$26,000.00
45%	\$26,000.01 - \$26,999.99
40%	\$27,000.00 - \$27,999.99
35%	\$28,000.00 - \$28,999.99
30%	\$29,000.00 - \$29,899.99
25%	\$29,900.00 - \$30,799.99
20%	\$30,800.00 - \$31,699.99
15%	\$31,700.00 - \$32,599.99
10%	\$32,600.00 - \$33,499.99
5%	\$33,500.00 - \$34,399.99

**b) for the year 2008:**

Exemption %	Income
50%	\$0.00 - \$27,000.00
45%	\$27,000.01 - \$27,999.99
40%	\$28,000.00 - \$28,999.99
35%	\$29,000.00 - \$29,999.99
30%	\$30,000.00 - \$30,899.99
25%	\$30,900.00 - \$31,799.99
20%	\$31,800.00 - \$32,699.99
15%	\$32,700.00 - \$33,599.99
10%	\$33,600.00 - \$34,499.99
5%	\$34,500.00 - \$35,399.99

**c) for the year 2009:**

Exemption %	Income
50%	\$0.00 - \$28,000.00

45%	\$28,000.01 - \$28,999.99
40%	\$29,000.00 - \$29,999.99
35%	\$30,000.00 - \$30,999.99
30%	\$31,000.00 - \$31,899.99
25%	\$31,900.00 - \$32,799.99
20%	\$32,800.00 - \$33,699.99
15%	\$33,700.00 - \$34,599.99
10%	\$34,600.00 - \$35,499.99
5%	\$35,500.00 - \$36,399.99

d) for the year 2010:

Exemption %	Income
50%	\$0.00 - \$29,000.00
45%	\$29,000.01 - \$29,999.99
40%	\$30,000.00 - \$30,999.99
35%	\$31,000.00 - \$31,999.99
30%	\$32,000.00 - \$32,899.99
25%	\$32,900.00 - \$33,799.99
20%	\$33,800.00 - \$34,699.99
15%	\$34,700.00 - \$35,599.99
10%	\$35,600.00 - \$36,499.99
5%	\$36,500.00 - \$37,399.99

Resolution introduced by Councilman Pettit seconded by Councilman Hilton.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

**Correspondence:** Supervisor Jamerson read the communications:

1. Oswego County Personnel concerning several upcoming civil service exams
2. A.L. Lee Memorial asking for support for the hospital by way of letter and resolution.

Supervisor Jamerson stated they should look at a letter of support

\* - **A Motion was made to** draft a resolution and letter of support from the Town Supervisor and the Town Board as requested by Councilman Hilton seconded by Councilman Trimble.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

**Reports**

**Supervisor's Report:** Supervisor Jamerson read her report

General Fund Checking	\$450,102.25	General Fund Money Market	\$104,736.18
General Capital	\$ 53,073.72	Highway Fund Checking	\$191,975.95
Highway Capital	\$110,458.72	Highway Money Market	\$ 10,178.23
Park Reserve	\$ 3,537.70	Park Capital	\$ 10,141.56
Trust & Agency	\$ 2,463.06		

**Town Clerk's Report:** Town Clerk gave her report:

### Town Clerk's Report January 2007

For the month of December a total of \$272.38 was turned over to the Supervisor with \$54.33 of that being for dog licenses. \$48.17 was collected for the County Treasurer for dog licenses and \$9.00 to Ag & Markets for spay/neutering program. \$17.95 was sent to the DEC for sportsman licenses. A total of \$347.50 was collected.

2006 was a busy year with the addition of doing taxes. I attended schooling for Records Management Policies and Procedures, Using Records Retention Schedule, and a seminar on walkable communities. I attended all meetings for the Oswego County Town Clerks Association. The total money collected as clerk for the year was \$12,574.65. The amounts paid out were as follows:

To the Supervisor: \$5,145.43, County Treasurer: \$1,365.12, AG & Markets: 780.00, Dept of Health: 427.50, and to the DEC: \$4,856.60.

19 marriage licenses were issued as well as 14 death certificates were filed. There are 123 dogs and 1 purebred licenses that are still delinquent for 2006. Dog Control will soon be going around issuing tickets for those dogs that are not licensed.

Tax season is in full swing, it's a very busy time of year. Just a reminder that taxes are due by the end of January without any penalty,

It has been a real pleasure working with the town residents in 2006 and I look forward to the new year.

Jean Gulliver  
Palermo Town Clerk

**Highway Superintendent Report:** John stated that they have spent the month plowing, he has 3 10-wheelers plowing and a 4<sup>th</sup> truck is ready to go. John gave totals of hours work, equipment hours and the number of gallons of fuel spent. He stated they had to help assist the fire department on Rt 264, water was icing up the road. John stated that there has been no major breakdowns, one truck caught some low hanging wires. He stated this is the first year there was no hard pack on the roads. John stated that the roads were passable and they have hit a few mailboxes. He stated that the hardest part is to know when to put the trucks on the road. John left at 7:22pm

**Planning Board:** Jim Petreszyn stated they approved one subdivision and one site plan. He stated he has talked to the board previous on Land use law to look at things might want to change. He stated he has talked to the County Planning Department. He will be looking at the GIS info we already have, do an inventory of what we have, natural resources and land use, and determine what might want to think about. Hopefully in the next 8 months or so, have something to look at and have the County Planning Board come and talk to our Planning Board, He stated he will keep the Town Board informed.

Councilman Hilton stated that an article in the Town Topics that in 2008 Planning Board and Appeals members are required to have some training. Jim stated that they are looking at the County to help with those requirements by offering some training to the towns. It would be free. More discussion took place.

**Town of Palermo Planning Board Minutes**

**December 12, 2006**

Meeting called to order at 7:00

I. Roll Call

Present: Elaine Wells, Cheryl Smith, Jim Petreszyn, Diane Kowaleski, and Kim Druce

Absent: Dawn Bristol

II. Approval of meeting minutes.

Cheryl Smith made motion to approve last months minutes seconded by Elaine Wells all in favor.

III. New Business:

Doug and Carol Runions 2 lot subdivision on Clifford Road and Red School House. Public Hearing scheduled for January 9, 2007 at 7:30 pm.

IV. Old Business:

Correspondence regarding and error on the survey map for Ted Teifke subdivision. The error was on the map direction it has been corrected and reapproved with the new map.

V. Resolution: see attached.

VI. Adjournment:

Motion by Elaine Wells to adjourn the meeting at 7:45 seconded by Cheryl Smith all in favor.

Submitted by Kim Druce, Planning Board Secretary

**Code Enforcement Officer Report:** Supervisor Jamerson read Joe's report:

The following inspections were done for the month of December: 14 Construction, 1 Fire Safety, 11 Code Violation, 1 Mobile Home Parks, 4 Junkyard, 14 Complaints of violation for a total of 45 inspections. 4 permits were issued with a year to date total of 74. \$99.00 was collected in fees for a year total of \$4,302.75. We are currently updating our policies and procedures manual to include the new local law regarding Administration and Enforcement of the New York State Building Codes. These changes are effective immediately, but will not have a major impact for the Town of Palermo, because of the existing policies and procedures we currently follow are very close to the basic model we have offered. This law is designed to bring all municipalities to the same level of Administration. Respectfully submitted, Joseph Fiumara, Code Enforcement Officer.

**Assessor's Report:** Marty stated that the exemption renewals are coming in. He thanked the Town Board for passing the resolution on the senior exemptions. He stated he is proud of the town in being proactive on behalf of the seniors.

**DCO's Report:** Supervisor Jamerson read Chad's report:

For the month of January there were 2 calls, 1 dogs picked up, 1 dog euthanized, for a total mileage of 157.2 miles.

**Board of Appeal Report:** Supervisor Jamerson read Board of Appeals minutes:

**January 15, 2007 Board of Appeals**

Chairman Jay Elhage opened the meeting at 6:04pm with a salute to the flag.

**Present** - Chad Miller, Jay Elhage, Owen Clark, Bill Johnson, Robert Schermerhorn, Bill Dark, & 1 public

**Absent** – Brian Campbell

**Case # 01-2007** – Robert Schermerhorn is looking for relief of Town Code 67-3C

Jay explained to Mr. Schermerhorn that you can not have two dwellings on the same property with out a subdivision. Chad question if Robert knew that he had to have two wells and two septic systems as well. Robert replied yes he knew. Jay question where these systems would go and Robert pointed them on his map of his land. Jay asked how much land he had and Robert replied 7 acres with some wet lands. Robert explains his map that he left. Robert explained that he went to the planning board about 5 years ago with questions. Jay explained about the 66 foot right away law. Robert questioned the 67-3c law and Jay explained it. Bill questioned that Robert needed to go before the planning board about the two dwellings and Jay answered yes. Robert explained again about going 5 years ago to the planning board and that he doesn't want to subdivide and doesn't know why he would have to. Jay explained again the subdivision law. Jay asked about his daughter's health and Robert replied she is healthy. He explained that he wanted to put a trailer behind his house because his daughter and her four kids are living with him and she can't afford the rent. Bill Dark was concerned about where this right away would be going. If it was going on the south side it would be to close to his house. Jay asked Bill Dark how far is his house from the property. He replies 20 - 30 feet from property line. Jay asked if Robert planned on deeding this to his daughter and Robert said he isn't going to subdivide. Jay stated that normally you don't need a right away for one home. Robert said that he knows that. Jay explained the subdivision law again.

Jay explained that he would need two variances. One for road frontage and another for 66 foot right away. Jay explained no 2 dwelling on property without subdivision. Robert explained plenty of land for 2 dwellings. Jay told him he would have to subdivide and he would need to go to the planning board. Robert said no possible way and he wouldn't want to subdivide. Bill explained his property.

**Motion Was Made** by Jay Elhage and seconded by Owen Clark to denied 67-3C inadequate distance from house to property.

**AYES:** Chad, Jay, Owen, Bill

**NAYES:**

**Motion Was Made** by Jay Elhage and seconded by Chad Miller to adjourn the meeting at 6:30pm

**AYES:** Chad, Jay, Owen, Bill

**Motion to accept Reports:**

\* - **A MOTION WAS MADE** to accept the reports by Councilman Hilton and seconded by Councilman Pettit.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

**Motion to pay Bills:** General #1 - 43 totaling \$45,241.91

Highway #1 - 14 totaling \$59,493.50

\* - **A Motion was made** to pay bills by Councilman Trimble seconded by Councilman Vandish.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

**Old Business:** Councilman Hilton stated he spoke with Peter Cedrone concerning the Garage project. Councilman Hilton stated Mr. Cedrone will be at the February 20<sup>th</sup> workshop at 7:00pm. Councilman Hilton stated that he has everything pretty much in place. Councilman Hilton spoke of the heat system, radiant is more then replacing the boiler bur is more efficient, but would take a 15 year period to cover the additional cost, He stated he feels radiant is the way to go. Councilman Hilton also gave an update on the roof and insulation of it.

Supervisor Jamerson state they have one applicant for Board of Review vacancy – Tammy Schwartz.

\* - **A Motion was made to** appoint Tammy Schwartz to the five year term of Board of Review by Councilman Hilton seconded by Councilman Pettit.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

Supervisor Jamerson stated that John still wants to have Dave Weegar as his highway deputy. She stated that NYS law does indicate that you need to be an elector of the Town. She further stated that the Town of Palermo has made exemption to the law making exempt positions of Code Enforcement Officer, Court Clerk, Recreation Director and Dog Control Officer. She stated her suggestion to discuss adding the Highway Deputy. She stated he has been here for the majority of the meetings, does a good job, comes into town although lives out of town. She suggested to amend local law. More discussion took place on amending local law. Town clerk explained how the local law was created, at the time the town was going outside of town for dog control with Greenbriar from Throop to avoid a lawsuit, at the time they had a hard time getting anyone to apply for the position of court clerk and rec director and the code enforcement officer is specialized and no one in town was certified to do it. If they were to look at amending the law that perhaps they might want to take out the Dog control since we now have our own kennel and vehicle, the court clerk was abolished and there hasn't been a problem getting a local rec director. Supervisor Jamerson stated they should be able to appoint even if not local. Councilman Hilton stated that problem he has is that once do it, it opens up a Pandora box, you are changing law to interpretation. He stated he believes there is someone in town that would be deputy highway. More discussion took place and Councilman Vandish stated he agrees in keeping in the town. More discussion will take place at next workshop. Supervisor Jamerson stated that other town projects will be discussed at the next workshop.

Councilman Hilton stated that he made of list of what they have talked about and to act on:

- Generator – Councilman Hilton added a generator to have a generator on standby, give residents another place to go as well as the church. Discussion took place on generator and a need to keep pipes from freezing and dogs in the kennel warm.
- Exercise path and playground equipment at the park
- Town hall sign and the Honor Roll sign – Boy Scouts will take care of.
- No CHIPS agreement – highway has been busy
- Town garage repairs
- Additional paving at the hall and kennel
- Demolition of house next door
- Land use law – Planning Board is looking into it

- Dutchess Lane – have \$10,178 in bond that might be able to be used to help get the road up to date. Councilman Hilton stated no planning on using any budget money as it is still a private road but use the bond money to help get it to specs.

Councilman Trimble added to the list – local law on dog vet bills, Town Clerk and Dog control are working on it, and time clock people would like to come to present their proposal. Supervisor Jamerson stated to set them up for another workshop. February 13<sup>th</sup> at 7:00 another workshop for discussing projects and the time clock.

Town Clerk stated that Joe wanted the to let the town board know that the town attorney contacted him concerning Roger Parkhurst. Joe has been trying to get a hold of Mr. Parkhurst for an inspection but hasn't been able to get a hold of him. Joe went by there and it doesn't appear that anything new has been done and he is waiting for Mr. Parkhurst to call him so he can do an inspection.

Town Clerk stated she has the application for 6 month temporary mobile home license from Howard Frantz. Discussion took place on Mr. Frantz mobile home park he has been working on for several years. Town board wants an update done with the Planning Board and Mr. Frantz and what his intentions are. Prior to renewing in July Mr. Frantz is to see the Planning Board and review his site plan with them.

\* - **A Motion was made to** approve Howard Frantz's application for renewal of a temporary Mobile home park license with the condition he will see the planning board to review his site plan prior to his renewal in July by Councilman Hilton seconded by Councilman Pettit.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

Supervisor Jamerson stated she has received the final check for the salt storage shed, it is finally completed.

**New Business:** Councilman Trimble thanked Marty for bring the senior exemption to the board's attention. Marty stated that it benefits the people who need it. He stated that Palermo has had it since day one and the town board may not hear it but the public does appreciate it.

**Public Session:** Mrs. Pettit stated there is a need for another light in the parking lot. Councilman Trimble stated to have Bill Carp look at adding a light in the parking lot.

**Adjournment:** Motion to adjourn was made at: 8:07pm by Councilman Trimble seconded by Councilman Pettit.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

Respectfully Submitted,

Jean Gulliver  
Palermo Town Clerk

**WORKSHOP**  
**February 21, 2006**

**PALERMO TOWN HALL**  
**7:15 pm**

Deputy Supervisor Hilton opened the meeting at 7:15pm.

**Present:** Councilman Trimble  
Councilwoman Bickford  
Councilman Pettit  
Councilman Hilton/Deputy Supervisor

**Absent** Supervisor Jamerson

**Others Present:** Joe Fiumara, Code Enforcement Officer, John Rice, Highway Superintendent, Angela Miller, Deputy DCO, Bob Wood, Judge, Jean Hart, Judge, Jim Delong, Custodian

**Recording Secretary:** Jean Gulliver. Town Clerk

The Audit of the bills took place

The following discussions were held:

- Park – more ideas on future development of the Park and whether to use volunteers or to hire out
- Trac Phone purchase by Highway Superintendent. John explained there has been times for accidents he needed to contact 911 and could not do it and spent 3 hours waiting for law officials. The contract is for a year and he will buy any extra minutes.
- Highway Spending Agreement - Discussion on the asphalt that it held up good on some roads and some others it didn't. Discussed resealing of cracks and how it makes the road hold better and should be done on the new asphalt. John stated he would like to every other year do a heavy asphalt and the other year chip seal. John stated he didn't realize that Red Schoolhouse Road had pavement 25 years ago that is why between Rt 3 & 4 it has held up and had done nothing to the road until last year. He stated it still holding its form. More discussion on roads and when the agreement needs to be done by.
- Purchase of new chipper. John stated that he would like a chipper, can borrow one but with the trees down everyone is using them and the same for renting of them – they are all being used. He stated it should be a one time purchase. He stated he has \$15,000 in the budget and asked that \$999 more be moved from contingent over in order to purchase one as the base price is \$16,000. Discussion took place on number of times a chipper would be used, if should purchase new or get a used one. Discussion on using money now out of contingent when it is only February. Deputy Supervisor Hilton stated there were some ads in trade magazines for comparable ones at a lot less or maybe purchase one from a rental fleet for less money. Councilman Pettit suggested research it for what exactly is needed, John stated that is what is needed. Councilwoman Bickford stated to wait a little bit since the price is good until July and see what happens with gas prices. More discussion on a chipper took place. Deputy Supervisor Hilton stated the Town Board will look at it.
- John stated the Fire Department did a great job during the storm.
- Training for chemical immobilization for the DCO. Angela stated that Chad was interested in attending a school for using tranquilizer guns on dangerous dogs. The cost was \$525 and if registered early \$50 would be taken off. Deputy Supervisor Hilton questioned how many times he would actually have to use it. More discussion took place concerning the cost of the equipment and whether or not one would be certified at the end of the class. Town Board feels it needs more discussion and get costs factors for time near budget time.
- Raising the price of building permits. Joe recommend the Town Board look at changing the rates of building permits since they have not changed in several years. He spoke about the number of times he has to return for inspections. He gave an example of returning over 15 times to one place. More discussion on a fee if the

February 21, 2006

Workshop

Palermo Town Hall

Code Enforcement Officer has to inspect more then 8 or so times. More discussion on what could be done took place

- Park bathroom – custodian Jim DeLong stated that the bathroom at the park has no soffit and the east end is falling apart. Town Board asked Jim if he could do it, he stated no because a bender is needed and he doesn't have one. Discussion took place concerning the blocks, roof and soffits of the bathroom. Town Board suggested Jim to get something written up and get estimates on how much it would cost. More discussion on the park took place.

### **Audit of Town Books**

Town Board audited the books of the judges. It was noted that the Judges were just audited by the State Comptroller's Office. Judge Hart and Judge Wood explained how they do their reports to the State and the Supervisor. The Town Board took a couple of random months and followed through the month for deposits and receipts and checking. Everything balanced. Town Board recommended the Town Supervisor to give a receipt to the Judges when the turn money over for their records.

Town Board audited the books of the Code Enforcement Officer. Joe explained how he does his books and what he turns over the Supervisor. The Town Board randomly picked a month out followed it through with the paperwork. All balanced. Recommendation is for the Supervisor to give a receipt to the Code Enforcement Officer when he turns money over for his records.

The Town Board will schedule another day for the Tax Collector, Town Clerk and Highway Superintendent's books to be audited.

### **Adjournment:**

**-\*A MOTION WAS MADE** to adjourn at 8:57pm by Deputy Supervisor Hilton seconded by Councilman Trimble.

**AYES:** Councilman Trimble, Councilwoman Bickford, Councilman Pettit, Deputy Supervisor Hilton

**NAYS:**

Respectfully Submitted,  
Jean Gulliver

Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA  
FEBRUARY 27, 2006**

Meeting Begins – 7:00p.m.

Call to Order by the Supervisor

Pledge to the Flag with a Moment of Silence

Roll Call by Town Clerk

Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary)

Reading of Resolutions/ Public Comments or Questions on Resolutions

9 – Fire Contract

10 – Oswego City-County Youth Bureau

11 - Support for A.L. Lee Memorial

Resolution Approval

Communications

Reports:

Supervisor      Town Clerk      Highway                      Code Enforcement

Dog Control      Assessor      Planning Board              Board of Appeals

Custodian      Rec Director      County Legislature

Motion to Accept Reports

Motion to Pay Bills:

General No. 44 to 77 Total: \$ 25,474.11

Highway No. 15 to 44 Total: \$ 78,461.17

Old Business

New Business

Public Session

Adjournment

Meeting Schedule:      Workshop Meeting:      March 20<sup>th</sup> at 7:00pm

Regular Meeting:      March 27<sup>th</sup> at 7:00pm

**February Regular Meeting - Town Hall**

**February 27, 2007**

Supervisor Jamerson called the meeting to order at 7:05pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

**Present:** Councilman Trimble  
Councilman Vandish  
Councilman Pettit  
Councilman Hilton  
Supervisor Jamerson

**Absent:**

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Marty Webster, Assessor; Tammy Swartz, Janitor; Barbara Brown, County Legislator

**Corrections to Minutes:** None

**Motion to accept minutes:** Councilman Hilton made a motion to accept the minutes, it was seconded by Councilman Pettit.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

**Petitions to the Board:** None

**Resolutions:** Supervisor Jamerson read proposed Resolutions:

#9 – Fire Contract

#10 – Oswego City-County Youth Bureau Agreement

#11 – Support for A.L. Lee Memorial Hospital

**Public Comment on Resolutions:** Barb asked that another Whereas be added to Resolution No 11, concerning the snowstorm effect on how people couldn't get to other hospitals but could get to Lee Memorial.

**Resolutions Approval:**

**Resolution No 9 – Fire Contract**

**Whereas** the Town Board Town of Palermo has reviewed the fire contract with the Palermo Volunteer Fire Corporation for the year 2007, now therefore

**Be it Resolved** the Town Board Town of Palermo hereby accepts the contract between the Town Board of the Town of Palermo and the Palermo Fire Corporation of Palermo, New York and hereby authorizes the signing of said contract.

Resolution introduced by Councilman Trimble seconded by Councilman Pettit

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

**Resolution No 10 – Oswego City-County Youth Bureau Contract**

**Whereas** the Town Board Town of Palermo has reviewed the 2007 agreement and addendum for the Palermo Recreation Program and the Oswego City-County Youth Bureau, now therefore **Be it Resolved** the Town Board Town of Palermo hereby authorizes the Town Supervisor to sign said agreement for the year 2007.

Resolution introduced by Councilman Pettit seconded by Councilman Vandish.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

**Resolution No: 11 – Support for A.L. Lee Memorial Hospital**

**WHEREAS**, Albert Lindley Lee Memorial Hospital has been providing healthcare services to the greater Fulton community for the past 103 years; and

**WHEREAS**, A.L. Lee Memorial Hospital serves a substantial population of more the 35, 000 residents in Central, Western, and Southern Oswego County as well as portions of Cayuga and Onondaga Counties; and

**WHEREAS**, Lee Memorial’s patient care statistics show that the hospital cares for nearly 2,500 inpatients, 14,000 Emergency Department patients, and 55,000 outpatients each year; and

**WHEREAS**, Lee Memorial Hospital has invested \$9 million during the past five years to improve and expand its facilities; and

**WHEREAS**, Lee Memorial Hospital provides many services offered nowhere else in Oswego County, such as its sleep lab, full field digital mammography, digital nuclear medicine, wireless patient care technology, pulmonary lab, and blood draw service for homebound patients; and

**WHEREAS**, Lee Memorial Hospital provides major economic benefits as the City of Fulton’s 4<sup>th</sup> largest private employer, generating a total payroll impact of \$30 million and local and state sales tax revenue of nearly \$2 million each year; and

**WHEREAS**, the NYS Commission on Healthcare Facilities in the 21<sup>st</sup> Century’s recommendation that Lee Memorial Hospital close all 67 inpatient beds and convert to an outpatient diagnostic and treatment/urgent care center were allowed to become law Jan 1, 2007; and

**WHEREAS**, A.L. Lee Memorial Hospital vehemently opposes this legislation and remains committed to providing inpatients care, intensive care, and emergency department services; and

**WHEREAS**, the hospital’s “Save Lee Memorial” campaign has received overwhelming support from local, county, and state elected officials; its entire medical staff; the business community; civic groups; and general public; and

**WHEREAS**, the Town Board Town of Palermo on behalf of the 3800+ residents in the Town of Palermo, supports the efforts of A.L. Lee Memorial Hospital with their “Save Lee Memorial” campaign;

**WHEREAS**, A major snowfall in the County of Oswego during the weeks of February 5<sup>th</sup> – 16<sup>th</sup>, limited the public’s access to travel to major hospitals due to the County wide State of Emergency, A.L. Lee Memorial Hospital provided emergency care to those individuals in need and weren’t able to travel to Oswego or Syracuse Hospitals;

**THEREFORE, BE IT RESOLVED**, that the Town Board Town of Palermo expresses their opposition to these recommendations and strongly urges the Governor, Health Commissioner, and Members of the NYS Legislature to take whatever steps are necessary to protect the status of Albert Lindley Lee Memorial Hospital by preserving inpatient care, intensive care, emergency department care, and outpatient care, thereby protecting the health, safety, and perhaps even the very lives of members of our community.

Resolution introduced by Councilman Vandish seconded by Councilman Trimble.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

**Communications:** Supervisor Jamerson read the communications:

- Emerald Golf Course – notification of renewing their liquor license
- Oswego County Department of Personnel – civil service exam for computer specialist

**Reports**

**Supervisor's Report:**

General Fund Checking	\$417,891.26	General Fund Money Market	\$104,981.51
General Capital	\$ 53,096.57	Highway Fund Checking	\$100,182.44
Highway Capital	\$110,506.28	Highway Money Market	\$ 10,196.90
Park Reserve	\$ 3,539.22	Park Capital	\$ 10,145.93
Trust & Agency	\$ 2,330.98		

**Town Clerk's Report:**

**Town Clerk's Report February 2007**

For the month of January a total of \$152.56 was turned over to the Supervisor with \$68.90 of that being for dog licenses. \$61.10 was collected for the County Treasurer for dog licenses and \$21.00 to Ag & Markets for spay/neutering program. \$19.84 was sent to the DEC for sportsman licenses. A total of \$254.50 was collected.

Tax season is in full swing. By end of January, 1008 parcels were paid which translates to 43% of the warrant has been collected. A total of \$815,610.55 has been turned over to the Supervisor for the warrant payments of General, Highway and Fire Budgets. Tomorrow is the last day to pay taxes without further penalties. I will be collecting taxes at my office until April 2<sup>nd</sup>. After that they are returned to the county for collection. You can view your tax bills online by going to: <http://egov.basny.com/palermo>. There is a link on the Town of Palermo website for it under the tax collector section. It doesn't show when it is paid, it is just a review of the actual bill.

Speaking of the website, once tax season winds down, I will be doing a major overhaul on the site. At that time I will be adding some information that the town historian has given me.

I received a phone call from Pat Egan yesterday from the Oswego County Emergency Management. She said that there will be an application briefing for reimbursement money from the snow storm we just had. The tentative date is March 14<sup>th</sup> from 9-12pm either at the Fulton EMS Office or at the airport, once finalized she will be sending information out. All municipalities are to send representatives to see what is eligible. The declaration dates are from February 2<sup>nd</sup> through the 12<sup>th</sup>. Each municipality can apply using one continuous period of 48 hours, so she said to use the 48 hour period that had the heaviest impact. Some things that can be claimed are overtime, equipment used, material used such as salt, sand and fuel. They are applying for a waiver due to the length of the storm but probably won't get it. She said to get information together now and the application process will go more smoothly. Pat said to analyze which 48 hours was the most expensive and use that.

**Highway Superintendent Report:** Supervisor Jamerson read John's report:

On February 5<sup>th</sup> we had a major snow storm hit our area. A State of Emergency was declared on Thursday, February 8<sup>th</sup>. We were plowing snow when it was falling at a rate of 4 inches per hour. My men were working 16-18 hour shifts. At one point during the week of February 5<sup>th</sup>,

we were very close to losing any and all access to Sundown Road and the Northern part of the Town. Due to the whiteout conditions I had trucks that went off the road trying to keep roads open in this Town. We were pulling ambulances and emergency vehicles through a foot or better of snow just to get victims to hospitals. The Town of Palermo, just like Oswego County, was in a State of Emergency. In the middle of the State of Emergency I needed to handle multiple problems associated with the weather. A few examples I dealt with were my diesel fuel supply for all trucks froze, three emergency calls were made to repair and restore heat at the highway garage, two trucks needed major towing to recover them from the side of the road, one major plow truck was out of commission for the entire storm due to an accident, another truck was taken out of service due to unsafe conditions of the truck and major tire problems were encountered on the pay loader due to hours of use.

During the State of Emergency, I had no deputy in my employ. Due to the unprofessional way this man, Dave Weegar, was treated, he will be returning his paycheck for January and February, which he just received, with a letter of resignation. Dave Weegar has supported me faithfully for 7 years and I am ashamed that this Board has treated him in this manner. I accept his resignation and understand fully his reasons for not wanting to continue.

This is the third State of Emergency we have had in 7 years. In my opinion, this Board, the leaders of this community, has failed to address the needs of our people.

If the public has any concerns or problems with the Highway Department, please feel free to contact me.

Sincerely, John Rice, Highway Superintendent

**Dog Control Report:** Supervisor Jamerson read Chad's report:

20 Calls, 3 Dogs picked up, 11 tickets issued, 3 Dogs Euthanized for a total mileage of 260.8

**Code Enforcement Officer Report:** Supervisor Jamerson read Joe's report

7 Constructions Inspections; 2 Fire safety inspections; 14 code violation inspections; 4 Complaint of violation inspection; for a total of 27 inspections. Total of 3 permits were issued with \$70.00 collected and submitted to the supervisor.

The Codes Office will be attending the Annual Required In-Service Training in Lake Placid from March 5-8, 2007. Deputy, Robert Dalton is scheduled to cover any calls or inspections in my absence. Respectfully Submitted, Joseph Fiumara, Code Enforcement Officer.

**Assessor's Report:** Marty stated that exemption renewals as well as new applicants are coming in at a timely fashion. Anyone who knows of any collapses in town to notify him so he can make assessment adjustments for those buildings. Discussion took place concerning affected homes. Discussion took place concerning senior exemption and the difference between basic STAR and enhanced STAR. Marty stated the Governor is implementing an middle class STAR program which would eliminate the rebate checks.

**Legislator's Report:** Barb stated she did call Russ to call an State of Emergency. Russ was already in contact with others concerning it. She stated the state provided blowers and the National Guard was brought in and they helped the City clear fire hydrants and cleared parking lots for post offices, etc.. she stated they did not get to the Social Services parking lot, the night crew will be getting at

that. She stated the problem employees had getting in and out of the parking lot. Barbara stated she went to Parish and saw the Governor and Senator Schumer. They were amazed at the snow and assured them that the money will be coming in faster. Barb stated that she took clementines and apples to the county garage as well as the town garage for the guys to keep healthy. She stated she seen Mr. Rice and listened to him vent for an half an hour. She suggested in their plan for the garage to add a generator for the garage as they need to have heat, water, and to work with the equipment. Supervisor Jamerson stated they are trying to work up a project for the garage and had an assessment done with cost factors. The report is lengthy, Barbara stated problems with the furnace not working at the garage and that they had talked about replacing it two years ago. Councilman Hilton stated that the furnace didn't work because someone cut the fuel line, nothing was wrong with the furnace according to his conversation with John on Friday. Councilman Hilton stated that John is stressed and he knows they are working on garage issues. Barb stated she knows he is stressed and knows the difficulties he faces since she was a wife of a Highway Superintendent for a lot of years. Barb stated that they have a special meeting on Tuesday and thinks they will be told at that time they have a new administrator. Councilman Hilton stated someone should thank Kurt Osphalt for coordinating things. Barbara questioned the snow on the roof and that rain was coming in on Friday.

**Motion to accept Reports:**

- **A MOTION WAS MADE** to accept the reports by Councilman Hilton seconded by Councilman Pettit..

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

**Motion to pay Bills:** General #44- 77 totaling \$25,474.11

Highway #15 – 44 totaling \$78,461.17

Motion to pay bills by Councilman Hilton seconded by Councilman Trimble.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

**Old Business:** Supervisor Jamerson stated need to schedule another workshop. Discussion took place to do the town audits, workshop the garage assessment at the regular March 20<sup>th</sup> workshop to just start at 6:00pm instead of 7:00pm, doing the audits at 6:00pm. Councilman Hilton stated that John should be involved with the garage assessment.

**New Business:** Barbara stated that the water system at Camp Zerbe has to have UV filter and stated that may also affect our Park. Supervisor Jamerson stated she thinks it might, Donna gets the requirements.

**Public Session:** Councilman Hilton spoke of the situation with Dave Weegar. He stated that they have received a resignation from Dave. Councilman Hilton stated that it is his understanding that John was informed in September for the need to look for a deputy due to the fact that Dave does not live in Town. Councilman Hilton stated that John was aware again in November during Budget time. Councilman Hilton stated that at organizational meeting John didn't have anyone, discussions

took place and Councilman Hilton stated that he was not willing to change the law and the Supervisor was looking into other ways to keep Dave on. Councilman Hilton stated he would like Dave to come back but he is not moving back into town. He stated his conversation with John on Friday that John said he was not allowed a deputy and wanted Dave to be it. Councilman Hilton stated he told John if he needed someone at the desk to handle things so he could get out and do what he had to that he could of hired Dave as a part timer to sit at the desk and handle the phone. Councilman Hilton stated he and John had a discussion of heat, there was no heat and when he questioned John what was wrong with the boiler, John had told him that the line to the fuel was cut. Councilman Hilton stated that he told him that he could send or call and rent heaters to heat the garage when there is a problem. Councilman Hilton stated that as a Board member he is not happy at all with the letter from John and will reserve comment on Dave's. He stated that Dave didn't get paid for January and the board was unaware that he didn't and he should have, a check was mailed with January and February pay and Dave had returned that. Councilman Hilton stated that the Highway Superintendent didn't have discussions with his deputy and don't feel this is entirely a Board problem. Councilman Hilton stated that John had plenty of opportunity since Sept . Councilman Hilton stated that other concerns John had was his lack of help and no concern from the Board during the storm. Councilman Hilton stated that everyone is busy taken care of snow removal, don't know if there are problems until somebody calls. He stated that when the County calls a State of Emergency then the town is in a State of Emergency and that Dutchess Lane can be plowed or anything else to preserve the health and welfare of the residents. Councilman Hilton stated a resident had called concerning the banks being cut by his place and they filled his driveway with 3 feet of snow and he missed his doctor's appointment with the VA and that his called was not returned from the Highway Superintendent . Councilman Hilton stated that he doesn't see a problem with cleaning out driveway ends, not to be a habit but a judgment call. Councilman Hilton stated the statement made of 3<sup>rd</sup> State of Emergency in 7 years the board not addressing the concerns of the people, can't address the concerns if you don't know the concerns, no phone calls were made. More discussion took place on what happens in a State of Emergency.

Councilman Hilton explained more of his conversation with John. Councilman Hilton stated that these things, allegations, sessions of venting and finger pointing at the board needs to stop, that is just easier to not show up, never got a budget from the highway in the fall with the excuse the board changes it anyways. Councilman Hilton stated he doesn't know a time where they didn't go over the budget and try to work it out. Councilman Hilton stated it is the end of February and don't have the highway spending agreement and realize he is busy now but we didn't have much snow in Dec or Jan and could have been done. Councilman Hilton stated he gives John the benefit of doubt with the snow and Weegar situation but he was vulgar and abusive to the Town Clerk and Supervisor, he was aware of the deputy situation, aware of budget and aware of the highway spending agreement and knows situation of how FEMA works. Councilman Hilton stated that if he goes over on the budget then the FEMA money can be transferred to cover costs. Councilman Hilton stated it is a shame he is not here, someone needs to approach him, had executive session to which a letter will be sent. Councilman Trimble stated he wasn't aware of Dave not being paid and a letter should be sent to Dave thanking him for his years of service and apologize for the misunderstanding. Councilman Trimble stated they were trying to put some effort in resolving it. Supervisor Jamerson stated she feels that John has a right to pick his deputy and went further to try to come up with a solution. She stated that its our job to bring our deputies to the Town Board, John wasn't here. She stated that any

involvement is when he wants a piece of equipment and when he doesn't get it, many times there is a backlash. She stated we all have a job to be here to discuss matters in a civil manner. Councilman Trimble stated he will draft a letter to Dave, Councilman Hilton suggested that he understand that John was aware of the situation. Councilman Trimble stated that when he ran for the town board his issue was the Highway Superintendents situation with the town board and four years later it is the same, it needs to be resolved. Councilman Vandish stated he has only heard one side of the story. Discussion took place on either giving a dinner to the highway workers including the part timers or a bonus for their work during the storm and if can legally be done.

**-\*A MOTION WAS MADE** to enter executive session at 8:22pm for personnel reasons by Councilman Trimble seconded by Councilman Vandish.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

**-\*A MOTION WAS MADE** to close executive session at 8:47 by Councilman Trimble seconded by Councilman Hilton.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

Supervisor Jamerson stated that the book keeper would like to attend basic and advanced municipal book keeping classes at a cost of \$80 each in Fulton.

**-\*A MOTION WAS MADE** to approve the schooling for the bookkeeper to attend basic and advanced municipal accounting by Councilman Hilton seconded by Councilman Trimble.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

Town Clerk stated that she has talked to Fulton Glass on repair of the weather stripping on the front doors and asked if they also want them to look at the windows that have broken glass, the Town Board was in agreement of getting them repaired.

**Adjournment:** Motion to adjourn was made at: 8:55 pm by Councilman Trimble seconded by Councilman Vandish.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

Respectfully Submitted,

Jean Gulliver  
Palermo Town Clerk

**WORKSHOP**  
**March 20, 2007**

**PALERMO TOWN HALL**  
**6:00pm**

**Present:** Councilman Trimble  
Councilman Vandish  
Councilman Pettit  
Deputy Supervisor Hilton

**Absent:** Supervisor Jamerson

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Jim DeLong, John Rice.

The following discussions took place:

- Bob Bishman asked if the town would sell some property that adjoins his. Town Board will look into the procedure of what would need to be done to do so.
- FEMA – Deputy Supervisor Hilton gave an update on the FEMA meeting he had attended. He had a book and workbook for the Clerk to put on file. He went over the different requirements and fee schedules for the different categories. He gave the dates that can be claimed and that a select continuous 48 hours will only apply, the Governor is lobbying for the whole week, Deputy Supervisor Hilton gave examples of what is covered and what is not. More discussion on FEMA took place
- Audit of the Town Clerk's and the Tax Collector's books were done. Books were in compliance and balanced. The other departments were not aware of the audit, a new audit date will need to be scheduled.
- Striping the basketball court and the roadway. No parking will be painted along the side of the road. Jim is to contact a paving/striping company and have the park done. Jim also brought up the concern of handicap parking. It was discussed an engineer may be needed to have it designed according to ADA specs. Suggested Cedrone to take a look.
- Playground equipment – Jim suggested new playground equipment and to move the present one to a different spot and put a parking lot in where the current playground is next to the pavilion. More discussion on the park took place and will be looked at further. Discussion on garbage cans took place.
- Highway Spending Agreement. Deputy Supervisor Hilton had the agreement and the town board reviewed it. More discussion took place on roads.
- \*- **A MOTION WAS MADE** to enter into executive session for personnel reasons at 7:27pm by Councilman Trimble seconded by Councilman Pettit.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton

**NAYS:**

\*- **A MOTION WAS MADE** to close executive session at 8:33pm by Deputy Supervisor Hilton seconded by Councilman Pettit.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton

**NAYS:**

- More discussion on FEMA took place

**Adjournment:** -\***A MOTION WAS MADE** to adjourn at 8:35pm by Councilman Hilton seconded by Councilman Pettit.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton

**NAYS:**

Respectfully Submitted,  
Jean Gulliver

Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA  
MARCH 27, 2007**

Meeting Begins – 7:00p.m.

Call to Order by the Supervisor

Pledge to the Flag with a Moment of Silence

Roll Call by Town Clerk

Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary)

Reading of Resolutions/ Public Comments or Questions on Resolutions

    12 – Highway Spending Agreement

Resolution Approval

Communications

Reports:

Supervisor	Town Clerk	Highway	Code Enforcement
Dog Control	Assessor	Planning Board	Board of Appeals
Custodian	Rec Director	County Legislature	

Motion to Accept Reports

Motion to Pay Bills:

    General No.   78   to  105  Total: \$ 24,887.19

    Highway No.   45  to   86  Total: \$ 73,462.66

Old Business            Audit Town Clerk & Tax Collector's Books

New Business          Planning Board secretary vacancy

Public Session

Adjournment

Meeting Schedule:    Workshop Meeting: April 17th at 7:00pm  
                          Regular Meeting:    March 24<sup>th</sup> at 7:00pm

## **March Regular Meeting - Town Hall**

**March 27, 2007**

Deputy Supervisor Hilton called the meeting to order at 7:00pm with a salute to the flag and a moment of silence. Town Clerk took roll call:.

**Present:** Councilman Trimble                      **Absent:** Supervisor Jamerson  
                  Councilman Vandish  
                  Councilman Pettit entered at 7:07pm  
                  Councilman Hilton

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** John Rice, Highway Superintendent- entered at 7:11pm; Jim Delong, Custodian; Marty Webster, Assessor- entered at 7:11pm; Jim Petreszyn, Planning Board; Barbara Brown, County Legislator; 3 members of the public

**Corrections to Minutes:** None

**Motion to accept minutes:** Councilman Trimble made a motion to accept the minutes, seconded by Councilman Vandish.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton,

**NAYS:**

**Petitions to the Board:** None

**Resolutions:** Deputy Supervisor Hilton read proposed Resolutions:  
12- 2007 Highway Spending Agreement

**Public Comment on Resolutions:** None

**Resolutions Approval:**

### **Resolution No. 12: 2007 Highway Spending Agreement**

*Whereas* the Town Board Town of Palermo and the Town Highway Superintendent have reviewed the 2007 Budget and the 2007 Highway Spending Agreement, now therefore

*Be It Resolved* that the Town Board Town of Palermo and the Town Highway Superintendent does hereby agree to spend the highway town funds in the amount of \$150,000.00 as follows:

1. Blumer consisting of 1.29 miles, Craw Road 1.40 miles, Graves Road 1.02 miles and Sundown Road 1.05 miles to have chipseal applied from Capital Outlay DA5112.2 & .4 in the amount of \$40,000.00
2. JP Lane consisting of 580 feet, Paradise Road consisting of 3.86 miles to have chipseal/asphalt applied from Capital Outlay DA5112.2 & .4 in the amount of \$40,000.00
3. Island Road consisting of 3.01 miles to have chipseal/asphalt from Capital Outlay DA5112.2 & .4 in the amount of \$30,000.00
4. Misc. projects all other roads from Capital Outlay DA5112.2 & .4 in the amount of \$40,000.00

Trucking of material in the above projects from Capital Outlay Contractual DA5112.4 in the amount of \$10,000.00 was added in projects amount for a total of \$150,000.

Dated this 27<sup>h</sup> day of March 2007.

Resolution introduced by Councilman Trimble seconded by Councilman Vandish.

**AYES:** Barry Trimble, Warren Vandish, Tom Hilton

**NAYS:**

**ABSENT:** Ellen Jamerson

**Correspondence:** None

**Reports**

**Supervisor's Report:** none given due to the absence of Supervisor Jamerson.

**Town Clerk's Report:** Town Clerk read her report:

**Town Clerk's Report March 2007**

For the month of February a total of \$261.75 was turned over to the Supervisor with \$145.75 of that being for dog licenses. \$129.25 was collected for the County Treasurer for dog licenses and \$63.00 to Ag & Markets for spay/neutering program. A total of \$454.00 was collected.

Tax season is in winding down. Monday April 2<sup>nd</sup>, is the last day I can collect taxes. After that date, they will be returned for the County for collection.

I received an email and a call from Jim Petreszyn, the Planning Board chairman, concerning the resignation of Kim Druce. He had told me that she had verbally resigned and I also had a phone call from her a month ago stating such. Since then Kim had called me to tell me she had not resigned and that she heard Jim had a letter stating she did. I told her that she also reported to me that she quit and what did she want me to do. She said to leave it at that, a later date she could write a letter to be considered for reappointment. I spoke with Jim about Kim's call and he had spoken with her also and said he still considered her as resigned. Jim had asked me who the Board of Appeals Secretary was as he liked the way she was detailed in her minutes and felt the Planning Board is in need of that type of person. He said they had a lot of upcoming issues he would like detailed minutes on and was hoping the position could be filled rather quickly as the county will be meeting with them at their April 10<sup>th</sup> meeting and he would like a secretary by then. I asked Angela if she would be interested and she said she would.. Jim and I discussed that the Town Board could appoint a person to fill the vacancy until the end of the year and then advertise it with the other annual appointments in January if they wished in order to provide a secretary in time for their next meeting. I have passed these emails and requests onto the board.

**Highway Superintendent Report:** John stated that hopefully the hardest of the winter is over. They are starting to change over to summer equipment. They have been cold patching and will hot patch as soon as it is available. Been replacing stop signs and other road signs and sweeping intersections. The heavy rains caused some drainage problems, the 1991 International is back in service and still have 3 trucks if needed for snow. They have done one driveway and a small ditch problem. Had 2 meetings for FEMA and one more is needed. John gave numbers he is running for a 48 hour time period. More discussion took place.

**Planning Board:** Jim Petreszyn stated that it subdivision season, they just scheduled two more for the next meeting. April 10<sup>th</sup> meeting, the county planning board is supposed to attend and look at updating the land use regs. He stated that if anyone from the Town Board would like to attend they start at 7:00pm. Deputy Supervisor Hilton stated to make sure the Code Enforcement Officer knows about it.

The Town of Palermo Planning Board Meeting held on February 13, 2007 was called to Order by Jim Petreszyn at 7:08 p.m.

- I. Roll Call  
Present: Cheryl Smith, Jim Petreszyn, Diane Kowaleski, and Dawn Bristol.  
Absent: Elaine Wells and Kim Druce.
- II. Approval of Meeting Minutes.  
The approval of the January 9, 2007 minutes will be tabled until the March 13, 2007 meeting.
- III. Old Business  
Oswego County Planning Board is putting together courses. Course requirements:  
You must apply in advance in writing to the Town Board and obtain approval.
- IV. New Business  
Jim Petreszyn will contact the Oswego County Planning Department regarding assistance with Land Use Regulations.
- V. Public Hearings None.
- VI. Correspondence  
Town Topics January/February 2007 Vol 21 No. 1  
Rural Futures January/February 2007
- VII. Adjournment  
Diane Kowaleski made a motion to adjourn and seconded by Cheryl Smith. All in favor.  
None opposed. Motion carried. Meeting was adjourned at 7:45 p.m.  
Respectfully Submitted by, Dawn M. Bristol- Town of Palermo Planning Board  
For Kim Druce, Planning Board Secretary

### **TOWN OF PALERMO PLANNING BOARD Meeting Minutes- March 13, 2007**

#### I. Call to order

Jim Petreszyn called to order the regular meeting of the Town of Palermo Planning Board at 7:00 P.M. on March 13, 2007 in Palermo Town Hall.

#### II. Roll call

Cheryl Smith conducted a roll call. The following persons were present: Jim Petreszyn, Diane Kowaleski, Cheryl Smith, Elaine Wells.

#### III. Approval of minutes from last meeting

The minutes from the last meeting were read and approved by all present.

#### IV. Old business

a) No old business.

#### V. New business

a) Robert and Joseph Simko applied for a 2 lot subdivision located between County Route 35 and State Route 3. Public hearing has been scheduled for April

10, 2007 at 7:30 P.M.

VI. Adjournment

Jim Petreszyn adjourned the meeting at 7:50 P.M.

Minutes submitted by: Diane Kowaleski

**Dog Control Report:** Deputy Supervisor Hilton read Chad's report:  
13 Calls, 3 Dogs picked up, 2 tickets issued, 3 dogs euthanized for a total mileage of 92.8

**Code Enforcement Officer Report:** Deputy Supervisor Hilton read Joe's report: Councilman Pettit entered at 7:07pm

**Inspections:**

<b>Construction Inspections</b>	<b>11</b>
<b>Manufactured Home Inspections</b>	<b>0</b>
<b>Fire Safety Inspections</b>	<b>3</b>
<b>Code Violation Inspections</b>	<b>15</b>
<b>Mobile Park Inspections</b>	<b>2</b>
<b>Junkyard Inspections</b>	<b>1</b>
<b>Complaint of Violation Inspections</b>	<b>5</b>
<b>Total Inspections</b>	<b>37</b>

**Building Permits**

	<b>This Report</b>	<b>Year to Date</b>	<b>Totals</b>
<b>Permits Issued</b>	<b>2</b>	<b>5</b>	<b>5</b>
<b>Fees Collected</b>	<b>\$160.00</b>	<b>\$230.00</b>	<b>\$230.00</b>
<b>To Supervisor</b>	<b>\$160.00</b>	<b>\$230.00</b>	<b>\$230.00</b>

**Bulletin Board**

**New York State Building Code Updates for 2007:**

**Swimming Pool Alarms:** All pools installed or modify led after December, 18,2006 shall be equipped with an audible pool alarm system. For details contact the Code Department.

**Certified Well Installers:** All new wells installed shall be done by DEC certified Contractors, these wells will need a completion report submitted to the local CEO prior to issuing any certificate of occupancy.

**Mandatory State Reports:** There are new reports that are required to be submitted annually to the Department of State's Code Division. These reports are due 30 days following the calendar year. They should be not too difficult with the data collection format we currently use. For information on any of these updated items, please contact the Codes Office.

***Respectfully Submitted, Joseph Fiumara Code Enforcement Officer***

**Assessor's Report:** Marty stated he has nothing

**Custodian Report:** Jim stated that both park bathrooms have damage, the floor had settled causing cracks all around the corners. More discuss on bathrooms took place. Jim is to get quotes from Tom Bidwell and Mark McCarty. Councilman Pettit asked if they can get the backstops, Jim answered yes the road was clear.

**Legislator's Report:** Barbara stated that they have complied with the state of Emergency and asked if the Town of Palermo had numbers. Deputy Supervisor Hilton stated they have went to meeting and John had attended and is scheduled to go back this week. More discussion took place.

-Note, Marty Webster and John Rice entered meeting at 7:11pm. Barbara stated there will be two hazardous waste pickups this year most likely in June and September. Barbara stated that they were introduced to the new candidate for Oswego County Highway Superintendent, he has an engineering degree. More discussion took place. She stated they were finishing up the farmland Ag renewal for District 8 and she will be out of town for a Fish and Wildlife meeting.

**Motion to accept Reports:**

- **A MOTION WAS MADE** to Councilman Pettit seconded by Councilman Trimble.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton

**NAYS:**

**Motion to pay Bills:** General #78- 105 totaling \$24,887.19

Highway #45 – 86 totaling \$73,462.66

Motion to pay bills by Councilman Vandish seconded by Councilman Trimble.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton

**NAYS:**

**Old Business:** Deputy Supervisor Hilton stated the Town Board has completed the audit for the Tax Collector and Town Clerk's books at the workshop all were in order. Supervisor was absent and unable to do her books, John needs to provide time cards and fuel records. Discussed an April 16<sup>th</sup> workshop but no one is able to make it so they will do it at the next regular workshop. Matthew Morse gave an presentation of the eagle scout project he has planned for the Park. It is a 3 wall memorial for the veteran's of Palermo, building off the old wooden memorial we used to have. He is looking for any donations to help complete his project that he hopes to have done by memorial day when a service will take place.

Josie from Syracuse Time and Alarm gave a presentation on palm reading time clocks, she will provide the town with estimates of cost for a couple different systems. More discussion of time clocks took place.

Deputy Supervisor Hilton stated the need to schedule a time to review the highway garage and park projects for May 17<sup>th</sup> at 6:00pm. Jim will get with Jean on playground equipment, Deputy Supervisor Hilton would like to do something similar that Volney did with the walking trail and playground.

Discussed house next door – it is scheduled to be torn down in a couple of weeks.

**New Business:** Deputy Supervisor Hilton stated we have a vacancy in the planning board for a secretary. Deputy Supervisor Hilton read Jim Petreszyn's email asking the Town Board if they could appoint a secretary on an interim basis to expedite the process and had asked if there was a way of getting the Board of Appeals Secretary to fill in as he was impressed by her minutes. Deputy Supervisor Hilton stated the Town Board can do the appointment and did have a letter of interest from the Board of Appeal's Secretary.

\*- **A MOTION WAS MADE** to appoint Angela Miller as the interim Planning Board Secretary as requested by the chairperson of the Planning Board by Councilman Trimble and seconded by Councilman Pettit.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton

**NAYS:**

**Public Session:** Discussion took place that DA5112.4 and .2 both needed to be together on each part of Resolution No 12 to make it clearer. The Resolution was changed to reflect that. Jim Petreszyn thanked whoever it was to get the snow blowers in town, other towns didn't get it. Deputy Supervisor Hilton thanked John and his highway crew for their job during and after the storm, other towns were in rougher shape.

\*- **A MOTION WAS MADE** to enter into executive session for personnel issues at 7:50pm by Councilman Trimble seconded by Councilman Vandish.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton

**NAYS:**

\*- **A MOTION WAS MADE** to close executive session at 8:08 by Councilman Pettit seconded by Councilman Trimble.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton

**NAYS:**

Councilman Trimble stated to John he would like to stop by the garage around 2:00pm, John stated they should be there.

John stated he will be out of town from April 17<sup>th</sup>—24<sup>th</sup>.

**Adjournment:** Motion to adjourn was made at: 8:11 pm by Councilman Pettit seconded by Councilman Vandish.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton

**NAYS:**

Respectfully Submitted,

Jean Gulliver  
Palermo Town Clerk

**WORKSHOP**  
**April 17, 2007**

**PALERMO TOWN HALL**  
**7:00pm**

Those present at the workshop were:

**Present:** Councilman Vandish  
Councilman Pettit  
Councilman Hilton  
Supervisor Jamerson

**Absent:** Councilman Trimble

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:**

The following discussions took place:

- Insurance claim on truck that rolled over
- House next door – demolition to begin the week of the 23<sup>rd</sup>.
- Incident report on Truck #1 that happened on April 16<sup>th</sup>
- Insurance rates can go up with the amount of claims
- Reception seating for the main hall, table cart for the meeting room, coffee maker and table for the meeting room, lettering for the front door. Town Clerk asked permission to obtain those things. Town Board stated she can buy those items.
- Clothing allowance and how it works for the highway
- Repair bill for Charlie's auto. Town Board felt the highway could make that repair themselves.
- Repairs for equipment and snow removal
- Making the highway superintendent an appointed position instead of elected. Town Board felt they would be able to have more control if were an appointed position. Discussed how the town may feel. It could be on the ballot for November. Town Clerk is to find out the procedure for it.
- 2006 and 2007 fuel bills. Town Clerk made copies for the Town Board to look at their leisure.
- Reviewed 2007 fuel logs

**Adjournment:** -\*A MOTION WAS MADE to adjourn at 8:55pm by Councilman Hilton seconded by Councilman Pettit.

**AYES:** Warren Vandish, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

Respectfully Submitted,  
Jean Gulliver

Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA  
APRIL 24, 2007**

Meeting Begins – 7:00p.m.  
Call to Order by the Supervisor  
Pledge to the Flag with a Moment of Silence  
Roll Call by Town Clerk  
Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary)

Reading of Resolutions/ Public Comments or Questions on Resolutions

- 13 – Rabies Shot Reimbursement
- 14 – Veterinary Care of Impounded Dogs
- 15 - Proposal to Amend Middle Class Star

Resolution Approval

Communications

Reports:

Supervisor	Town Clerk	Highway	Code Enforcement
Dog Control	Assessor	Planning Board	Board of Appeals
Custodian	Rec Director	County Legislature	

Motion to Accept Reports

Motion to Pay Bills:

General No.	<u>107</u>	to	<u>134</u>	Total: \$	<u>20,986.92</u>
Highway No.	<u>88</u>	to	<u>107</u>	Total: \$	<u>21,190.93</u>

Old Business            Park Bathroom quotes  
                                 Time Clock for Highway  
                                 Property adjoining Bishman family

New Business            Making Highway Superintendent position appointed

Public Session

Adjournment

Meeting Schedule:    Workshop Meeting: May 15<sup>th</sup> at 7:00pm  
                                 Special Workshop: May 17<sup>th</sup> at 6:00pm  
                                 Regular Meeting: May 26<sup>th</sup> at 7:00pm  
                                 Grievance Day      May 24<sup>th</sup> 2:30- 4:30 & 7-9pm

## **April Regular Meeting - Town Hall**

**April 24, 2007**

Supervisor Jamerson called the meeting to order at 7:00pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

**Present:** Supervisor Jamerson  
Councilman Trimble  
Councilman Vandish  
Councilman Pettit entered at 7:05pm  
Councilman Hilton

**Absent:**

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Jim DeLong, Custodian; Marty Webster, Assessor; Angela Miller, Deputy Dog Control Officer; Tammy Schwartz, Janitor.

**Corrections to Minutes:** None

**Motion to accept minutes:** Councilman Hilton made a motion to accept the minutes, seconded by Councilman Vandish.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

**Petitions to the Board:** None

**Resolutions:** Supervisor Jamerson read proposed Resolutions:

- 13- 2007 Rabies Shot Reimbursement
- 14- 2007 Veterinary Care of Impounded dogs
- 15 – 2007 Amend Middle Class Star Proposal

**Public Comment on Resolutions:** None

**Resolutions Approval:**

### **Resolution No: 13 - Rabies Shot reimbursement**

**Whereas, in accordance** with Ag and Market Laws, any dog housed in the Town of Palermo Kennel, must be licensed prior to release to its owner, and

**Whereas,** in order to obtain a license, the dog must have proof of a current rabies certificate, now therefore

**Be it Resolved as follows:**

- Town Board Town of Palermo hereby authorizes the dog control officer to take dogs that do not have a current rabies certificate to allocated veterinarian(s) to obtain such shot in order for the dog to be licensed
- Town Board Town of Palermo orders a mandatory fee for reimbursement of such action of fifty dollars (\$50.00) plus the cost of the rabies shot to be added to the cost of the redemption fees to be paid by the owner of dog(s)
- For second and subsequent rabies shots within three years of the first shot of any dog owned by that person, the fee will increase to \$100 plus the cost of the rabies shot.

Resolution introduced by Councilman Hilton seconded by Councilman Trimble.

**AYES:** Barry Trimble, Warren Vandish, Tom Hilton, Ellen Jamerson

**NAYS:**

**Resolution No: 14 - Veterinary care of Impounded dogs**

**Whereas**, in accordance with Ag and Market Laws, the Town of Palermo is responsible for the proper care of any dog from the time of seizure until its subsequent disposition, and

**Whereas**, if a dog is so maimed, diseased, or infirm it may be euthanized under the provision of Section 374 of Article 26 of the Ag and Markets Law, and

**Whereas**, Veterinary care to maintain the health of the dog must be provided by the Town of Palermo during redemption period. The dog must be maintained in a state of comfortableness and what procedures that would be needed to be performed to attain this state shall be determined by a licensed veterinarian. This would not mandate treatments (such as orthopedic surgery) which may be safely postponed until the end of the redemption period, now therefore

**Be It Resolved** the Town Board Town of Palermo authorizes the following:

- Any veterinary expenses incurred during the redemption period are the responsibility of the owner
- The recovery of veterinary expenses will be paid for when the owner redeems the dog
- In the event the owner is known but does not redeem the dog, the owner is still responsible for the veterinary bill plus the cost of redemption fees and will be sent a letter in an attempt to claim such payment.

Resolution introduced by Councilman Hilton seconded by Councilman Vandish

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

**Resolution No: 15 - Proposal to Amend the Middle Class Star proposal**

**Whereas**, Governor Spitzer proposed real property tax reform in the Executive Budget for years 2007-2008 by providing relief from school district taxes, know as "middle class STAR", and

**Whereas**, such proposal is welcome and needed, and

**Whereas**, such proposal contains provisions of confidentiality that will impose costly requirements of altering assessment and real property tax collection programs, and of additional personnel, and dislocation and confusion in furnishing tax collection records, and

**Whereas**, such needed program of tax relief and be implemented through a direct credit against State income taxes.

**Now Therefore, Be it Resolved** that Governor Spitzer and the Legislature are urged to amend the "Middle Class STAR" proposal by eliminating the costly confidentiality provisions, or in the alternative that the program be revised by providing a credit against the **STATE INCOME TAX**.

Resolution introduced by Councilman Hilton seconded by Councilman Trimble

**AYES:** Barry Trimble, Warren Vandish Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

**Correspondence:** Supervisor Jamerson read communications:

Association of Towns – information on financial schooling  
NYS Dec – updating flood maps

### Reports

**Supervisor's Report:** Supervisor Jamerson stated the book keeper has the bank statements so she does not have a report to give.

**Town Clerk's Report:** Town Clerk read her report:

#### **Town Clerk's Report April 2007**

For the month of March a total of \$334.91 was turned over to the Supervisor with \$194.78 of that being for dog licenses. \$174.72 was collected for the County Treasurer for dog licenses and \$174.00 to Ag & Markets for spay/neutering program. A total of \$743.750 was collected.

Tax season is over and the books have been returned to the county. Anyone wishing to pay their taxes will now have to go to the Oswego County Treasurer's Office located in the old county building on East Bridge St in Oswego.

I have revamped and gave the town of Palermo web site a new look. I believe it to be easier to use and navigate around. More things have been added and will be added as time allows. I did update the historian page with the items she gave me a while ago.

Now that tax time is over, I will be working with Joe to update those laws he spoke of in February – 1 for the age of mobile homes and 2 for the right of way distance to be uniform in the code.

Now concerning things the Town Board asked me to do:

- in order to make the highway superintendent an appointed instead of elective position, you need to hold a public hearing and adopt a local law subject to mandatory referendum at least 60 prior to an election unless the local law stipulates a special elections prior or after that time. Stepping down a moment as town clerk and just giving my thoughts as a resident of town, I wish the board to not act too hurriedly on this, if you choose to do this this year, no one may run for the office as there is a chance of it being taken away and if they don't and the voters vote it down they were also denied the chance of electing someone to that position if no one ran. As an alternative but still an option, if you wait and re-visit it in a year, its gives a chance for someone in town to run for the position and show what they are capable of, and if the board is still wishing to making it an appointed position to put it on the ballot next year - in an off year, if the people were to vote it down, there is someone there doing the job, if it is voted yes, then that person just finishes it out to the end of the year and an appointment is made the following January.
- Now back in my role as Town Clerk - As for the Bishmans wishing to buy some town property that adjoins them, the Town Board has the right to sell it to them as long as they get a fair price for the town's people. As we talked about before, getting an appraiser to appraise the property and go from there. You do not have to bid it out as long as you get a fair price for the piece of land in question.

Just as a reminder to the Town Board – Grievance Day is May 22<sup>nd</sup> so we need to move our meeting to another day, we usually do that Thursday, which will be the 24<sup>th</sup>.

Jean Gulliver, Palermo Town Clerk

**Highway Superintendent Report:** Supervisor Jamerson read John’s Report

Hard to believe, but we are still plowing snow. We’ve had over 150 hours of overtime this past month. This is the first time in my 8 years that we plowed on Easter Day. In the first 4 months of 2006, I billed the County \$27,585.71. So far for 2007, I have billed the County \$56,786.00.

With the improving weather, some outside work was done. One driveway pipe was put in on Clifford Road, free work is being done, intersections have been swept off and road sign repair was completed as needed.

Cold patching will continue through April until Northern starts making asphalt. We will then start to make repairs with real asphalt.

FEMA Update: I have completed all paperwork. It was submitted on April 6, 2007. The Town of Palermo will be receiving \$18,723.16.

County Bills have also been completed and turned in.  
I will be on vacation from April 17th - April 24th~ Board Members, please feel free to stop down to the garage and check in with the employees while I am out of town.  
Sincerely, John Rice Highway Superintendent

**Planning Board:** Angela stated they had a couple of subdivision, all passed.

**Dog Control Report:** Angela gave Chad’s report:  
16 Calls, 3 Dogs picked up, 1 redeemed, 1 ticket issued, 0 dogs euthanized for a total mileage of 98.7

**Code Enforcement Officer Report:** Supervisor Jamerson read Joe’s Report:

**Inspections**

Construction Inspections	14
Manufactured Home Inspections	0
Fire Safety Inspections	2
Code Violation Inspections	17
Mobile Park Inspections	0
Junkyard Inspections	1
Complaint of Violation Inspections	2
Total Inspections	36

**Building Permits**

This Report	Year to Date	Totals
Permits Issued 1	6	6
Fees Collected \$95.00	\$325.00	\$325.00
To Supervisor \$95.00	\$325.00	\$325.00

**Bulletin Board**

**Annual Inspections:**

We are underway completing the required Mobile Park Inspections and the Junkyard Inspections for the License Renewals. We are also putting together an Inspection Schedule for the Town to comply with the newly adopted local law requirements in regards to Commercial and Multi Family Properties.

Respectfully Submitted, Joseph Fiumara Code Enforcement Officer

**Assessor's Report:** Marty stated it was that time of year, May 1<sup>st</sup> the tentative roll will be on file with the Town Clerk. He stated that the state assessment rate will be close with the state and gave examples of what the state is doing and how some towns are going out of the program where the state pays \$5.00 per parcel for reassessment. The reason is different of opinion with the state.

**Custodian Report:** Jim stated the power and water are on at the park. At the hall he put up a new clock, and replaced the broken lights on the outside of the hall. At the park he put up the tennis nets, moved tables under pavilion and did general clean-up.

**Motion to accept Reports:**

- **A MOTION WAS MADE** to accept reports by Councilman Hilton seconded by Councilman Vandish.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

**Motion to pay Bills:** General #107- 134 totaling \$20,986.92

Highway #88 – 107 totaling \$21,190.93

Motion to pay bills by Councilman Vandish seconded by Councilman Hilton.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

**Old Business:** Supervisor Jamerson stated they received two quotes for the repair of the bathroom at the park:

1. Tom Bidwell at a bid of \$1850.00
2. Matt McCarty at a bid of \$1300.00

\*- **A MOTION WAS MADE** to accept the bid of Matt McCarty of \$1300.00 to repair the park bathroom by Councilman Hilton seconded by Councilman Trimble

**AYES:** Barry Trimble, Warren Vandish Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

Supervisor Jamerson stated they have two quotes for time clocks. It was discussed to table it until workshop of other garage items.

\*- **A MOTION WAS MADE** to table the quotes for time clock until the next workshop in May by Councilman Hilton seconded by Councilman Trimble.

**AYES:** Barry Trimble, Warren Vandish Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

Discussion was held on the property adjoining the Bishman family who are interested in purchasing it. Supervisor Jamerson stated the town cannot incur any cost to get appraisal value and a survey is needed. Mr. Bishman stated he would get English to do the survey and get an appraisal. Supervisor Jamerson stated to get two of them.

Discussion took place on whether or not a subdivision by the town is needed for that parcel. Marty didn't think one was necessary since the natural division was the road.

**New Business:** Discussion took place on making the highway superintendent an appointed one. Councilman Hilton stated the real concern is to have a full time highway superintendent supervising the department for a lot of reasons. More discussion took place, consensus of the Town Board is to discuss it further later and the Town Clerk is to check with what others towns are doing.

Patrica Jamieson had applied for renewal of her junkyard license.

**\*- A MOTION WAS MADE** to accept application of Patricia Jamieson to renew her junkyard license by Councilman Hilton seconded by Councilman Pettit.

**AYES:** Barry Trimble, Warren Vandish Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

Angela asked permission to get a checking account for the planning board even though not much money is taken in, she is not comfortable holding on to it until she can see Ellen and she would provide a monthly report. Supervisor Jamerson stated it was a good idea.

Angela asked the board to purchase a storage shed from Sandy Creek and gave them a price list of different sizes. There is no delivery charge and the shed would house things they are using the kennel for as the room is needed in the kennel and for tools. Jim stated it would have no windows to break into to. Councilman Hilton stated he wanted to think about it and Councilman Trimble stated to add it to the agenda for the next meeting.

Angela would like to get more topsoil to bring up to the blacktop around the hall. Town Board ok with it as long as careful about the pitch to not to interfere with the work done last year on the blacktop.

Angela asked about gutters on the building Councilman Hilton stated he would not put gutters on for the winter to take down.

Angela stated she spoke with the town attorney and the judges concerning changing the local law for animals to add mandatory fines amount for the different offenses and to define the definitions a little better. She stated most towns are updating them and adding the mandatory fines and to add a 15 day jail time so that the sheriffs will do a bench warrant in the event the person doesn't show up for court.

**\*- A MOTION WAS MADE** to enter into executive session for personnel reasons at 8:03 by Councilman Hilton seconded by Councilman Pettit.

**AYES:** Barry Trimble, Warren Vandish Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

*April Town Board Meeting, Town Hall*

*April 24, 2007*

**\*- A MOTION WAS MADE** close executive session at 8:40pm by Councilman Trimble seconded by Councilman Vandish.

**AYES:** Barry Trimble, Warren Vandish Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

Discussed meeting schedule, Councilman Trimble will not be in attendance for the May 17<sup>th</sup> workshop. May 17<sup>th</sup> will be discussion of the park and highway garage. May 15<sup>th</sup> will be continuation of the audits to be completed.

Discussion took place on playground equipment, and the items at the garage.

**Public Session:** none

**Adjournment:** Motion to adjourn was made at: 8:47 pm by Councilman Hilton seconded by Councilman Trimble .

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

Respectfully Submitted,

Jean Gulliver  
Palermo Town Clerk

**WORKSHOP**  
**May 15, 2007**

**PALERMO TOWN HALL**  
**7:00pm**

Those present at the workshop were:

**Present:** Councilman Trimble  
Councilman Pettit @ 8:05pm  
Councilman Hilton  
Supervisor Jamerson

**Absent:** Councilman Vandish

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** John Rice, Highway Superintendent at 7:11pm

The following discussions took place:

- Mr. Kelly upset about highway. Supervisor Jamerson stated that he claimed that the highway came over on his property, off the right of way, and rutted his property and wants the town to rake and seed it and if they don't he will take them to court. Supervisor Jamerson stated she advised him to come talk to the Town Board.
- Town Park ruts at the tennis courts. John stated that as soon as the eagle scout is finished they would use some of his top soil remaining to fix the ruts.
- Cleaning fuel tanks at the garage. John provided quote of \$1500 from Clean Diesel and samples of the fuel at the garage. The tanks have not been cleaned since installed in 1996. John is to get tanks cleaned.
- Scout eagle project at the Park
- Road work – John stated that shoulders are being cut and chip seal/paving will be going on starting next month. Discussed material prices.
- Sander Box is junk that was involved in an accident. Consensus is to scrap it.
- Insurance claims. John stated his repair budget is beaten up and asked for the insurance money to be transferred back into the account.
- 1978 Oshkosh. The frame is rotted and twisted. Has been a reserve truck, engine rebuilt 1-2 years ago. The frame from the cab back is no good. An approximate quote to fix it was between \$12,000 to \$25,000. Discussed another Oshkosh of same vintage being available with no engine. Discussion took place on pros and cons of fixing it up or putting it out to auction if the County were to have one.
- Supervisor presented her report for her audit. All were ok. Judges will be done on Thursday.
- Dutchess Lane. Councilman Trimble stated someone questioned if the town was going to do something with the road. Discussion took place concerning the changes need to be made in the road and the intersection. John stated the State will not allow any change the culvert on Rt 3.
- Outside light by the road, Cedrone's Assessment of Garage, Playground equipment and trail. Councilman Hilton stated that they need to get together and talk of those issues at Thursday's workshop and get with Joe to get a bid spec made up. Town Clerk to get Bill Carp to do the outside light and to add a light by her window.
- Time clock – to be put on hold for now.
- Fuel Audit. Councilman Hilton stated that 1,000 gallons not accounted for but without a starting point it is hard to determine if there is in fact any missing. John asked if accounted for a surplus from 2006. Councilman Trimble asked Town Clerk to enter on spreadsheet and give to the Board at next meeting. Discussion took place on sticking the tank and what kind of sticks there are. Councilman Pettit entered the meeting.
- Garage Quote. A gathering at the Garage on Tuesday at 6:00pm with the highway superintendent to look over what the priorities are for the garage project.

May 15, 2007

Workshop

Palermo Town Hall

- Meeting on Thursday – to be moved to 7:00pm instead of 6:00pm
- Amendments to Local Law concerning animal control. Councilman Hilton stated that Angela had presented an amendment and asked for it to be ready for Thursday.
- Shed prices. Councilman Hilton stated that Angela and Jim wanted a shed to put things into by the Hall/Kennel. Councilman Trimble had no problem with it if the money is there. Town Board wanted a couple more quotes before final decision.
- Paving. Town Clerk asked if finishing the paving at the hall is on the schedule. Councilman Hilton stated the priorities were the garage first then the playground and walking trail and could budget next year for the paving.
- Audit of the Code Enforcement Officer's books took place. A \$20.00 error was found and corrected,
- Boutell property. Joe stated that Mr. Boutell's old home collapsed on Craw Rd, the roof caved in. They have been trying to get it taken care of. Joe stated he was on the verge of taking him to court , has all the notices and Mr. Boutell called tonight and asked for a small reprieve. If given a week the wall will be down and the side secured. Joe recommended to give a week. Consensus of the Town Board is to give it a week and see where he is at.
- Boyscout project – discussion took place further on the scout project.

**Adjournment:** -\*A MOTION WAS MADE to adjourn at 8:40pm by Councilman Trimble seconded by Councilman Hilton.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

Respectfully Submitted,  
Jean Gulliver

Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA  
MAY 24, 2007**

Meeting Begins – 7:00p.m.  
Call to Order by the Supervisor  
Pledge to the Flag with a Moment of Silence  
Roll Call by Town Clerk  
Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary)

Reading of Resolutions/ Public Comments or Questions on Resolutions

- 16 – Transfer of Funds
- 17 – Local Law 1 of 2007
- 18 – Opposing Eliminating Local Justices

Resolution Approval

Communications

Reports:

Supervisor	Town Clerk	Highway	Code Enforcement
Dog Control	Assessor	Planning Board	Board of Appeals
Custodian	Rec Director	County Legislature	

Motion to Accept Reports

Motion to Pay Bills:

General No.	<u>135</u>	to	<u>171</u>	Total: \$	<u>29,067.38</u>
Highway No.	<u>109</u>	to	<u>132</u>	Total: \$	<u>24,533.84</u>

Old Business           Storage Shed  
                                  Various Projects

New Business           Bradley Salmon Junkyard Renewal

Public Session

Adjournment

Meeting Schedule:   Workshop Meeting: June 19<sup>th</sup> at 7:00pm  
                                  Public Hearing: June 26<sup>th</sup> at       pm  
                                  Regular Meeting: June 26<sup>th</sup> at 7:00pm

## **May Regular Meeting - Town Hall**

**May 24, 2007**

Supervisor Jamerson called the meeting to order at 7:05pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

**Present:** Councilman Trimble  
Councilman Vandish  
Councilman Pettit  
Councilman Hilton  
Supervisor Jamerson

**Absent:**

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Joe Fiumara, Code Enforcement Officer; John Rice, Highway Superintendent; Jim Delong, Custodian; Marty Webster, Assessor; Tammy Swartz, Janitor; Angela Miller, Deputy Dog Control Officer; 5 members of the public

**Corrections to Minutes:** None

**Motion to accept minutes:** Councilman Hilton made a motion to accept the minutes, it was seconded by Councilman Trimble.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

**Petitions to the Board:** Stephen Geer wishes to close part of Clifford for motorcycle race on July 22<sup>nd</sup>. Councilman Hilton stated need a certificate of insurance and to get with John on the closure of the road. Town Board wants the conditions to be the same as they were in the past. Town Clerk to research what was done before and have Resolution ready for next month.

\*- **A MOTION WAS MADE** enter into executive session for personnel reasons at 7:12pm by Councilman Trimble seconded by Councilman Pettit.

**AYES:** Barry Trimble, Warren Vandish Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

\*- **A MOTION WAS MADE** to close executive session at 7:20 by Councilman Hilton seconded by Councilman Pettit.

**AYES:** Barry Trimble, Warren Vandish Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

**Resolutions:** Supervisor Jamerson read proposed Resolutions:

16 – Transfer of Funds

17 – Local Law 1 of 2007

18 – Opposing Eliminating Town Justices

**Public Comment on Resolutions:** None

**Resolutions Approval:**

**Resolution No 16 – Transfer of Funds**

**Whereas** the Town Board Town of Palermo had previously discussed the removal of the house on the former Dolbear property and

**Whereas** the Town Board has discussed taking the funds to remove said house from the unexpended balance , now therefore

**Be It Resolved** the Town Board Town of Palermo hereby authorizes the Supervisor to make the following transfer:

From A911 in the amount of \$13,975 to A1620.4 in the amount of \$13,975

**Be It Further Resolved** the transfer covers the following costs :

\$8,600.00 to Summit for the asbestos abatement

\$1,500.00 to Ensr Corporation for the air quality monitoring

\$3,875.00 to Joe Green for the demolition of the house and grading of the area

For a total \$13,975.00

Resolution introduced by Councilman Pettit seconded by Councilman Trimble.

**AYES:** Barry Trimble, Warren Vandish Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

**Resolution No 17 – Local Law 1 of 2007**

**Whereas** the Town Board Town of Palermo has discussed the current fees for violation of dog laws with the Dog Control Office and

**Whereas** amending the current law requires a Local Law to add such charges, now therefore

**Be It resolved** the Town Board Town of Palermo will hold a Public Hearing to hear comments for or against Local Law 1 of 2007 – Amending Section 48-11 of the Town Code of the Town of Palermo on June 26<sup>th</sup> on or about pm and

**Be It Further Resolved** the Town Clerk is ordered to advertise for the Public Hearing

Resolution introduced by Councilman Hilton seconded by Councilman Pettit.

**AYES:** Barry Trimble, Warren Vandish Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

**Resolution No 18– Opposing Eliminating Local Justices**

At the regular meeting of the Town of Palermo, New York held on May 24, 2007 the following Resolution was adopted by the Town Board of Palermo.

**WHEREAS**, there has recently been negative press coverage by the *New York Times* and local newspapers within Oswego County suggesting that the Town court system is flawed and more specifically, alleging that the three (300) hundred year tradition of non-lawyer judges presiding over and within the local municipalities should be eliminated; and

**WHEREAS**, there has always been a Town Court within the Town of Palermo, conveniently located and accessible to our citizens; and

**WHEREAS**, there are two (2) Town Judgeships within the Town of Palermo; and

**WHEREAS**, there are presently two (2) non-attorney Town Justices and no attorney Town Justices within the Town of Palermo; and

**WHEREAS**, with their civil and criminal jurisdiction, the Town Justices in the Town of Palermo handled hundreds of cases in the past year; and

**WHEREAS**, the Town Court of Palermo in 2006 collected \$20,555.70 in statutory fines, fees and surcharges on behalf of the State of New York, the County of Oswego and the Town of Palermo, to help fund essential public services; and

**WHEREAS**, the Town Board of Palermo recognizes and appreciates the professionalism, diligence, intelligence and integrity of both non-attorney justices within our town who bring a specialized experience to the bench, particularly with issues unique to our community who elected them; and

**NOW, THEREFORE**, be it:

**RESOLVED**, that the members of the Town Board of Palermo support the continuation of the three hundred (300) year tradition of both lawyer and non-lawyer or lay justices presiding in Town Courts, and it is further;

**RESOLVED**, that the members of the Town Board of Palermo hereby oppose any requirement that Town Justices be attorneys, and it is further;

**RESOLVED**, that the members of the Town Board of Palermo oppose any efforts to eliminate local and convenient access to justice by our citizens; and find that the local presence of the Town Court of Palermo provides a meaningful and necessary presence within our community for judicial resolution of conflicts, continued public safety of our citizens and the protection of constitutional guarantees for all of our citizens.

Resolution introduced by Councilman Trimble seconded by Councilman Vandish.

**AYES:** Barry Trimble, Warren Vandish Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

**Correspondence:** None

**Reports**

**Supervisor's Report:**

**March:**

General Fund Checking	\$521,665.20	General Fund Money Market	\$105,457.99
General Capital	\$ 53,140.83	Highway Fund Checking	\$480,318.13
Highway Capital	\$110,598.40	Highway Money Market	\$ 10,233.13
Park Reserve	\$ 3,543.65	Park Capital	\$ 10,154.39
Trust & Agency	\$ 693.40		

**April:**

General Fund Checking	\$561,276.84	General Fund Money Market	\$105,697.04
General Capital	\$ 53,162.97	Highway Fund Checking	\$442,191.42
Highway Capital	\$110,644.49	Highway Money Market	\$ 10,251.29
Park Reserve	\$ 3,543.65	Park Capital	\$ 10,158.62
Trust & Agency	\$ 1,815.39		

**Town Clerk's Report:**

**Town Clerk's Report April 2007**

For the month of April a total of \$214.21 was turned over to the Supervisor with \$104.38 of that being for dog licenses. \$88.12 was collected for the County Treasurer for dog licenses and \$39.00 to Ag & Markets for spay/neutering program.\$45.00 was collected for the State Health Department for marriage licenses and \$22.27 for sportsman licenses for the DEC. A total of \$409.00 was collected.

I spoke with Bill Carp and he wasn't sure if we could put a light on the pole by the road, he believes we will need to contact National Grid on it and they will probably say we can't put one on there but they would be happy to. He will be coming in next week to look at the lighting situation by my window.

I have provided the Town Board with a spreadsheet of the fuel usage for 2006 and 2007 as requested.

John and I were talking about the paving here and he stated as long as he knows he can do it and would put it on the schedule.

Board of Review was held on Tuesday 2:30-4:30pm and 7-9pm. Everything went well and was well organized. The Board was very courteous and professional and listened to the people with their concerns. Out of 1299 changes 42 people were at Grievance. It made a steady afternoon and evening but went very smoothly. No one was rushed and the waiting was very limited.

Marty was very helpful and courtesy to those who needed to speak with him prior and after their meeting with the Review Board.

Jean Gulliver, Palermo Town Clerk

**Highway Superintendent Report:** John stated that they are cutting shoulders and listed which roads were done. Trees removed on Villard Road and stump grinding is scheduled to be done. John stated that driveways were done on Clifford and Goodfellow roads, culverts on Hare, Bradshaw and Graves will be done. He stated he started using Asphalt instead of cold patch on Craw and Island roads. John stated that CHIPS amount for this year will be \$62,429.42 for this year. FEMA final paperwork came through in the amount of \$19,284.85 increase of \$561 of last report.

Councilman Hilton thanked John for doing the work on FEMA

**Planning Board:** Angela stated they had two site plans. Karen Noyes from the Oswego County Planning Board is looking at the Land use plans and will be getting us new maps.

**Dog Control Report:** Angela gave April's report

17 Calls, 2 Dogs picked up, 4 redeemed, for a total mileage of 201.8 miles. Angela stated they had a couple situations of calls from 911 not being able to get a hold of an adjacent town's Dog Control Officer for dangerous dogs and asked they come over since no one could be reached. She asked the Town Board their thoughts on if they should go or not. Councilman Hilton stated let them call the State Police, Angela stated it is the State Police that calls at times. Consensus of the Town Board is to let the police handle it and stay within the town's limits. Discussed liability issues.

**Code Enforcement Officer Report:** Joe gave his report:

30 Constructions Inspections; 0 Manufactured Home inspection; 3 Fire safety inspections; 21 code violation inspections; 3 Mobile Park Inspection; 5 Junkyard inspection; 17 Complaint of violation inspection; for a total of 79 inspections.

Total permits issued in April: 11 total to date: 17

Total fees collected in April" \$680. total to date: \$1005.00

Reminder: All new pools installed or pools re-installed for the season are required to meet the barrier and alarm requirements. Any questions on these or other codes, please contact the Codes Office.  
Respectfully submitted, Joseph Fiumara, Code Enforcement Officer.

**Assessor's Report:** Marty stated the Review Board met Tuesday and has their list of changes already. Will have the final assessment roll on July 1<sup>st</sup>. Discussion took place on equalization rates and how the assessment affects it and what can be done when not in agreement with the state's final rate. Marty stated that State gave a rate of 86% and he does not agree and will begin negotiations with them to have it changed to 100%. Final Assessment rate is given in August. More discussion on equalizations rates took place.

**Custodian Report:** Jim stated that Mr. El-Hage had striped the park and the driveway at the hall. Eagle scout was working at the park for the memorial. Jim stated he is not happy with the mowers. They are mowing every two weeks and it is not enough. When he does mow it is too low and will be killing the grass. He stated he asked how long has the mower been in lawn care and stated it was his first time. Jim stated it takes two days to mow the park, his tractor is a small lawn tractor. Jim stated that the mower used the weed eater on the Kennel's bushes that were in a brick layout. More discussion took place on mowing. Discussion took place to let go the current mower and to hire the one who did it last year. Town Clerk is to call Markel Lawn and Snow to see if they would take over the mowing for the rest of the year.

**Board of Appeals Report:** Angela stated they will be having a public hearing for Larry Gareau on June 11<sup>th</sup> at 6:30 for relief of setback.

**Motion to accept Reports:**

- **A MOTION WAS MADE** to accept the reports by Councilman Hilton seconded by Councilman Vandish.

**AYES:** Barry Trimble, Warren Vandish Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

**Motion to pay Bills:** General #135- 171 totaling \$29,067.38

Highway #109 – 132 totaling \$24,533.84

Motion to pay bills by Councilman Hilton seconded by Councilman Pettit.

**AYES:** Barry Trimble, Warren Vandish Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

**Old Business:** Supervisor Jamerson stated they had quotes for a shed. Councilman Trimble questioned about how the shed is built, Jim described how his was built by the same company. Discussion took place on the size.

\*- **A MOTION WAS MADE** to accept the proposal from Sandy Creek Shed for a 10x14 with a garage style door at a cost of \$2300.00 by ct6 seconded by Councilman Hilton.

**AYES:** Barry Trimble, Warren Vandish Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

Discussion took place concerning the garage and park projects and how much money is available. Figures will be looked at the next workshop. Councilman Hilton stated that John has indicated he can pave the driveway but he would still need grader, rolled and seal it.

Discussion took place concerning the condition of the nature trail at the park and that a tree has fallen into the path. Discussion took place to make a list of things that need to be done and give it to the different organizations that have service projects such as Girl Scouts, 4-H, Boy Scouts. More discussion on the garage project took place.

**\*- A MOTION WAS MADE** to authorize the Code Enforcement Officer to proceed with specs to be drawn up by Cedrone for the work discussed for the garage by Councilman Hilton seconded by Councilman Pettit.

**AYES:** Barry Trimble, Warren Vandish Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

Councilman Trimble stated the garage building in not in bad shape.

**New Business:** Supervisor Jamerson stated Bradley Salmon has applied to renew his junkyard license.

**\*- A MOTION WAS MADE** to accept Bradley Salmon's application to renew his junkyard by Councilman Trimble seconded by Councilman Hilton.

**AYES:** Barry Trimble, Warren Vandish Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

**Public Session:** Richard Kocher stated he is throwing his hat in the ring to run for Highway Superintendent and asked for the Board's expectation. Suggestion was made to follow John and see what the job entails. More discussion took place concerning the highway superintendents duties.

**Adjournment:** Motion to adjourn was made at: 8:29 pm by Councilman Pettit seconded by Councilman Trimble.

**AYES:** Barry Trimble, Warren Vandish Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

Respectfully Submitted,

Jean Gulliver  
Palermo Town Clerk

**WORKSHOP**  
**June 19, 2007**

**PALERMO TOWN HALL**  
**7:00pm**

Those present at the workshop were:

**Present:** Councilman Trimble  
Councilman Vandish  
Councilman Pettit  
Councilman Hilton  
Supervisor Jamerson

**Absent:**

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Joe Fiumara, Code Enforcement Officer; John Rice, Highway Superintendent – entered at 7:35pm

The following discussions took place:

- EVM , Councilman Hilton questioned who EVM was in reference to a highway bill, it was answered that it is owned by John Rice and Councilman Vandish's wives.
- Burton's junkyard. Discussion took place concerning Kiebert's complaints about the junkyard. Joe stated that the Burtons are in compliance and some of the issues are due to the fact the junkyard was there prior to any land use laws and are grandfathered in.
- Shed from Sandy Creek Sheds. Discussion took place that it has been ordered and that the sheds they make are made well.
- Cedrone – Joe stated he talked to Cedrone on some of the issues the Town could do and Cedrone changed his price to reflect that.
- Unexpended Balance – Supervisor Jamerson stated she recalculated the amount we have over to be \$197,299.57. Discussion took place concerning the garage project on what needs to be done and how to proceed.
- Playground equipment. – Town Clerk gave the Town Board quotes on different playground equipment. Discussion took place to have Cedrone design the playground area of the park. It was discussed any money left over from other projects can be put in the Park Capitol fund to be used next year.
- Mowing of roadsides. John stated they started mowing. Discussed what pipes work has been done and to be done. Ditching was done on some roads and chip sealing/paving will begin soon.
- Parking lot and road to kennel. Town Board went outside and measured the road to kennel and expansion of parking lot.
- Garage lot – Johns stated that something needs to be also done at the garage for the trucks are always in mud. He stated he could use asphalt over there. More discussion took place on paving projects. Councilman Hilton suggested to authorize up to \$16,000 worth of paving on the hall and garage lots. John left at 8:30pm
- Bishman property – Supervisor Jamerson stated that Mr. Bishman has two appraisals coming along with surveys
- Audits – still need to do Justice audits and time cards. Supervisor Jamerson stated she received a letter from the State for the Justice audit. Will set rest of audits to be done at the next month's workshop.

**Adjournment:** -\*A MOTION WAS MADE to adjourn at 8:42pm by Councilman Vandish seconded by Councilman Pettit.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

Respectfully Submitted,  
Jean Gulliver  
Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA  
JUNE 26, 2007**

Public Hearing – 6:30 pm for Local Law 1 of 2007

Meeting Begins – 7:00p.m.

Call to Order by the Supervisor

Pledge to the Flag with a Moment of Silence

Roll Call by Town Clerk

Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary)

Reading of Resolutions/ Public Comments or Questions on Resolutions

19 – Signing Mc Fee Ambulance Contract

20 – Hire Cedrone for Garage Plans

21- Contract with High Gear Dirt Riders

22- Local Law 1 of 2007

Resolution Approval

Communications:

Drive Way-Inn – notice of renewal of liquor license

Reports:

Supervisor      Town Clerk      Highway                      Code Enforcement

Dog Control      Assessor              Planning Board              Board of Appeals

Custodian      Rec Director      County Legislature

Motion to Accept Reports

Motion to Pay Bills:

General No. 172 to 211 Total: \$ 22,301.53

Highway No. 133 to 151 Total: \$ 25,822.49

Old Business: Supervisor Audit completed, Highway fuel usage completed

Schedule Remaining audits for time card for highway and Justice Department for next Workshop

Paving at town hall and garage

Playground equipment at Park

Bishman property

New Business: Mobile Home Park Renewal for Palermo Trailer Court and Sundown Mobile Home Park

Junkyard renewal for Burton's Junkyard

Public Session

Adjournment

Meeting Schedule: Workshop: July 17<sup>th</sup> at 7:00pm – Remainder of audits

Regular Meeting: July 24<sup>th</sup> at 7:00pm

## **June Public Hearing/Regular Meeting - Town Hall**

### **June 26, 2007 – Public Hearing**

Deputy Supervisor Hilton called the meeting to order at 7:17pm

**Present:** Councilman Trimble                      **Absent:** Supervisor Jamerson  
                  Councilman Pettit    Councilman Vandish  
                  Councilman Hilton

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Marty Webster, Assessor; Tammy Swartz, Janitor; Angela Miller, Deputy Dog Control Officer.

Public: 5

Deputy Supervisor Hilton stated the public hearing was for hearing comments for or against Local Law 1 of 2007. Deputy Supervisor Hilton read Local Law 1 of 2007:

#### **Local Law 1 of 2007 – Amending Section 48-11 of the Town Code of the Town of Palermo** **SECTION 1: TITLE**

This Local Law shall be known as Local Law No. 1 of 2007, “a local law amending Section 48-11 of the Town Code of the Town of Palermo”.

#### **SECTION 2: PENALTIES FOR OFFENSES**

Section 48-11 of the Town Code of the Town of Palermo shall be amended to read as follows:

Except as may otherwise be provided in the Agricultural and Markets -Law, any person or persons, firm or corporation who violates any provisions of this Article shall be guilty of a misdemeanor and shall be subject to fines as outlined herein or imprisonment for not more than one (1) year, or both:

1. A violation of Palermo Town Code Section 48-5(A)(1) shall be punishable by a minimum fine of \$100 and a maximum fine of \$500 for the first offense. Second and subsequent offenses in a ten-year period shall be punishable by a minimum fine of \$100 and a maximum fine of \$1,000 and/or a minimum of fifteen (15) days imprisonment.

2. A violation of Palermo Town Code Section 48-5 (A)(2) shall be punishable by a minimum fine of \$100 and a maximum fine of \$500 for the first offense. Second and subsequent offenses in a ten-year period shall be punishable by a minimum fine of \$100 and a maximum fine of \$1,000 and/or a minimum of fifteen (15) days imprisonment.

3. A violation of Palermo Town Code Section 48-5 (A)(3) shall be punishable by a minimum fine of \$100 and a maximum fine of \$500 for the first offense. Second and subsequent offenses in a ten-year period shall be punishable by a minimum fine of \$100 and a maximum fine of \$1,000 and/or a minimum of fifteen (15) days imprisonment.

4. A violation of Palermo Town Code Section 48-5 (A)(4) shall be punishable by a minimum fine of \$50 and a maximum fine of \$500 for the first offense. Second and subsequent offenses in a ten-year period shall be punishable by a minimum fine of \$100 and a maximum fine of \$1,000 and/or a minimum of fifteen (15) days imprisonment.

5. A violation of Palermo Town Code Section 48-5 (A)(5) shall be punishable by a minimum fine of \$100 and a maximum fine of \$500 for the first offense. Second and subsequent offenses in a ten-year period shall be punishable by a minimum fine of \$100 and a maximum fine of \$1,000 and/or a minimum of fifteen (15) days imprisonment.

6. A violation of Palermo Town Code Section 48-5 (A)(6) shall be punishable in accordance with the provisions of Article 7 of the New York State Agriculture and Markets Law, including but not limited to Section 109 of said law.

7. A violation of Palermo Town Code Section 48-5(B) shall be punishable by a minimum fine of \$50 and a maximum fine of \$500 for the first offense. Second and subsequent offenses in a ten-year period shall be punishable by a minimum fine of \$100 and a maximum fine of \$1,000 and/or a minimum of fifteen (15) days imprisonment.

**SECTION 3:**

Section 48-5(A)(2) shall be amended to read as follows:

(2) To engage in habitual loud howling, barking, crying and whining for a constant ten minutes or intermediate for a half hour unless the dog(s) is/are actively engaged in hunting or training for hunting or service dog(s) or to conduct itself in such a manner so as to habitually annoy any person.

**SECTION 4:**

Section 48-5(A)(6) shall be added to read as follows: Every dog owned or harbored in the Town of Palermo shall be licensed in the Town in accordance with the provisions of Article 7 of the New York State Agriculture and Markets Law, including but not limited to Section 109 of said law.

**SECTION 5: REPEALER**

This Local Law, pursuant to the authority of the Municipal Home Rule Law, Article 3 of Section 22 thereof, hereby supersedes and repeals Section 1-1 1(B)(5)(a)(3) of Local Law No. 1 of 1994.

**SECTION 6: SEVERABILITY**

If any part of this local law shall be found to be invalid, such invalidity shall apply only to such part, and the balance thereof shall remain in full force and effect.

**SECTION 7: EFFECTIVE DATE**

This local law shall take effect immediately upon the filing thereof in the Office of the Secretary of State.

No public comments for or against was made.

**-\*A MOTION WAS MADE** to close the public hearing at 7:27pm by Councilman Trimble seconded by Councilman Pettit.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton

**NAYS:**

**June 26, 2007 – Regular Meeting**

Deputy Supervisor Hilton called the meeting to order at 7:17pm with a salute to the flag and a moment of silence.

**Present:** Councilman Trimble  
Councilman Pettit  
Councilman Hilton  
**Absent:** Supervisor Jamerson  
Councilman Vandish

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Angela Miller, Deputy Dog Control Officer; Joe Fiumara, Code Enforcement Officer; Marty Webster, Assessor; Tammy Swartz, Janitor; Barbara Brown, County Legislator entered at 7:47pm; 5 members of the public

Deputy Supervisor Hilton stated that Supervisor Jamerson wasn't here due to grandson is ill and Councilman Vandish was absent due to a family member in a accident.

**Corrections to Minutes:** None

**Motion to accept minutes:** Councilman Pettit made a motion to accept the minutes and it was seconded by Councilman Trimble.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton

**NAYS:**

**Petitions to the Board:** None

**Resolutions:** Deputy Supervisor Hilton read proposed Resolutions:

19 – Signing McFee Ambulance Contract

20 – Hire Cedrone for Garage Plans

21 – Contract with High Gear Dirt Riders

22 – Local Law 1 of 2007

**Public Comment on Resolutions:** None

**Resolutions Approval:**

**Resolution No 19 - Signing McFee Ambulance Contract**

**Whereas** the Town Board Town of Palermo has received and reviewed the 2007-2008 Ambulance contract with Donald McFee Memorial Ambulance Service, Inc. for the period of July 10, 2007- July 9, 2008 in the amount set forth in the 2007 budget of \$14,375.00.

**Be it Resolved** that the Town Board Town of Palermo does hereby authorize Supervisor Jamerson to enter into contract with the Donald McFee Memorial Ambulance Service, Inc. as proposed.

Resolution introduced by Councilman Pettit seconded by Councilman Trimble

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton

**NAYS:**

**Resolution No 20 – Hire Cedrone for Garage Plans**

**Whereas** the Town Board Town of Palermo has reviewed the building needs for the Highway Garage

**Be it Resolved** the Town Board Town of Palermo hereby accepts Peter Cedrone's structural engineering fee in an amount not to exceed \$8,9000.00 as outlined in his proposal and

**Be it Further Resolved** the Town Board Town of Palermo hereby authorizes the Supervisor to transfer \$6,000.00 from the A911- Unexpended Balance Fund to A1440.1- Engineer for the proposed fees.

Deputy Supervisor Hilton stated the Resolution should be tabled until next month , Peter Cedrone will be at the next workshop and it would give Supervisor Jamerson time to make sure what the final figure is for doing the projects.

**-\*A MOTION WAS MADE** to table Resolution No 20 by Councilman Pettit seconded by Councilman Trimble.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton

**NAYS:**

**Resolution No 21 – Contract with High Gear Dirt Riders**

**Whereas** Town Board Town of Palermo has received a request from the High Gear Dirt Riders for permission to close of a portion of Clifford Road on July 22, 2007 from 8:00 am to 4:00 pm. for the purpose of conducting an American Motorcycle Association sanctioned event at Seeley Brook Farm: and,

**Whereas** the Town Board agrees that it is in the best interest of the people of the township to ensure safety to the local residents as well as participants and traveling motorist; therefore

**Be it Resolved:** that the Town Board Town of Palermo grants permission to the High Gear Dirt Riders (DIRT RIDERS) to close a portion of Clifford Road as necessary providing the following conditions:

- (a) That the DIRT RIDERS provide insurance coverage naming the Town of Palermo and the Palermo Volunteer Fire Corporation as additional insured in the amount of \$1,000,000.00 (one million dollars)
- (b) Insurance coverage shall include Liability and Property Damage
- (c) That the DIRT RIDERS shall agree to defend and indemnify the town in the event of any claim losses.
- (d) That the DIRT RIDERS shall provide the personnel to man each of the road barricades at all times during the event,
- (e) That the DIRT RIDERS shall work in conjunction with the Highway Superintendent of the Town of Palermo to ensure a proper and safe road closure,
- (f) The DIRT RIDERS shall agree to clean up any debris or materials in the road way from the race, and the condition of the road shall be left after the race as it was before the race began,
- (g) The DIRT RIDERS shall enter into contract, signed by an officer authorized to do so, with the Town of Palermo specifying the above conditions, prior to the event beginning.

Be It Further Resolved: That the Town Board Town of Palermo authorizes Supervisor Jamerson to enter into the above mentioned contract.

Resolution introduced by Councilman Trimble seconded by Councilman Pettit.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton

**NAYS:**

**Resolution No 22 – Local Law 1 of 2007**

**Whereas** the Town Board Town of Palermo has considered adopting a local law for amending the penalties for offenses, section 48-11 Animals of the Code of Palermo of the Town of Palermo, and

**Whereas** the Town Board wishes to adopt said local law as agreed upon, and

**Whereas**, adopting said local law will be in the best interest of the Town of Palermo,

**Now, Therefore** on a motion made by Councilman Pettit seconded by Councilman Trimble, be it resolved as follows:

1. That the said Town Board met at the Town Hall, Palermo, New York, on the 26<sup>th</sup> day of June 2007 at 6:30pm to hear all persons in the matter of proposed Local

Law 1 of 2007, a local law amending the penalties for offenses of section 48-11  
Animals

2. Town Board hereby adopts local law 1 of 2007

Resolution introduced by Councilman Pettit seconded by Councilman Trimble.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton

**NAYS:**

**Correspondence:**

Drive Way Inn – concerning renewal of liquor license

**Reports**

**Supervisor's Report:** none due to the absence of Supervisor Jamerson.

**Town Clerk's Report:** For May:

**Town Clerk's Report May 2007**

For the month of May a total of \$583.94 was turned over to the Supervisor with \$141.78 of that being for dog licenses. \$125.72 was collected for the County Treasurer for dog licenses and \$48.00 to Ag & Markets for spay/neutering program. \$45.340 was collected for sportsman licenses for the DEC. A total of \$803.00 was collected.

Town Offices will be closed on Wednesday July 4<sup>th</sup> and I will be closed also on Thursday July 5<sup>th</sup>.

Jean Gulliver  
Palermo Town Clerk

**Planning Board:** Deputy Supervisor Hilton read the minutes:

June 12, 2007

Jim Petreszyn opened the meeting at 7:05pm.

**Present:** Dawn Bristol, Elaine Wells, Jim Petreszyn, Cheryl Smith, Diane Kowaleski

**Recording Secretary:** Dawn Bristol until 7:25, Angela Miller entered at 7:25

**Others Present:** 4 Public

**Motion to accept minutes:** Jim Petreszyn made a motion to accept May minutes, it was seconded by Diane Kowaleski

**AYES:** Dawn, Elaine, Jim, Cheryl, Diane,

**NAYS:**

**Old Business:** Scott O'Connor applied for site plan to open a small repair shop located on Thompson Road and County Route 49. Oswego County Dept. of Planning reviewed this application and recommends approval with modifications. Revise site plan to more explicitly show entrance relative to Thompson Road, as well as parking spaces and internal circulation. These modifications were made in compliance of Oswego County Planning Dept. **SP-001-07 Fee \$ 50.00**

**A Motion Was Made** by Jim Petreszyn and seconded by Diane Kowaleski to approve Scott O'Connor's site plan.

**AYES:** Dawn Bristol, Elaine Wells, Jim Petreszyn, Cheryl Smith, Diane Kowaleski

**NAYS:**

**New Business:** Gail Clark applied for a site plan to open used car dealership located on State Route 3 and Dutchess Lane. The board reviewed the proposed site plan and made recommendations.  
Gary Gulliver applied for a 2 lot subdivision. The board reviewed the proposed subdivision and made recommendations.

**Public Hearings:** None

**Correspondence:** Rural Futures, Maps from Oswego County, Planning and Zoning Summer Schools

**A Motion Was Made** by Diane and seconded by Elaine to adjourn the meeting at 8:00pm

**AYES:** Dawn Bristol, Elaine Wells, Jim Petreszyn, Cheryl Smith, Diane Kowaleski

**NAYS:**

Respectfully submitted by, Angela Miller - Planning Board Secretary  
Councilman Trimble stated that he talked with Jim Petreszyn on the phone and was told that they have met with Oswego County Planning Board concerning the land use and he will keep us informed.

**Dog Control Report:** Angela gave the Dog Control Officer report:  
24 Calls, 2 Dogs picked up, 2 Dogs redeemed for a total mileage of 183.6 Angela stated she had brought up harassment charges against a woman that pushed her and it was taken care of in court last night.

**Code Enforcement Officer Report:** Deputy Supervisor Hilton read Joe's report:  
*May 2007*

***Inspections***

<b>Construction Inspections</b>	<b>42</b>
<b>Manufactured Home Inspections</b>	<b>0</b>
<b>Fire Safety Inspections</b>	<b>5</b>
<b>Code Violation Inspections</b>	<b>38</b>
<b>Mobile Park Inspections</b>	<b>3</b>
<b>Junkyard Inspections</b>	<b>5</b>
<b>Complaint of Violation Inspections</b>	<b>22</b>
<b>Total Inspections</b>	<b>115</b>

***Building Permits***

	<b>This Report</b>	<b>Year to Date</b>	<b>Totals</b>
<b>Permits Issued</b>	<b>11</b>	<b>28</b>	<b>28</b>
<b>Fees Collected</b>	<b>\$605.00</b>	<b>\$1610.00</b>	<b>\$1610.00</b>
<b>To Supervisor</b>	<b>\$605.00</b>	<b>\$1610.00</b>	<b>\$1610.00</b>

**Bulletin Board**

*New Updated Code Books are currently being shipped to each Code Official compliments of the Dept. of State. We also attended a training session Thursday June 21 in Syracuse for more Code Updates.*

**Reminder:** All new pools installed or pools re-installed for the season are required to meet the barrier and alarm requirements. Any questions on these or other codes, please contact the Codes Office.

*Respectfully Submitted, Joseph Fiumara Code Enforcement Officer*

**Assessor's Report:** Marty stated that he disagrees with the state tentative equalization rate and sent out a complaint that contained 135 pages, 1 cd and a floppy disk to dispute it. The state has received the complaint. Marty stated we won't hear anything until the end of July or so. Final assessment roll will be on file with the town clerk on July 2<sup>nd</sup>.

**Board of Appeals Report:** Deputy Supervisor Hilton read the minutes:  
June 11, 2007

Chairman Jay Elhage opened the meeting at 6:15pm with a salute to the flag.

**Present** - Chad Miller, Jay Elhage, Owen Clark, Brian Campbell,

**Absent** –Bill Johnson

**Case # 02-2007** – Larry Gareau is looking for relief of Town Code 67-3D

Larry is looking to put a structure on his property but only having 5' from property line. Jay questioned the lots size of 125'X330' and Larry stated that was the lot size. Larry stated that this is all the room he has to put a pole barn on. Larry approaches and explains his map of his land.

**Motion Was Made** by Jay Elhage and seconded by Brian Campbell to grant relief of Code 67-3D

**AYES:** Chad, Jay, Owen, Brian

**NAYS:**

**Motion Was Made** by Chad Miller and seconded by Jay Elhage to adjourn the meeting at 6:30pm

**AYES:** Chad, Jay, Owen, Brian

**NAYS:**

**Submitted Respectfully, Angela Miller, Board of Appeals Secretary**

**Legislator's Report:** Barbara stated she just got out of a highway committee meeting. On June 29<sup>th</sup> at 2:00pm, they will be dedicating the new livestock barn at the Oswego County Fairgrounds. Barbara gave dates on the activities for this year's Oswego County Fair. Barbara stated that they are finishing out bids for machinery that was set aside last year and ethics are being discussed at the county.

**Motion to accept Reports:**

- **A MOTION WAS MADE** to accept the reports by Councilman Pettit seconded by Councilman Trimble.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton

**NAYS:**

**Motion to pay Bills:** General #172- 211 totaling \$22,301.53

Highway #133 – 151 totaling \$25,822.49

Motion to pay bills by Councilman Trimble seconded by Councilman Pettit.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton

**NAYS:**

**Old Business:** Deputy Supervisor Hilton stated that the audit of the supervisor as well as the fuel audit of the highway has been completed and found in order. He stated that the remaining audits of the justices and for the time cards will be completed at the July 17<sup>th</sup> workshop.

Deputy Supervisor Hilton stated that paving at the town hall and garage as well as playground equipment purchase and walking trail have been discussed at workshops. He stated we have some money Town of Palermo will spend down in accordance to the state and not to be carried over. More discussions on these projects will be done at the next workshop on July 17<sup>th</sup>.

Bishman property update – Mr. Bishman has a couple of appraisals and is waiting on surveys.

**New Business:** Deputy Supervisor Hilton stated we have applications for renewal of Palermo Trailer Court Mobile home park as well as Sundown and also a renewal of junkyard license for Burtons.

**-\*A MOTION WAS MADE** to accept the applications of Palermo Trailer Court, Sundown Mobile Home Park and Burton's Junkyard in accordance to inspections being performed and passed by the Code Enforcement Officer by Councilman Trimble seconded by Councilman Pettit.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton

**NAYS:**

**Public Session:** Deputy Supervisor Hilton stated that Matthew Morse from Boy Scout Troop 760 did and completed his eagle project of the Veteran's Memorial at the town park. Deputy Supervisor Hilton stated it was very nice and encouraged people to go see it. He stated that a lot of time, effort, and money went into getting it done by memorial weekend. Barbara stated that the project will be long remembered and that the veterans that attended were very touched and moved by it. Deputy Supervisor Hilton stated that Morse also restored the old honor roll and placed it on the pavilion wall. Barbara stated that Morse will still take donations for name plates.

Gary Gulliver stated that Val Burton was restoring the old church in Vermillion and would like to get it on the historical site listing. He stated that Val is looking for photos of what the church looked like on the inside. Barbara suggested the Methodist church may have some. Gary stated it was a nice gesture and to bring back some history to the town.

Councilman Pettit stated that the ball games are over and that Jim did an excellent job at the park and all went well.

**Adjournment:** Motion to adjourn was made at: 8:01pm by Councilman Pettit seconded by Councilman Trimble.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton

**NAYS:**

Respectfully Submitted,  
Jean Gulliver  
Palermo Town Clerk

**WORKSHOP**  
**July 17, 2007**

**PALERMO TOWN HALL**  
**6:40pm**

Those present at the workshop were:

**Present:** Councilman Trimble  
Councilman Pettit  
Councilman Hilton

**Absent:** Supervisor Jamerson  
Councilman Vandish

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Peter Cedrone, Engineer; John Rice, Highway Superintendent; 3 public

The following discussions took place:

- **Garage Project.** Discussion took place with Mr. Cedrone on his proposed project. Question came up on how much money we had exactly to spend and discussion took place on whether to put \$151,000 in the garage or save and build a new garage by the town hall. . Discussion took place concerning the pros and cons of repairing vs. building new. Gary Gulliver stated that while out getting petitions signed he spoke with people about the garage project to get their opinions. He stated that 99% don't want to fix the old one and not turned off by building a new one. He stated that water in coming in around the town on all sides and someday it will be in Palermo and a need for more equipment and a place to put it will be needed in the future. Councilman Pettit stated he was hearing the same thing, build new. Gary stated they could apply for grant to help with the costs. Councilman Trimble asked what would happen to the current garage and Gary stated that some people suggested tearing it down to make more room for salt/sand/stone and leave the newest building there for storage. More discussion took place with concerns of a new building being the costs and placement away from the salt storage and concerns of repairing the current building was age of building and no way to expand it if needed in the future
- **Park Project.** It was discussed with Mr. Cedrone the plan for a new playground and walking trail. The Town Board wants an engineer stamp on a design for the park. Deputy Supervisor Hilton stated that a walking trail of 8 ft wide and a ¼ mile long would be good size. Mr. Cedrone will meet with the Town Clerk on Thursday to get what material she has collected for the town park. Councilman Pettit stated that spoke with some seniors and they rather have the playground then the paving at the hall for the amount of time they park there, just level it and limestone it. He stated that the park is more of a priority then the hall or the garage for the older people. Discussion took place to put the walking trail by the tennis courts as well as the new playground and leave the old playground equipment where it is for those renting the pavilion. Discussion on grants and how they work took place. Discussed different leagues and what is happening. Gary suggested they could even put the trail and playground over here as some people don't go to the park because of the parties there. Councilman Trimble stated these people saying things need to come to a board meeting and say them. Discussed walking trail by tennis court with the playground in the center. More discussions on projects took place.
- **Paving Hall.** John stated the cost to pave the hall would be \$6,250. He stated the paving at the garage would not be in front of the doors but to get trucks from road to sand pile. He stated \$15,000 would be good and it would help if sand could be on asphalt. More discussion took place on paving projects.
- **Public Hearings.** Councilman Trimble stated if a public hearing is needed to have one, against wasting a building that is in good shape. Deputy Supervisor Hilton stated that a public hearing is needed if spending money from the capital funds. Town

July 17, 2007

Workshop

Palermo Town Hall

Board reviewed the costs of the projects and the amount of unexpended funds left and came up with a proposal that includes the monies in the capital funds. Public hearing will need to be set for next month's meeting.

- Island Rd. Deputy Supervisor Hilton stated he has spoke with Charlie Czyz on the Island road concerning the oil and stone of it. Mr. Czyz is unhappy on how the road was done and has called Deputy Supervisor Hilton a few times. Deputy Supervisor Hilton stated that the highway has done a good job on Island Rd and it looks great. Councilman Trimble stated to tell Mr. Czyz to come to a Board meeting.
- Justice Audits. Town Clerk stated she called Judge hart in case they were not notified of audit and left a msg on her machine as no one answered.
- Highway. John stated they have been chip sealing Island, Blumer and Craw road. Last two days have been in New haven and Volney. Should be back in Palermo this week to do Paradise road. Will map out garage for paving, chipper back 4 weeks. Did not do Graves Rd due to the culvert replacements. Gave update on Capital projects on the road.
- Unexpended Funds. John asked where did the funds come from. Deputy Supervisor Hilton stated that they don't fully understand but understand that FEMA, insurance and increase of sales tax revenues were some of the reasons. John stated that \$19,000 of it was from FEMA and the DA5110.4 account will not hold up. Gas will finish it off. John stated that two insurance claims were made and not gone back into the repair budget. John stated that we have generated in over \$60,000 in funds in state of emergencies and are talking about playground equipment when no funds were ever spent towards emergency equipment. More discussion took place. John stated that he needs an executive session for personal reasons

**-\*A MOTION WAS MADE** to enter into executive session for personal matters with the Highway Superintendent at 8:15pm by Councilman Pettit seconded by Councilman Trimble.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton

**NAYS:**

**-\*A MOTION WAS MADE** to close executive session at 8:40 by Councilman Pettit seconded by Councilman Trimble.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton

**NAYS:**

- Joel Graham stated that they lacked \$686.00 for materials on the eagle project of the veterans memorial at the park. The Town Board will take money from the celebrations account to pay the outstanding balance.

**Adjournment:** **-\*A MOTION WAS MADE** to adjourn at 8:42pm by Councilman Trimble seconded by Councilman Pettit.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton

**NAYS:**

Respectfully Submitted,  
Jean Gulliver

Palermo Town Clerk

## **July Regular Meeting - Town Hall**

**July 24, 2007**

Supervisor Johnson called the meeting to order at 7:07pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

**Present:** Supervisor Johnson  
Councilman Trimble  
Councilman Vandish  
Councilman Hilton

**Absent:** Councilman Pettit

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** John Rice, Highway Superintendent entered at 7:17pm; Jim Delong, Custodian; Marty Webster, Assessor; Tammy Swartz, Janitor; 9 members of the public

**Corrections to Minutes:** Councilman Trimble stated his intent at the last workshop was to make sure there was a public hearing and not to waste a building that is in good shape.

**Motion to accept minutes:** Councilman Hilton made a motion to accept the minutes, it was seconded by Councilman Trimble.

**AYES:** Barry Trimble, Warren Vandish, Tom Hilton, Ellen Johnson

**NAYS:**

**Petitions to the Board:** None

**Resolutions:** Supervisor Johnson read proposed Resolutions:

20 – Hire Cedrone for Garage Plans

23 – Paving Hall/Garage

24 – Hire Peter Cedrone for Park

25 – Public Hearings

**Public Comment on Resolutions:** Patricia Jamieson asked if they were actually going to build a track. Supervisor Johnson replied it included a track, Ms. Jamieson asked if the park can open any earlier and suggested daylight so they can get in the park to use the trail. Supervisor Johnson stated they have not discussed that but will look at it. Jim Pettit asked why lock the gates, if kids jump the fence the sheriff's won't. Didn't use to be locked and he said that if a new playground is put in the kids will smash it. Jim Delong stated they wouldn't and has no problems at this time with kids in the park. Councilman Hilton stated that a public hearing will be held and more can be looked at then.

**Resolutions Approval:**

### **Resolution No 20 – Hire Cedrone for Garage Plans**

**Whereas** the Town Board Town of Palermo has reviewed the building needs for the Highway Garage

**Be it Resolved** the Town Board Town of Palermo hereby accepts Peter Cedrone's structural engineering fee in an amount not to exceed \$8,900.00 as outlined in his proposal and

**Be it Further Resolved** the Town Board Town of Palermo hereby authorizes the Supervisor to transfer \$6,000.00 from the A911- Unexpended Balance Fund to A1440.1- Engineer for the proposed fees.

Resolution introduced by Councilman Trimble seconded by Councilman Vandish.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

**Resolution No 23 – Paving Hall/Garage**

**Whereas** the Town Board Town of Palermo has reviewed the need for continuing the paving of the parking lot and roadway to the kennel and add a small parking area at the Kennel and

**Whereas** the Town Board Town of Palermo has reviewed with the highway superintendent a need to apply asphalt near and around the salt storage, now therefore **Be It Resolves** as follows:

1. The Town Board hereby authorizes the Highway Superintendent to spend an amount not to exceed \$6,500 to extend and pave the driveway to the well and to extend the roadway to the kennel with a parking area as previously discussed
2. The Town Board authorizes the Highway Superintendent to apply an amount not the exceed \$10,000 for the paving at the town garage near and around the salt storage building
3. The Town Board authorizes a transfer of funds to cover the above cost in an amount of \$16,500.00 from the A911 Unexpended Fund account to A1620.4 Buildings Contractual in the amount of \$6,500.00 and to A5132.4 Garage Contractual in the amount of \$10,000.

Resolution introduced by Councilman Hilton seconded by Councilman Vandish.

**AYES:** Barry Trimble, Warren Vandish, Tom Hilton, Ellen Johnson

**NAYS:**

**Resolution No 24 – Hire Peter Cedrone for Park**

**Whereas** the Town Board Town of Palermo has reviewed the playground equipment needs at the Town Park and

**Whereas** residents in the Town of Palermo has asked for a walking trail at the Park, now therefore

**Be It Resolved**, the Town Board Town of Palermo hereby authorizes Peter Cedrone to design a playground and walking trail for the town park at a cost not to exceed \$3600.00

Resolution introduced by Councilman Trimble and seconded by Councilman Hilton.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

**Resolution No 25– Public Hearings**

**Whereas** the Town Board Town of Palermo has reviewed the need for repairs at the Town Garage and need for new playground equipment the Town Park, and

**Whereas** the Town Board hired Peter Cedrone to do a building needs assessment at the garage and a design for the playground at the town park, and

**Whereas** there is a Capital Reserve Account intended for building purposes as well as a Park Capital Account for playground equipment and both accounts require a public hearing before expenditures can be made from them , and

Whereas the Town Board Town of Palermo wishes to spend \$75,000 from the Capital Reserve towards the repairs of the garage and \$15,000 from the Park Capital Account for playground equipment, now therefore,

**Be it Resolved** that the Town Board Town of Palermo will hold a Public Hearing on August 28<sup>th</sup>, 2007 on or about 6:30pm to hear public comment on the repairs of the town garage and the purchase and installation of new playground equipment at the town park.

**Be it Further Resolved** that the Town Board Town of Palermo directs the Town Clerk to publish such notice.

Resolution introduced by Councilman Trimble seconded by Councilman Vandish.

**AYES:** Barry Trimble, Warren Vandish, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

**Correspondence:**

1. Oneida Shores Arrowhead Lodge – Certification for Safety course of playground equipment
2. Office of Assessors – holding a meeting in New Haven this evening giving an overview of assessments
3. Oswego County Dept of Personnel-Civil Service Exam for Spanish speaking Case Worker, Support Examiner, Public Health Engineer and Supervisor Public Health Nurse.

**Reports**

**Supervisor's Report:**

General Fund Checking	\$542,809.78	General Fund Money Market	\$106,174.34
General Capital	\$ 53,206.54	Highway Fund Checking	\$456,622.08
Highway Capital	\$110,735.19	Highway Money Market	\$ 10,287.11
Park Reserve	\$ 3,546.56	Park Capital	\$ 10,166.94
Trust & Agency	\$ 718.15		

**Town Clerk's Report:**

**Town Clerk's Report June 2007**

For the month of June a total of \$4,983.53 was turned over to the Supervisor with \$132.50 of that being for dog licenses. \$123.50 was collected for the County Treasurer for dog licenses and \$45.00 to Ag & Markets for spay/neutering program.\$17.95 was collected for sportsman licenses for the DEC and \$22.50 to NYS Dept of Health for marriage licenses. A total of \$5,192.48 was collected.

My office will be closed until Tuesday due to our 9<sup>th</sup> Annual Ultralight Fly-in. I will be resume my normal hours on Tuesday. I will be checking my voice mail throughout the day for any emergency issues. Jean Gulliver - Palermo Town Clerk

**Highway Superintendent Report:** John stated that they have chip sealed over 6 miles of roads that include Sundown, Craw, and Island Rd. He thanked Volney for their help. First mowing is completed, second mowing is starting that will be a wider area mowed. Hare, Lot 10, Bradshaw, and Graves has pipes repaired. Last week they were in Volney helping them and will be back in Palermo next week to start paving projects.

**Planning Board:** Supervisor Johnson read Planning Board minutes of July 10th:  
Elaine Wells opened the meeting at 7:03pm.

**Present:** Dawn Bristol, Elaine Wells, Cheryl Smith, Diane Kowaleski entered in at 7:22

**Absent:** Jim Petreszyn

**Recording Secretary:** Angela Miller

**Others Present:** 6 Public & Joe Fiumara- Code Enforcement Officer

**Motion to accept minutes:** Dawn Bristol made a motion to accept June minutes, it was seconded by

Elaine Wells

**AYES:** Dawn, Elaine, Cheryl,

**NAYS:**

**Old Business:** Gail Clark applying for a site plan to open used car dealership located on State Route 3 and Dutchess Lane. The lot shows the cars would be 20' off road so people coming off Dutchess Lane could see Ste Rte 3. Gail explains her right of way of Dutchess Lane. Elaine questioned the lighting and Gail states that she would be operating in daylight hours but they are going to be putting up lights and there are already motion lights attached to the house. Site plan is being sent to Oswego County Dept. of Planning for approval.

**New Business:** Bob Duplessis applying for addition to site plan. Elaine Wells questions if Bob was going from selling to repairing. Bob stated no he was going to put a 32x42 new addition.  
SP- -07 Fee \$ 0.00

**Site plan approved**

(*Note:* Motion was made and seconded while secretary was making copies as per acting Chairperson's request)

Ed McCarty applying for subdivision. Ed's son wants to build a house. Diane Kowaleski questioned the property line and road. Ed McCarty stated that he has the 66' right of way and his son's house would be on his father's land that would be subdivided. Diane Kowaleski stated that he would end up with 3 subdivisions. The board reviewed the proposed subdivision and made recommendations.

Code Enforcement Officer bringing concerns about expansion of Driveway Inn adding new patio to the bar, generating more traffic, and the bathroom code need to be updated with this new addition. Diane Kowaleski stated that it's a business and needs to come to Planning Board, and this keeps the site plan updated also. Elaine Wells agreed. This had to be brought to the Planning Board before when the old deck was put on. Joe stated that the building permit lists are generated every 6 months and the planning board will be receiving them.

**Public Hearings:** Opened at 7:48 .Gary Gulliver applied for a 2 lot subdivision. SL)-0214-07  
Fee \$50.00

**A Motion Was Made** by Diane Kowaleski and seconded by Dawn Bristol to approve Gary Gulliver's subdivision.

**AYES:** Dawn Bristol, Elaine Wells, Cheryl Smith, Diane Kowaleski

**NAYS:**

Public hearing closed at 8:09

Correspondence: Town Topics

**A Motion Was Made** by Elaine Wells and seconded by Dawn Bristol to adjourn the meeting at

8:20pm

**AYES:** Dawn Bristol, Elaine Wells, Cheryl Smith, Diane Kowaleski

**NAYS:**

Respectfully submitted by, Angela Miller -Planning Board Secretary

**Board of Appeals Report:** Supervisor Johnson read the Board of Appeals minutes of July 23<sup>rd</sup> Chairman Jay Elhage opened the meeting at 6:02pm with a salute to the flag.

**Present** Chad Miller, Jay Elhage, Owen Clark

**Absent:** Brian Campbell, Bill Johnson

**Public** 3

**Case #03-2007** -Richard & Kathleen Lancy is looking for relief of Town Code 67-3b Richard & Kathleen Lancy are looking for relief of age and size of mobile home. Jay questioned the age of home and any other dwellings on property. Bob Morrow stated that the age is 1978 and there is an unlivable home there now that is going to be removed.

There is a new roof and rugs on the 1978 trailer. More discussion on the old and new trailer took place.

**Motion Was Made** by Jay Elhage and seconded by Chad Miller to grant relief of Code 67-3b

**AYES:** Chad, Jay, Owen, Bill

**NAYS:**

**Motion Was Made** by Jay Elhage and seconded by Owen Clark to adjourn the meeting at 6:14pm

**AYES: Chad, Jay, Owen, Bill**

**NAYS:**

Submitted Respectfully, Angela Miller - Board of Appeals Secretary

**Dog Control Report:** Supervisor Johnson read Chad's report: 12 Calls, 2 Dogs picked up, 1 Euthanized, for a total mileage of 146.4

**Code Enforcement Officer Report:** Supervisor Johnson read Joe's Report:

**June 2007 Inspections**

<b>Construction Inspections</b>	<b>50</b>
<b>Manufactured Home Inspections</b>	<b>0</b>
<b>Fire Safety Inspections</b>	<b>1</b>
<b>Code Violation Inspections</b>	<b>32</b>
<b>Mobile Park Inspections</b>	<b>1</b>
<b>Junkyard Inspections</b>	<b>2</b>
<b>Complaint of Violation Inspections</b>	<b>17</b>
<b>Total Inspections</b>	<b>103</b>

**Building Permits**

	<b>This Report</b>	<b>Year to Date</b>	<b>Totals</b>
<b>Permits Issued</b>	<b>17</b>	<b>45</b>	<b>45</b>
<b>Fees Collected</b>	<b>\$565.00</b>	<b>\$2175.00</b>	<b>\$2175.00</b>

<b>To Supervisor</b>	<b>\$565.00</b>	<b>\$2175.00</b>	<b>\$2175.00</b>
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**Bulletin Board**

**Code Official Training:** Both the Code Enforcement Officer and the Deputy have completed the required training for the 2008 Calendar year. All certificates shall be available upon request and submitted to the Town Supervisor.

**Reminder:** All new pools installed or pools re-installed designed to hold more than 24” of water are required to meet the barrier and alarm requirements. Any questions on these or other codes, please contact the Codes Office.

***Respectfully Submitted, Joseph Fiumara -Code Enforcement Officer***

**Assessor's Report:** Marty stated that the Office of Real Property is recommending no change to the State Board for the Palermo equalization rate at a meeting in Albany. Marty stated he will be going there and pleading the town’s case. He stated he is prepared and is also attending a course for his certification next week. He will not be at next month’s meeting due to being on vacation in Alaska. Concerning the STAR Rebate, the state taxation and finance will notify everyone for their refund, its not through the town. Councilman Trimble thanked Marty for his efforts on the town’s behalf.

**Custodian Report:** Jim had nothing to report

**Recreation Report:** Supervisor Johnson read Donna’s report:

Rec has been running smoothly this year. Our health department inspection was fine and we will be having our second one soon. We have a total of 60 kids signed up for the program and an average of 30 kids a day. We have been on a few field trips – one to the movies and also to MOST. The program has had a Bike Rodeo and a Sun Safety Demonstration. In the days to come we will be going bowling, swimming at Scriba Park and to the children’s museum. We will also have a visit from the Oswego County Sheriffs for a fingerprinting and safety program. There is also a tennis program that visits every Monday for an hour to teach the fundamentals of tennis. We serve breakfast and lunch that is sponsored by the food bank and is working out good. I have had problems with the fridge that was bought a few years ago.. It will not keep cold. If we have anymore problems with this may have to purchase another one.

Thanks, Donna Miller Rec Director.

**Motion to accept Reports:**

\* - **A MOTION WAS MADE** to accept the reports by Councilman Hilton seconded by Councilman Vandish.

**AYES:** Barry Trimble, Warren Vandish, Tom Hilton, Ellen Jamerson

**NAYS:**

**Motion to pay Bills:** General #213 - 243 totaling \$66,024.31

Highway #153 - 167 totaling \$122,577.94

Motion to pay bills by Councilman Vandish seconded by Councilman Trimble

**AYES:** Barry Trimble, Warren Vandish, Tom Hilton, Ellen Johnson

**NAYS:**

**Old Business:** Supervisor Johnson stated that the Justices will be audited at the next workshop as well as the time cards

**New Business:** None

**Public Session:** Stephanie Hudzina representing the Oswego County Women's Softball League has stated that she is aware of the problems with the park last year and have formed a playoff committee. There are more hands available to help our this year. They would like to talk with Jim to resolve some of the issues. She stated they would be willing to pay \$50 per day and a \$300 deposit that could be returned after an inspection with Jim. More discussion on the issue took place. It was discussed that the alcohol permit was intended to be used with the pavilion not for spectators at a ball game. Discussion took place on concerns that younger people do have not have access to alcohol. Discussion on parking issues took place.

**Resolution No 26 – Oswego County Women's Softball League**

**Be it Resolved** Town Board Town of Palermo hereby grants the Oswego County Women's Softball League permission to use the park for play-offs on August 25 and 26<sup>th</sup> under the following conditions:

1. Proper insurance is filed with the Town of Palermo also named on it
2. No overnight stay in the Park
3. Deposit of \$300 and fees of \$50 per day is made to the Town Clerk prior to that weekend
4. Park will be left as clean as it was before their use

**Be It Also Resolved** if there is any trash left in any manner that Town of Palermo will retain the \$300 deposit

Be it Further Resolved if the park is left in a clean condition and is approved by the grounds custodian, the \$300 deposit will be returned.

Resolution introduced by Councilman Vandish seconded by Councilman Hilton.

**AYES:** Warren Vandish, Tom Hilton, Ellen Jamerson

**NAYS:**

**ABSTAIN:** Barry Trimble due to involvement

Charlie Czyz spoke on his discontent of Island Road roadwork that was performed. He stated that if they are saying the road is acceptable, it is not. He stated that it has to be ditched and blacktopped, it is not safe. Mr. Czyz stated that you cannot meet two cars on the road. He stated he talked with the Highway Superintendent and he was going to put real blacktop to straighten sides out but it wasn't done. He stated that the center of the road is acceptable but the sides are not. John stated that it is 21 ft chip sealed across and they tried to sweep the center to the sides to help fill in and that Mr. Czyz is not all wrong. He stated if he had another \$40,000 he could do it right. More discussion was held on roads and how they need to be done and how to fund them took place. Mr. Czyz stated that his road wasn't the only problem other road's sides are like that. Councilman Trimble stated he doesn't think it is as bad as New Haven and respects Mr. Czyz's opinion but we only have a certain dollar amount to work with unless he can find us a grant. Mr. Czyz stated he don't know why they got rid of the grader it only had a leaky seal.

*July Town Board Meeting, Town Hall*

*July 24, 2007*

**Adjournment:** Motion to adjourn was made at: 8:06 pm by Councilman Vandish seconded by Councilman Trimble.

**AYES:** Barry Trimble, Warren Vandish, Tom Hilton, Ellen Johnson

**NAYS:**

Respectfully Submitted,

Jean Gulliver  
Palermo Town Clerk

**WORKSHOP**  
**August 21, 2007**

**PALERMO TOWN HALL**  
**6:55pm**

Those present at the workshop were:

**Present:** Councilman Trimble  
Councilman Pettit entered at 7:00pm  
Councilman Hilton  
Supervisor Jamerson

**Absent:** Councilman Vandish

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Bob Wood, Jean Hart; Town Justices

The following discussions took place:

- Conflict of Interest. Supervisor Johnson gave the Town Board a letter from the book keeper concerning the Comptroller's office stating it is a conflict of interest for doing business with EVM that is owned by the wives of both the Highway Superintendent and Councilman Vandish. The Comptroller's office recommended not to pay any further bills and can turn them over to the attorney. Supervisor Johnson stated they are looking into Bresnahan Excavating as well since Highway Superintendent's name is on the land he mines. Discussion took place on where you would buy stone and gravel. Councilman Hilton stated it costs more elsewhere which means more to the taxpayer, Councilman Trimble stated it was ridiculous and that Councilman Vandish would probably quit and wasn't sure if he wanted to be a part of this if this was the way it is going to be. Discussion took place on having to pay more for the same work. Supervisor Johnson stated that if they are going to do it the right way then to do it and if an auditor came in there would be problems. More discussion took place, Councilman Trimble stated that Supervisor Johnson was right, we need to do it right if that is what the law says. Supervisor Johnson stated that Julie has become a very good book keeper. Councilman Trimble asked what to do if get another bill, Supervisor Johnson stated to turn it over to the attorney. Supervisor Johnson stated that people talk like when Gary was in and they did the Hall, Jean stated that Gary owned nothing there was no conflict. Supervisor Johnson stated letters will go out to the Superintendent and Councilman Vandish.
- Audit of Judges Books. Judge Wood explained the procedures they follow. Judge Wood said they took last year's suggestion and now has receipts from supervisor. He stated they now have Quicken which will help reconcile the bank register. Judge Hart explained her books. Town Board reviewed books and found them to be in order.
- Closing Bank America accounts. The justice and the clerk still have accounts they cannot close. The Supervisor will look into it.
- Paving Paradise Road and the amount. Supervisor Johnson stated they were supposed to do JP lane and have not and should have been done while they were on Paradise Rd. Councilman Hilton reviewed the Resolution that transferred money over to do the roads,. Supervisor Johnson stated they are over budget with just Paradise and haven't done JP yet.
- Storage Shed. Councilman Hilton stated it was a nice shed, built well.
- Paving of Hall and Garage. Councilman Hilton stated they did a good job of paving, Councilman Trimble stated the paving job was nice.
- Pitney Bowes mail machine. Town Clerk asked if they could get a Pitney Bowes Mail machine. She explained how it worked and that accountable is done through the machine having up to 25 departments. Supervisor Johnson stated she thought it was a good idea then no one has to wait for her for postage. Town Clerk explained that

**January 3, 2006**

**Workshop/Swearing-in**

**Palermo Town Hall**

certified mail can be done through it as well and all the tax bills, wouldn't have to spend a lot of time standing at the post office. The Town Board was ok with it

**-\*A MOTION WAS MADE** to allow the Town Clerk to proceed with getting a Pitney Bowed mail machine by Councilman Pettit seconded by Councilman Hilton.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

- Clerk will not be in on Thursday due to fly-in
- Budget forms. Supervisor Johnson stated she will be getting budget forms out this Friday for the departments to put in for what they want.
- NIMS – Supervisor Johnson stated she needs to get info from the fire department
- Public Hearing and Cedrone. Discussion took place concerning the upcoming Public Hearing and if anyone heard from Cedrone's on the Park issue.

**Adjournment:** **-\*A MOTION WAS MADE** to adjourn at 8:42pm by Councilman Pettit seconded by Councilman Trimble.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

Respectfully Submitted,  
Jean Gulliver

Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA  
AUGUST 28, 2007**

Public Hearing – 6:30pm

Meeting Begins – 7:00p.m.

Call to Order by the Supervisor

Pledge to the Flag with a Moment of Silence

Roll Call by Town Clerk

Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary)

Reading of Resolutions/ Public Comments or Questions on Resolutions

Resolution Approval

Communications:

Reports:

Supervisor	Town Clerk	Highway	Code Enforcement
Dog Control	Assessor	Planning Board	Board of Appeals
Custodian	Rec Director	County Legislature	

Motion to Accept Reports

Motion to Pay Bills:

General No. 245 to 279 Total: \$ 50,369.42

Highway No. 168 to 181 Total: \$ 70,814.69

Old Business: t

New Business:

Public Session

Adjournment

Meeting Schedule: Workshop: September 20th at 7:00pm

Regular Meeting: September 25th at 7:00pm

## **August Public Hearing - Town Hall**

**August 28, 2007**

Supervisor Johnson called the Public Hearing to order at 6:55pm with a salute to the flag and a moment of silence. Town Clerk took roll call:.

**Present:** Supervisor Johnson                      **Absent:** Councilman Vandish  
                  Councilman Trimble  
                  Councilman Pettit  
                  Councilman Hilton

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Tammy Schwartz, Janitor.

Members of the Public: 4

Supervisor Johnson stated that the purpose of the hearing is to hear comment about the proposed repairs of the highway garage in an amount of \$151,200 of which \$75,000 from the Capital account will be taken. The other issue is the upgrade of playground equipment and the addition of a walking trail for the town park of which \$13,000 will be taken from the Park capital account. Supervisor Johnson opened the floor for comment.

Patty Jamieson asked the progression on the walking trail and if the park was going to be opened any earlier. Supervisor Johnson stated they have plans for the trail and the park is supposed to be opened by our local law by 7am and it will be. More discussion took place on locking the park and that maybe poles could be placed by the small gate and take the gate out, that would keep vehicles, atvs, and snowmobiles out from the park but still be accessible to the people.

No more comments were made

\*- **A MOTION WAS MADE** to close the public hearing at 6:45 pm by Councilman Pettit seconded by Councilman Hilton.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

## **August Regular Meeting - Town Hall**

**August 28, 2007**

Supervisor Johnson called the meeting to order at 7:00pm . Town Clerk took roll call:.

**Present:** Supervisor Johnson                      **Absent:** Councilman Vandish  
                  Councilman Trimble  
                  Councilman Pettit  
                  Councilman Hilton

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Tammy Schwartz, Janitor; Jim DeLong, Custodian

Members of the Public: 4

**Corrections to Minutes:** None

**Motion to accept minutes:** Councilman Hilton made a motion to accept the minutes, seconded by Councilman Pettit.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

**Petitions to the Board:** None

**Resolutions:** Supervisor Johnson read proposed Resolutions:

27- 2007 Spend Capital Reserve Funds for Garage

28- 2007 Spend Capital Reserve Funds for Park

**Public Comment on Resolutions:** None

**Resolutions Approval:**

**Resolution No 27 - Spend Capital Reserve Funds for Garage**

**Whereas** the Town Board Town of Palermo has reviewed the preliminary plans for repairs to the Town Garage at a cost not to exceed \$152,000.

**Whereas**, Resolution 4-1990, a General Capital Fund was created to be expended only by Resolution of the Palermo Town Board

**Now therefore**

**On A MOTION MADE BY** Councilman Hilton and seconded by Councilman Trimble be it resolved as follows:

1. On August 28, 2007 a Public Hearing was held and the Town Clerk did publish such notice. Public comment was heard.
2. The Town Board Town of Palermo will continue forth to repair the Garage from the Funds as established as above with an amount not to exceed \$75,000 to be expended from the Capital Fund created by Resolution 4 of 1990.
3. That this Resolution is subject to permissive referendum and the Town Clerk is directed to publish notice of the same as required by law.

Resolution introduced by Councilman Hilton seconded by Councilman Trimble.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

**Resolution No 28 – Spend Capital Reserve Funds for Park**

**Whereas** the Town Board Town of Palermo has reviewed the preliminary plans for purchasing playground equipment for the Park.

**Whereas**, a Resolution was created to be expended only by Resolution of the Palermo Town Board for the purpose of purchasing Playground Equipment

Now therefore

**On A MOTION MADE BY** Councilman Pettit and seconded by Councilman Hilton be it resolved as follows:

1. On August 28, 2007 a Public Hearing was held and the Town Clerk did publish such notice. Public comment was heard.

2 .The Town Board Town of Palermo will continue forth to purchase playground equipment for the Town Park from the Funds as established as above with an amount not to exceed \$ 13.000 to be expended from the Park Capital Fund created.

3. That this Resolution is subject to permissive referendum and the Town Clerk is directed to publish notice of the same as required by law.

Resolution introduced by Councilman Pettit seconded by Councilman Hilton.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

**Reports**

**Supervisor's Report:**

General Fund Checking	\$529754.87	General Fund Money Market	\$110,782.87
General Capital	\$ 53,229.45	Highway Fund Checking	\$326,574.54
Highway Capital	\$110,735.19	Highway Money Market	\$ 10,305.98
Park Reserve	\$ 3,548.09	Park Capital	
Trust & Agency	\$ 718.15		

**Town Clerk's Report:** Town Clerk gave her report:

\$456.46 was given to the supervisor for the month of August with \$121.90 of that being for dogs. \$108.10 went to the treasurer's office for dogs and \$51.00 to Ag and Markets for their spay/neutering program. \$90.00 was turned over to the Department of Health for marriage licenses and \$1,631.94 to the DEC for sportsman licenses. Fly-in went well and thanks to all that came.

**Code Enforcement Officer Report:**

**July 2007 Inspections**

<b>Construction Inspections</b>	<b>52</b>
<b>Manufactured Home Inspections</b>	<b>1</b>
<b>Fire Safety Inspections</b>	<b>0</b>
<b>Code Violation Inspections</b>	<b>34</b>
<b>Mobile Park Inspections</b>	<b>2</b>
<b>Junkyard Inspections</b>	<b>1</b>
<b>Complaint of Violation Inspections</b>	<b>19</b>
<b>Total Inspections</b>	<b>109</b>

**Building Permits**

	<b>This Report</b>	<b>Year to Date</b>	<b>Totals</b>
<b>Permits Issued</b>	<b>12</b>	<b>58</b>	<b>58</b>
<b>Fees Collected</b>	<b>\$370.00</b>	<b>\$2545.00</b>	<b>\$2545.00</b>
<b>To Supervisor</b>	<b>\$370.00</b>	<b>\$2545.00</b>	<b>\$2545.00</b>

**Bulletin Board**

**Just a note:** Wood boilers installation require permits and need to be inspected prior to any initial use.

The codes office will start performing commercial inspections this year around the end of September; this will allow us to complete all the required inspections before the end of 2007

*Respectfully Submitted, Joseph Fiumara -Code Enforcement Officer*

**Custodian Report:** Jim stated that the Oswego County Women's Softball league held their tournament without any problems and their deposit can be returned.

**Board of Appeals Report:** Town Clerk stated that they just had a meeting and are scheduled to have another one.

**Recreation Report:** Supervisor Johnson read Donna's report:

We had another successful summer for the rec this year. We had approximately 25-30 kids on a daily basis. We had all of our inspections at the end and everything went well. The health department questioned our stuff that goes under the playground equipment and reminded us that it needs to be 6 inches thick. This is not only for the program but for all the time. The staff was all great and worked great with the children that came. The food bank provided breakfast and lunch and was successful. Thank-you Donna Miller

**Motion to accept Reports:**

- **A MOTION WAS MADE** to accept the reports by Councilman Trimble seconded by Councilman Pettit.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

**Motion to pay Bills:** General #245- 279 totaling \$50,369.42

Highway #168 – 181 totaling \$70,814.69

Motion to pay bills by Councilman Hilton seconded by Councilman Trimble.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

**Old Business:** Councilman Hilton stated the Resolution passed and now we can move on.

Supervisor Johnson stated there is a 30 day waiting period. Councilman Hilton to give Cedrone the heads up.

**Adjournment:** Motion to adjourn was made at: 7:11 pm by Councilman Pettit seconded by Councilman Trimble

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

Respectfully Submitted,

Jean Gulliver  
Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA  
SEPTEMBER 25, 2007**

Workshop – 6:00pm

Meeting Begins – 7:00p.m.

Call to Order by the Supervisor

Pledge to the Flag with a Moment of Silence

Roll Call by Town Clerk

Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary)

Reading of Resolutions/ Public Comments or Questions on Resolutions

Resolution Approval

\* 29 – Transfer of funds

Communications:

Reports:

Supervisor	Town Clerk	Highway	Code Enforcement
Dog Control	Assessor	Planning Board	Board of Appeals
Custodian	Rec Director	County Legislature	

Motion to Accept Reports

Motion to Pay Bills:

General No. 280 to 301 Total: \$ 15,644.31

Highway No. 182 to 201 Total: \$ 30,249.08

Old Business:

New Business: Set up budget workshops

Public Session

Adjournment

Meeting Schedule: Workshop: October 16<sup>th</sup> at 7:00pm

Regular Meeting: October 23<sup>rd</sup> at 7:00pm

**September Regular Meeting - Town Hall**

**September 25, 2007**

Supervisor Johnson called the meeting to order at 7:00pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

**Present:** Supervisor Johnson  
Councilman Trimble  
Councilman Pettit  
Councilman Hilton

**Absent:** Councilman Vandish

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Jim Delong, Custodian; Marty Webster, Assessor; John Rice, Highway Superintendent; Barbara Brown, County Legislator; Joe Fiumara, Code Enforcement Officer entered at 7:13pm.

**Corrections to Minutes:** Councilman Vandish needs to be removed from a motion made in the August workshop minutes as he was not attendance.

**Motion to accept minutes:** Councilman Trimble made a motion to accept the minutes with the correction of Councilman Vandish's name to be removed from a motion made as he was not present at the August workshop, seconded by Councilman Hilton..

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

**Petitions to the Board:** None

**Resolutions:** Supervisor Johnson read proposed Resolutions:  
29 – Transfer of Funds

**Public Comment on Resolutions:** Councilman Trimble asked if the highway has to be drained first, Supervisor Johnson answered yes.

**Resolutions Approval:**

**Resolution No 29 – Transfer of Funds**

**Whereas** the Town Board Town of Palermo has reviewed the bills for the month of September, and

**Be it Resolved** the Town Board Town of Palermo authorizes the Supervisor to make the following transfers:

For Highway:

From DA2680 Insurance Recovery in the amount of \$14,119.18 to

DA5130.4 Machinery Contractual in the amount of \$14,119.18

From DA9010.8 Retirement in the amount of \$8,200.00 to

DA5142.4 Snow Removal Contractual in the amount of \$ 8,200.00

Resolution introduced by Councilman Pettit seconded by Councilman Trimble.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

**Correspondence:** Upcoming Civil Service exams

**Reports**

**Supervisor's Report:** Supervisor Johnson read her report

General Fund Checking	\$492,737.66	General Fund Money Market	\$106,664.27
General Capital	\$ 78,262.05	Highway Fund Checking	\$257,749.16
Highway Capital	\$150,845.70	Highway Money Market	\$ 10,324.27
Park Reserve	\$ 3,549.57	Park Capital	\$ 12,176.39
Trust & Agency	\$		

**Town Clerk's Report:** Town Clerk read her report:

**Town Clerk's Report August 2007**

For the month of August a total of \$720.63 was turned over to the Supervisor with \$123.23 of that being for dog licenses. \$109.27 was collected for the County Treasurer for dog licenses and \$51.00 to Ag & Markets for spay/neutering program. \$1,723.60 was collected for sportsman licenses for the DEC and \$90.00 to NYS Dept of Health for marriage licenses. A total of \$2,694.50 was collected.

McFee Ambulance had called and are interested in a 2 year contract with next year increase of 3% in the amount of \$14,780.00 when 2006 amount was \$14,375.00 and 2008 budget would be the same as 2007 in the amount of \$14,780.00. The amounts are based on 3686 population at \$4.01 per person which is up from 2006 that was \$3.96 per person.

I gave the Town Board a copy of a letter Jim asked me to send to a resident who rented the park out earlier this month and was believed to left behind not only garbage but beer bottles and cans for which an alcohol permit was not issued for. I received a call today from that gentleman and he says that he did not leave the onions and peppers behind and that no one there had any beer. He was concerned that maybe someone else came in after he left and did that. He said he brought in his own grill and made sure all was cleaned up. He was very adamant that no one in his group had any beer. I told him I would pass this along to the Town Board.

I also gave the Town Board a letter I wrote to a resident concerning my absence from my office during the illness and death of my mother-in-law. I was accused of not being here for 6 weeks and I not only sent a letter to the gentleman but I included a printout that shown I had done business everyday in my office from the time of deer licenses went on sale until the date he was in during mid September. The report shown that there was one day I was totaled closed due to the fly-in and then of course the two days that included the death of my mother-in-law. I do want to thank the kindness of the townspeople that most of them shown me during this hard time. I and my family appreciate the understanding, kindness and the words you have shared and donations made in Lila's name. Thank-you.

On Friday the floors will be buffed and waxed. If Jim could help me on Thursday to remove the items off the floor as much as possible.

Jean Gulliver  
Palermo Town Clerk

**Highway Superintendent Report:** John stated that August was spent on road work and gave the tonnage of items applied. He thanked Volney and New Haven for their help and we returned help back to them. He stated that they will be chip sealing and mowing will continue. Sign work is being done. CHIPS report was filed in August and the town will be receiving \$62,429.42 from the CHIPS program. John stated that both parking lots are completed. September report – Paradise and JP Lane are done. They cracked sealed Factory, Winks and Red Schoolhouse Rd. John stated he has purchased salt and will be getting sand. He stated he will be getting 300 ton of salt from the county. Mowing is mostly done, done tree work on Red Schoolhouse Rd, Besaw and Clifford and will be grinding tree stumps soon. Roadside work continues. Cape Horn drainage pipe has been replaced. Have contract for the county snow removal. Supervisor Johnson stated they have received the CHIPS money and asked John if he had any info for next year. John stated should be a \$4,000 increase each year until 2009.

**Planning Board:** Supervisor Johnson read the Planning Board minutes:  
August 13, 2007

Jim Petreszyn opened the meeting at 7:03pm.

**Present:** Dawn Bristol, Elaine Wells, Jim Petreszyn, Cheryl Smith, Diane Kowaleski

**Absent:**

**Recording Secretary:** Angela Miller

**Others Present:** 7 Public

**Motion to accept minutes:** Diane Kowaleski made a motion to accept July minutes, it was seconded by  
Dawn Bristol

**AYES:** Dawn Bristol, Elaine Wells, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

**NAYS:**

**Old Business:** Gail Clark applying for a site plan to open used car dealership located on State Route 3 and Dutchess Lane. Board reviewed letter from Oswego County Planning Department making their recommendation. Gail explains site plan to board. Jim Petreszyn stated that the traffic flow is not real clear, and concerned with the three driveways on Dutchess Lane. Jim Petreszyn explained to Gail about what needs to be on site plan and that all buildings need to be on site plan. Jim Petreszyn suggested putting everything on site plan that she intends to do in next five years. Jim Petreszyn questioned the road frontage that it is in fact only 114.3' – 120'. Gail was hoping to get this done before September and Jim Petreszyn explained that the Thursday meeting is a workshop and the board does not make decision on site plans or subdivisions. The board reviewed the proposed site plan and made recommendations. Site Plan needs to be resubmitted to Oswego County Planning Department. Public hearing will be set for September 11.

Ed McCarty 2 lot subdivision located on Red Schoolhouse Road. The board reviewed the proposed subdivision. Public hearing will be set for September 11.

**New Business:** Charlotte Burton & Lynn Dunsmore applying for subdivisions located on State Route 3 near parking area. Jim Petreszyn questioned acres and Charlotte replied that she has 8 acres and wants to subdivide 6 of those 8. The board reviewed the proposed subdivision and made recommendations. Public hearing will be set for September 11.

Dave Smith is applying for to site plan adding a 25'X34' addition to existing building. Jim Petreszyn questioned the % how much bigger than original building and Dave stated not more than 10%.

**SP-0215-2007 Fee \$ 0.00**

**A Motion Was Made** by Dawn Bristol and seconded by Elaine Wells to approve Dave Smith's site plan.

**AYES:** Dawn Bristol, Elaine Wells, Jim Petreszyn, Cheryl Smith, Diane Kowaleski

**NAYS:**

More discussion took place on Gail Clark's proposed site plan. Board concerned over three driveways on Dutchess Lane and the lot size being used for commercial.

**Correspondence:** Town Topics, Funding meeting, Oswego County Planning Dept.

**A Motion Was Made** by Cheryl Smith and seconded by Dawn Bristol to adjourn the meeting at 8:24pm

**AYES:** Dawn Bristol, Elaine Wells, Jim Petreszyn, Cheryl Smith, Diane Kowaleski

**NAYS:**

Respectfully submitted by, Angela Miller - Planning Board Secretary

### September 11, 2007

Jim Petreszyn opened the meeting at 7:01pm.

**Present:** Dawn Bristol, Elaine Wells, Jim Petreszyn,

**Absent:** Cheryl Smith, Diane Kowaleski

**Recording Secretary:** Angela Miller

**Others Present:** 8 Public

**Motion to accept minutes:** Dawn Bristol made a motion to accept August minutes, it was seconded by Elaine Wells

**AYES:** Dawn Bristol, Elaine Wells, Jim Petreszyn,

**NAYS:**

**Old Business:** None

**New Business:** David Bardoun, land surveyor, doing subdivision for Gene Blumer and Charlotte Burton. David stated that Ms. Burton's survey is not complete at this time but would be ready for October's meeting.

Gene Blumer subdivision 257.00.01-01, the board reviewed the proposed subdivision and made recommendations. Public Hearing set for October 9 at 7:30pm.

Brian Steele 2 lot subdivision located on County Route 45. Jim Petreszyn expressed that if they were to subdivide then it would land lock the property. He made the recommendation to have all the property owners come in and subdivide all together to dissolve line so land would not be locked. The board reviewed the proposed subdivision and made recommendations. Public Hearing set for October 9 at 7:30pm.

Brian Campbell question Jim Petreszyn about the planning board got an increase in pay to hold two meeting in the summer months and Jim Petreszyn replied that they have not met but only on the second Tuesday of the month and that the third Thursday is our workshop meeting if we need it.

**Public Hearings:** Charlotte Burton subdivision is left open.

Matt McCarty 2 lot subdivision opened at 7:32. Closed at 7:33.

**SD-003-07 Fee \$ 50.00**

**A Motion Was Made** by Dawn Bristol and seconded by Elaine Wells to approve Matt McCarty's subdivision.

**AYES:** Dawn Bristol, Elaine Wells, Jim Petreszyn,

**NAYS:**

Gail Clark is applying for a site plan for used car dealership located on Ste Rte 3 and Dutchess Lane. The board was concerned over the three driveways on Dutchess lane. Gail stated that they have been there forever. Jim Petreszyn stated that they are residential driveways and not commercial and the board. In the narrative she stated that Dutchess Lane is a dust maker and why would we approve this if it would make it worse and create more dust by using three driveways on Dutchess Lane. Gail stated that she was originally going to 5 to 10 cars on lot but 5 are now sufficient. Jim Petreszyn questioned the service garage. Gail stated that it is not going to be registered and they will be repairing what they sell. The cars go from back lot to garage for repair and then out front. Public hearing opened at 7:55. Mr. Clark stated we would not need to move cars that often to create that much dust. Jim Petreszyn stated that we are looking at a grandfathered lot with three driveways and wanting to turn into commercial lot. Brian Campbell was wondering if they try to resolve this matter. Mr. Clark we would not be creating any more traffic than there is now. You have tenants of Mark Wilcox's apartment buildings going up and down that road. And Mark has not been here for site plan. Brain Campbell questions County letter and Jim Petreszyn explains the process. Brain Campbell is willing to help her out and wants to know what needs to be done. Jim Petreszyn expressed concerns over snow removal. The board reviewed the proposed site plan and made recommendations. Public Hearing left opened. The board will be meeting Thursday September 20 at 7:30pm.

More discussion took place about Dutchess Lane. Questions arose about Mark Wilcox apartment building.

**Correspondence:** Budget, NY Planning Federation

**A Motion Was Made** by Dawn Bristol and seconded by Elaine Wells to adjourn the meeting at 8:31pm

**AYES:** Dawn Bristol, Elaine Wells, Jim Petreszyn,

**NAYS:**

Respectfully submitted by, Angela Miller - Planning Board Secretary

### **September 20, 2007**

Jim Petreszyn opened the meeting at 7:00pm.

**Present:** Dawn Bristol, Elaine Wells, Jim Petreszyn, Diane Kowaleski

**Absent:** Cheryl Smith

**Recording Secretary:** Angela Miller

**Others Present:**

**New Business:** Jim Petreszyn wants to discuss Land use plan. Diane Kowaleski stated that she could email him the maps that we received from county and make him a copy of the CD from the County. Discussion took place about Dutchess Lane with an apt. building that looks to be up and needs to come to Planning Board and the used auto dealership. Diane Kowaleski stated that once we get the maps and the CD then we can start discussing Land use. Jim Petreszyn suggested

maybe doing windshield surveys to find out what has happened to these site plans that came to the board and it seems that nothing is done with them. Jim Petreszyn suggested that they meet again next month on the third Thursday and discuss Land use. \_

**A Motion Was Made** by Diane Kowaleski and seconded by Dawn Bristol to adjourn the meeting at 7:40pm

**AYES:** Dawn Bristol, Elaine Wells, Jim Petreszyn, Diane Kowaleski

**NAYS:**

Respectfully submitted by, Angela Miller - Planning Board Secretary

**Board of Appeals:** Supervisor Johnson read the Board of appeals minutes:

**September 4, 2007**

Chairman Jay Elhage opened the meeting at 6:08pm with a salute to the flag.

**Present** - Chad Miller, Jay Elhage (Recorded Minutes), Owen Clark,

**Absent** – Brian Campbell, Bill Johnson, Angela Miller

**Public** - 1

**Case # 05-2007** – Kenneth Finch is looking for relief of Town Code 67-3d

Kenneth Finch is looking for relief of a new dwelling is at least 20' from any side property line. The board reviewed the proposed relief of 67-3d.

**Motion Was Made** by Jay Elhage and seconded by Owen Clark to grant relief of Code 67-3d

**AYES:** Chad, Jay, Owen

**NAYS:**

**Motion Was Made** by Jay Elhage and seconded by Owen Clark to adjourn the meeting at 6:13pm

**AYES:** Chad, Jay, Owen

**NAYS:**

**Submitted Respectfully - Angela Miller, Board of Appeals Secretary**

**August 20, 2007**

Chairman Jay Elhage opened the meeting at 6:05pm with a salute to the flag.

**Present** - Chad Miller, Jay Elhage, Owen Clark,

**Absent** – Brian Campbell, Bill Johnson

**Public** - 3

**Case # 04-2007** – William Lowery is looking for relief of Town Code 67-3d

William Lowery is looking for relief of a new dwelling is at least 20' from any side property line. Jay questioned the tree line and where the original barn was. William stated that the original barn was 2' from property line and the trees are the property line. The board reviewed the proposed relief of 67-3d.

**Motion Was Made** by Jay Elhage and seconded by Owen Clark to grant relief of Code 67-3d

**AYES:** Chad, Jay, Owen

**NAYS:**

**Motion Was Made** by Jay Elhage and seconded by Chad Miller to adjourn the meeting at 6:10pm

**AYES:** Chad, Jay, Owen

**NAYS:**

Submitted Respectfully - Angela Miller, Board of Appeals Secretary

**Dog Control Report:** Deputy Supervisor Hilton read Chad's report: 19 Calls, 5 Dogs picked up, 1 dog euthanized, 1 dog Adopted, 3 Dogs Redeemed, for a total mileage of 313.8

**Code Enforcement Officer Report:** Supervisor Johnson read Joe's report

August 2007

Inspections

Construction Inspections	59
Manufactured Home Inspections	1
Fire Safety Inspections	4
Code Violation Inspections	31
Mobile Park Inspections	1
Junkyard Inspections	1
Complaint of Violation Inspections	10
Total Inspections	107

Building Permits

	This Report	Year to Date	Totals
Permits Issued	9	67	67
Fees Collected	\$340.00	\$2885.00	\$2885.00
To Supervisor	\$40.00	\$2885.00	\$2885.00

Bulletin Board

Wood Boilers installations require permits and need to be inspected prior to any initial use. The codes office will start performing commercial inspections this year around the end of September; this will allow us to complete all the required inspections before the end of 2007.

*Respectfully Submitted, Joseph Fiumara -Code Enforcement Officer*

Joe stated that if you are changing boilers of the same exact it is ok, but others would require a permit.

**Assessor's Report:** Marty stated that the month is slow but rebate checks are being questioned. He stated that it sparks new info, new apps for STAR. He started working with the census bureau on the 2010 census and updating addresses. He stated he has respectfully re-applied to be appointed sole assessor for another 6 years.

**Custodian Report:** none

**Legislator's Report:** Barbara stated that there is a grant available to help towns redo land plans, she gave info to Jim Petreszyn. She explained more of the grant. She stated that Tom's request for the scouts in Hannibal has been approved. The landfill will be opened on Saturdays and Mondays and the fees will increase by \$20.00. Barbara stated our equalization rate is down to 85% and asked if Marty argued with the State, it was answered yes and the procedure was explained. Marty explained

going to Albany and that the towns are dropping out of the program to which Palermo was not a part of. He stated that the NYS Association of Assessors are working to change the way the state does it. Barb talked about the preschool programs being transferred to school districts not county. Reminder to purchase Habitat stamps as they help with creating handicap fishing access such as in Redfield and other places more accessible. Barbara asked about sign law. She stated that her opponent still has signs out that are larger than regulation and no longer running. Joe stated that Election signs have nothing to do with his office, regulated by the Board of Elections. The sign is on wheels, is temporary and is political so it doesn't fall in our law. More discussion on signs took place.

**Motion to accept Reports:**

- **A MOTION WAS MADE** to accept reports by Councilman Hilton seconded by Councilman Pettit.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

**Motion to pay Bills:** General #280 - 301 totaling \$15,664.31

Highway #182 - 201 totaling \$30,249.08

Motion to pay bills by Councilman Hilton seconded by Councilman Trimble.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

**Old Business:** Supervisor Johnson stated they have not received any petitions as of yet for the permissive referendums on the garage repairs and playground purchases. Can proceed after Thursday if none are filed. Supervisor Johnson stated that they did review the Judges books at the August workshop and all was in balance. A couple of suggestions were made of keeping records.

**New Business:** Supervisor Johnson stated a budget workshop will be held on October 9<sup>th</sup> at 7:00pm, the tentative budget will be presented to the Town Board at that time. The next budget workshop will be done at the regular workshop on the 16<sup>th</sup> of October.

**Resolution No. 30 – Snow Removal Contract with the County**

Be it Resolved the Town Board Town of Palermo authorizes the signing of the 2007-2008 snow removal contract with the County of Oswego.

Resolution introduced by Councilman Hilton seconded by Councilman Pettit.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

**\*- A MOTION WAS MADE to** appoint Martin Webster as Sole Assessor from October 1, 2007 until September 30, 2013 by Councilman Trimble seconded by Councilman Hilton.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

*September Town Board Meeting, Town Hall*

*September 25, 2007*

**Public Session:** Barbara stated she has had complaints of 4 wheelers on people's land on Co Rt 45. She stated the county mowed it and it was thought to have been a snow trail and kids were using the ATVs on it. Its not a trail. It is the property near the park the county now owns.

**Adjournment:** Motion to adjourn was made at: 7:40 pm by Councilman Pettit seconded by Councilman Trimble.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

Respectfully Submitted,

Jean Gulliver  
Palermo Town Clerk

**WORKSHOP**  
**September 25, 2007**

**PALERMO TOWN HALL**  
**6:00pm**

Those present at the workshop were:

**Present:** Councilman Trimble  
Councilman Pettit entered at 6:14pm  
Councilman Hilton  
Supervisor Jamerson

**Absent:** Councilman Vandish

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Marty Webster, Assessor; Peter Cedrone, Engineer; Jim DeLong, Custodian entered at 6:40pm; Barbara Brown, County Legislator entered at 6:47pm; John Rice, Highway superintendent entered at 6:57pm; 1 member of the public

The following discussions took place:

- Budget workshop – discussed to have first workshop on October 9<sup>th</sup>
- Mr. Bishman – concerning purchasing adjoining property – no word from him
- Marty’s reappointment for sole assessor
- Insurance monies/FEMA monies – Town Clerk stated the highway superintendent wanted to have insurance monies transferred over to his equipment repair account to cover the costs of insurance repairs that were made. He also would like some of the FEMA money transferred over to cover cost of salt and sand. Discussion took place where to take money for salt and sand it was decided from retirement.
- Conflict of interest. Councilman Trimble asked if they were investigating purchases from the Bresnahan pit for purchase of sand. Supervisor Johnson stated the bookkeeper is looking into it.
- Correction to August workshop, Councilman Trimble stated that Councilman Vandish was listed in one of the motions and he wasn’t present at the meeting. Town Clerk will correct it.
- List of things for new highway superintendent. Councilman Hilton suggested that a laundry list of sorts be made to help the new highway superintendent on things he needs to do and when they need to be done. Councilman Hilton suggested the Town Clerk help with this as she has a handle on the day to day things. Discussion took place that John asked for a computer to be added to the budget for next year for the highway.
- Petition for Resolutions done last month – none have been received.
- Playground equipment, Garage and walking trails were discussed. Councilman Pettit and Jim are to meet with Peter at the Park to see where the trail would go.
- Where to put the playground equipment. Barbara suggested to keep where it is so people at the pavilion can see their kids. Councilman Hilton stated the Rec program is also there.

**Adjournment:** -\*A MOTION WAS MADE to adjourn at 6:57pm by Councilman Pettit seconded by Councilman Hilton..

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

Respectfully Submitted,  
Jean Gulliver

Palermo Town Clerk

**BUDGET WORKSHOP**  
**October 9, 2007**

**PALERMO TOWN HALL**  
**7:00pm**

Those present at the workshop were:

**Present:** Councilman Trimble  
Councilman Pettit  
Councilman Hilton  
Supervisor Jamerson

**Absent:** Councilman Vandish

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Marty Webster, Assessor; 1 member of the public

The following discussions took place:

- Crafter accidentally melted a hole into one of the tables in the hall. Town Board stated that it happens, will see if Jim can get some kind of filler into the hole.
- Everyone's request was inputted into the budget
- Councilman Vandish if he received his letter asking for his resignation. Town Clerk stated that he was in and said he has resigned but she told him that he needs to give her a letter of resignation to be official and he will be getting one to her.
- Unreserved funds. Councilman Hilton stated he has had people ask him about those unreserved funds. Supervisor Johnson stated that it was from increase of insurance revenues, sales tax, FEMA monies. Its not the same as that listed in the budget as unreserved, the other funds are unallocated. She stated we cannot qualify for grants because of having too much in the accounts.
- Town Board discussed the General budget by accounts
- Supervisor Johnson stated the Justices are asking for a sizeable increase. She stated that even though their letter states that they brought in \$42,403 in revenue the town's portion is \$18,168. Councilman Trimble stated it is not a revenue job, can't control the revenue, it is what it is. More discussion on the judges salary took place. Town Board reviewed what other towns are paying. It was the consensus that \$8500 each plus the one Judge to get \$3700 for being the clerk was fair.
- Supervisors account, equipment fund cut. Supervisor Johnson stated she cut the equipment fund since her software is now paid for.
- Assessor requesting increase in wage. Councilman Trimble stated it was less then 4% and stated he feels that there should a cost of living adjustment every year. He stated he felt the Town Clerk should get a raise. Councilman Hilton stated that all the departments that are on the road should get one due to the rise in the cost of fuel such as the Supervisor, Town Clerk, Dog Control Officer, Code Enforcement Officer. Councilman Pettit stated to do it across the board. Consensus is to give a 4 percent cost of living raise across the board.
- Town Attorney, lowering it \$5000.00
- Building personal services. \$1000 for the custodian helper was left out and needs to be added.
- Increased mailings by 200.00
- Insurance went down. Supervisor Johnson stated she was quoted a 15% increase and there is enough for that.
- Dog Control Officer contractual. The Town Board questioned why such an increase, Town Clerk stated she thought it was for the addition of the truck and gas expenses. Town Board compromised and raised it to \$8000 from \$6000.00 instead of the requested \$10,000.
- Code Enforcement Officer services increased by 4 %
- Vital Registrar to be raised to \$500
- Highway to get 4%.
- Increase street lighting to \$350 for increase of costs

**October 9, 2007**

**Budget workshop**

**Palermo Town Hall**

- Youth program – discussed the minimum wage increase, Supervisor Johnson stated there is enough there to cover, it will be left the same
- Board of Appeals. Discussed have not had a raise. Councilman Hilton suggested \$350 for each board member, \$500 for Chairperson and \$350 for secretary
- Discussed Planning Board secretary not getting a raise other then a round up of \$8.00 compared to the \$350 each other member got for an extra meeting a month at last year's budget. It was discussed they were not meeting the second time as they are supposed to be. \$100.00 was added to the secretary wage.
- Discussion took place on the park
- Town Board reviewed the General Revenues. Will start with the Highway Budget at the next workshop.

**Adjournment:** -\*A MOTION WAS MADE to adjourn at 8:50pm by Councilman Pettit seconded by Councilman Trimble.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

Respectfully Submitted,  
Jean Gulliver

Palermo Town Clerk

**WORKSHOP**  
**October 16, 2007**

**PALERMO TOWN HALL**  
**7:00pm**

Those present at the workshop were:

**Present:** Councilman Trimble  
Councilman Pettit  
Councilman Hilton  
Supervisor Jamerson

**Absent:** Councilman Vandish

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Jim Delong, Custodian, Joe Fiumara, Code Enforcement Officer; 2 members of the public

The following discussions took place:

- Difference of opinions on the budget. One was figured at 4% across the board wage increase and the other was 4% for department heads only. Councilman Trimble stated his intentions was for across the board. Consensus is to give a 4% raise across the whole departments.
- Town Board reviewed bills. No bills were from the highway. Town Clerk stated she tried to call but John wasn't in, they will audit the highway bills at the Regular Town Board meeting.
- Councilman Trimble asked Jim if he had met with Peter Cedrone, Jim answered no one shown up. Joe stated he is to meet with Mr. Cedrone on Thursday at the garage. Jim will get a key to allow access.
- Park walking trail. Jim stated he did his own survey of where the walking trail should go and 90% of the people want the walking trail next to the pavilion so they can let their kids play as they walk. More discussion on the trail took place.
- Joe stated that we passed a local law that contained special use permits but we have no fees for it yet. He stated there is a Halloween trail that would need one but we have no fee to charge yet.. A Resolution needs to be done setting the fee. Discussion took place on different events, large and small, requiring different inspections. Discussion took place on whether to charge \$25.00 or \$50.00 for a simple use permit with \$25.00 increments on different classes. Joe will put together a fee schedule for next week's meeting.
- Using Deputy more. Joe stated that the growth of the town means more inspections and more work. His regular job doesn't allow him to occasionally come out during the day and his deputy could do inspections during the day and now and again sit an extra time at the office. He would lower his wage to give the deputy for the increase in work. He stated that more then one person should do the job, he stated he feels that it's a good idea to have two people doing the job. He would still be the head and handle the permits and most things, the deputy would handle a lot of inspections and occasional office hours. More discussion took place. Consensus of the Town Board is that it is a good idea and will make the budget adjustment.
- Town Board reviewed changes made to the budget from last meeting.
- Town Board reviewed Highway Budget
- DA5110.1 – wages for summer time. Town Board reviewed the amounts and lowered to \$85,000. Discussed help for the new highway superintendent if needed. Discussed the new person can contact other townships for help. Discussion took place on the deputy. Enough in budget for 4 Full time at full wage, 1 Full time at lower rate and two seasonal or possible a third seasonal worker. One half of the clothing allotment is also included the other half in the winter budget and year end bonus was figured in wages.

October 16, 2007

Workshop

Palermo Town Hall

- DA5110.4 – discussion took place that diesel is the largest item in the budget. After much discussion the account was increased a little more by \$10,000 to \$60,000 to allot for increase of fuel costs.
- DA5112.2 – remains the same. Discussion took place concerning CHIPS. Trucking amount of \$10,000 was discussed. We don't seem to spend more then \$5000 discussion took place to move \$5,000 from the .4 for trucking to the .2 to do more road work. DA5112.2 to be \$145,000 and DA5112.4 to be \$5,000.
- DA5130.2 , DA5130.4, DA5140.4 remains the same, no changes were made.
- DA5142.1 Winter payroll was increased to \$105,00 based on 4 full time at full rate, 1 full time at lower rate and 4 seasonal workers with the year end bonus.
- DA5142.4 snow removal contractual was increased to \$60,000 based on discussion held on the amount of snow, sand and salt as well as cost of sander parts.
- DA5148.1 – Snow removal other governments – overtime pay was increased to \$55,000.
- DA9010.8 retirement is based on wages and is still ok, left alone, as well as the other employees benefits. Bond and interest are the same, no change.
- Capital Project account remains the same.
- Town Board went over the revenues and increased DA2300 based upon increase of wage another account. If plow more, will get back more.
- Town Board okay will the changes to the highway budget.
- Planning Board secretary was discussed. At last years budget she was not raised up as much as the others were and was given \$100 last week, this is still below what the other members got as an increase last year. Discussion took place to raise it \$100 more for a total of \$200 for this budget. Discussion took place that the Planning Board is not meeting the second time a month that the Town Board had budgeted them for and the Resolution stated at the beginning of the year. Councilman Hilton suggested to invite the Planning Board to a workshop to discuss the board's wishes on meetings. Town Board consensus is for the Planning Board to meet twice a month, not just as needed.
- Walking trail placement. More discussion took place on where to place the walking trail and the concerns of not having near the playground. Consensus of the Town Board is to place it near the pavilion and playground area so kids can play on the playground as the adults walk the trail.
- Children's Board looking to sell poinsettias'. Town Board would like to purchase four for the Christmas season.

**Adjournment:** -\*A MOTION WAS MADE to adjourn at 8:42pm by Councilman Trimble seconded by Councilman Hilton.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

Respectfully Submitted,  
Jean Gulliver

Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA  
OCTOBER 23, 2007**

Meeting Begins – 7:00p.m.

Call to Order by the Supervisor

Pledge to the Flag with a Moment of Silence

Roll Call by Town Clerk

Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary)

Reading of Resolutions/ Public Comments or Questions on Resolutions

Resolution Approval

31 – Transfer of funds

32 – Code Enforcement Officer Deputy Requirements

33 – Fee Schedule Amendment for Building Code Operating Permits

34 – 2008 Town and Fire Budget Hearing

Communications:

- Resignation of Councilman Vandish

Reports:

Supervisor	Town Clerk	Highway	Code Enforcement
Dog Control	Assessor	Planning Board	Board of Appeals
Custodian	Rec Director	County Legislature	

Motion to Accept Reports

Motion to Pay Bills:

General No. 303 to 335 Total: \$ 25,296.70

Highway No. 202 to 223 Total: \$ 57,791.50

Old Business:

New Business:

Public Session

Adjournment

Meeting Schedule: Budget/Fire Hearing: Nov 8<sup>th</sup> at 7:00pm

Workshop: Nov 20<sup>th</sup> at 7:00pm

Regular Meeting: Nov 27<sup>th</sup> at 7:00pm

## October Regular Meeting - Town Hall

October 23, 2007

Supervisor Johnson called the meeting to order at 7:00pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

**Present:** Supervisor Johnson  
Councilman Trimble  
Councilman Pettit Entered at 7:03pm  
Councilman Hilton

**Absent:**

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Jim DeLong, Custodian; John Rice, Highway Superintendent entered at 7:17pm; Joe Fiumara, Code Enforcement Officer ; 6 members of the public

**Corrections to Minutes:** none

**Motion to accept minutes:** Councilman Hilton made a motion to accept the minutes seconded by Councilman Trimble.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

**Petitions to the Board:** None

**Resolutions:** Supervisor Johnson read proposed Resolutions:

- 31 – Transfer of Funds
- 32 – Code Enforcement Officer Deputy Duties
- 33 – Fee Schedule
- 34 – Budget Hearing

**Public Comment on Resolutions:** Discussion took place on fee schedule Resolution and definitions of the different classes.

### **Resolution No. 31 – Transfer of Funds**

**Whereas** the Town Board Town of Palermo has reviewed the bills for the month of October, now therefore

**Be It Resolved,** the Town Board Town of Palermo hereby authorizes the Supervisor to make transfers to keep accounts from being over expended as follows:

#### **Highway**

**From:** DA 905038 NYS Unemployment in the amount of \$5,000.00

**To:** DA5142.4 Snow Removal Town Highways Contractual in the amount of \$5,000.00 and

**From:** DA5112.4 Capital Outlay Contractual in the amount of \$5,000.00

**To:** DA5112.2 Capital Outlay in the amount of \$5,000.00

Resolution introduced by Councilman Hilton seconded by Councilman Trimble.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

**Resolution No 32 – Code Enforcement Officer deputy requirements**

**Whereas** the Town Board Town of Palermo has reviewed the needs of the Codes department due to the growth of the town with the Code Enforcement Officer, now therefore

**Be it Resolved** the Town Board Town of Palermo wishes to update the duties of the Deputy Code Enforcement Officer, to be in effect as of January 1, 2008 and will continue from there on until rescinded or changed by Resolution, as follows:

1. To be certified as a Code Enforcement Officer and to maintain required training
2. Will hold office hours under the direction of the Code Enforcement Officer
3. Will perform fire inspections, construction inspections during the day and evening hours under the pleasure of the Code Enforcement Officer
4. To do clerical duties such as letters, violations and correspondence as directed by the Code Enforcement Officer
5. To provide time for proper record keeping and filing

**Be it also Resolved** that the Code Enforcement Officer will maintain as the head of the department fulfilling all the normal duties as provided by Federal, State, Local laws and those as follows:

1. Perform Mobile Park and Junkyard inspections
2. Provide State with required data
3. Provide Town Board with monthly reports and attend meetings when possible
4. Attend to Media/Public relations
5. Take care of all banking/money duties such as deposits, reconcile checking, and collecting building permit fees
6. All the duties included as listed for the Deputy Code Enforcement Officer

Resolution introduced by Councilman Hilton seconded by Councilman Pettit.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

**Resolution No 33 – Fee schedule amendment for Building Code Operating Permit**

**Whereas** the Town Board Town of Palermo has reviewed with the Code Enforcement Officer the local law for operating permits and

**Whereas** the Town of Palermo has no current fee schedule for such permits, now therefore be it resolved

On a motion made by Councilman Hilton seconded by Councilman Trimble, the Town Board hereby adopts the definition and requirements of the different classes of operating permits and fees as follows:

**Operating Permit Classes and Fees**

**Permit Class**

Any person who proposes to undertake any activity or to operate any type of building listed in this subdivisions (1-4) shall be required to obtain an Operating Permit prior to commencing such activity or operation.

1. **Buildings and Special Use Operation-** buildings or containing one or more areas of public assembly with an occupant load of 100 persons or more; and buildings whose use or occupancy classification may pose a substantial potential hazard to public safety, as determined by resolution adopted by the Town of Palermo.

2. **Assemblies with Pyrotechnic Use**-use of pyrotechnic devices in assembly occupancies;
3. **Hazardous Processes**- hazardous processes and activities, including but not limited to, commercial and industrial operations which produce combustible dust as a byproduct, fruit and crop ripening, and waste handling;
4. **Hazardous Material Handling**- manufacturing, storing or handling hazardous materials in quantities exceeding those listed in Tables 2703.1.1(1), 2703.1.1(2), 2703.1.1(3) or 2703.1.1(4) in the publication entitled “Fire Code of New York State” and incorporated by reference in 19 NYCRR section 1225.1;

**Fees:**

Class 1- \$25.00

Class 2- \$50.00

Class 3- \$75.00

Class 4- \$100.00

**Inspections.** The Code Enforcement Officer or an Inspector authorized by the Code Enforcement Officer shall inspect the subject premises prior to the issuance of an Operating Permit.

**Multiple Activities.** In any circumstance in which more than one activity listed in subdivision (a) of this section is to be conducted at a location, the Code Enforcement Officer may require a separate Operating Permit for each such activity, or the Code Enforcement Officer may, in his or her discretion, issue a single Operating Permit to apply to all such activities.

**Duration of Operating Permits** :Operating permits shall be issued for such period of time, not to exceed one year in the case of any Operating Permit issued for an area of public assembly and not to exceed three years in any other case, as shall be determined by the Code Enforcement Officer to be consistent with local conditions. The effective period of each Operating Permit shall be specified in the Operating Permit. An Operating Permit may be reissued or renewed upon application to the Code Enforcement Officer, payment of the applicable fee, and approval of such application by the Code Enforcement Officer.

**Revocation or suspension of Operating Permits:** If the Code Enforcement Officer determines that any activity or building for which an Operating Permit was issued does not comply with any applicable provision of the Uniform Code, such Operating Permit shall be revoked or suspended. Resolution introduced by Councilman Hilton seconded by Councilman Trimble.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

**Resolution No 34 – 2008 Town and Fire Budget**

**Whereas** the Town Board Town of Palermo has held budget workshops in October,

**Be it Resolved,** the Town Board Town of Palermo will hold a Hearing for the proposed 2008 Town and Fire Budget November 8<sup>th</sup> on or about 7:00pm a the Palermo Town Hall to hear all comments for or against said budget,

**Be it also Resolved,** the Town Board Town of Palermo will hold a special meeting following the hearing and directs the Town Clerk to advertise the meetings in accordance with law.

Resolution introduced by Councilman Trimble seconded by Councilman Pettit.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

**Correspondence:**

1. Councilman Vandish – letter of resignation as Town Board member to take effect immediately due to a conflict of interest.

**Reports**

**Supervisor's Report:** Supervisor Johnson stated she didn't have time to print out her report – will have it for next meeting.

**Town Clerk's Report:** Town Clerk read her report:

**Town Clerk's Report October 2007**

For the month of September a total of \$4,884.91 was turned over to the Supervisor with \$120.58 of that being for dog licenses. \$108.92 was collected for the County Treasurer for dog licenses and \$87.00 to Ag & Markets for spay/neutering program.\$1,425.94 was collected for sportsman licenses for the DEC and \$45.00 to NYS Dept of Health for marriage licenses. A total of \$6,551.77 was collected. I did receive the Code of Palermo Book from Councilman Vandish. Jean Gulliver - Palermo Town Clerk

**Highway Superintendent Report:**

John stated the capital projects are completed. John gave the amounts of materials used., crack sealing was performed on certain roads. Salt and sand has been stocked pile, John gave the amounts. Two days were spent assisting Volney with their sand pile. Road side signs are being replaced as well as snow markers. Machinery is being serviced and tire repairs being done. Converting 10 wheel to snowplows and sanders is being completed.

**Dog Control Report:** Deputy Supervisor Hilton read Chad's report:

6 Calls, 2 Dogs picked up,0 tickets issued,1 dogs euthanized for a total mileage of 47.9

**Code Enforcement Officer Report:**

**September 2007**

**Inspections**

<b>Construction Inspections</b>	<b>51</b>
<b>Manufactured Home Inspections</b>	<b>1</b>
<b>Fire Safety Inspections</b>	<b>12</b>
<b>Code Violation Inspections</b>	<b>28</b>
<b>Mobile Park Inspections</b>	<b>2</b>
<b>Junkyard Inspections</b>	<b>1</b>
<b>Complaint of Violation Inspections</b>	<b>9</b>
<b>Total Inspections</b>	<b>114</b>

**Building Permits**

	<b>This Report</b>	<b>Year to Date</b>	<b>Totals</b>
<b>Permits Issued</b>	<b>11</b>	<b>79</b>	<b>79</b>
<b>Fees Collected</b>	<b>\$615.00</b>	<b>\$3500.00</b>	<b>\$3500.00</b>
<b>To Supervisor</b>	<b>\$615.00</b>	<b>\$3500.00</b>	<b>\$3500.00</b>

**Bulletin Board**

**Wood Boilers installations require permits and need to be inspected prior to any initial use. REMEMBER!! Change those Smoke Detector Batteries Twice a Year!!**

***Respectfully Submitted, Joseph Fiumara -Code Enforcement Officer***

**Motion to accept Reports:**

- A MOTION WAS MADE to accept the reports by Councilman Hilton seconded by Councilman Pettit.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

**Note** – John entered at 7:17pm after all reports were read and a motion made to accept reports. After John gave his report the following motion was made:

\*- A MOTION WAS MADE to accept the highway report by Councilman Hilton seconded by Councilman Pettit.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS :**

**Motion to pay Bills:** General #303-335 totaling \$25,296.70  
Highway #202-223 totaling \$57,791.50

Motion to pay bills by Councilman Hilton seconded by Councilman Trimble.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

**Old Business:** Joe stated he had met with Peter Cedrone at the garage and went over things. He stated Mr. Cedrone didn't feel that the roof would be able to get done due to cold temperature but the pointing of blocks would be no problem as well as adding on the addition. Bids docs were not done yet but should be in about a week. Joe asked if wanted to advertise local or go with Browns, Dodge, etc... Town Board wants local and do the builder's exchange.

Discussion on park walk way took place.

**New Business:** It was discussed to make sure that something is done with the playground and not just the walk way with Mr. Cedrone. More discussion on the park took place.

**Public Session:** Mrs. Pettit stated that they discussed before a light for the parking lot and there isn't one there yet. Discussion took place on putting something on the side of the building, and to have Bill Carp look it over and give some pricing. Town Clerk will give Mr. Carp a call.

**Adjournment:** Motion to adjourn was made at: 7:28pm by Councilman Trimble seconded by Councilman Pettit.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

Respectfully Submitted,

Jean Gulliver  
Palermo Town Clerk

## November Budget Hearing Meeting - Town Hall

November 8, 2007

Supervisor Johnson called the hearing to order at 7:04pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

**Present:** Supervisor Johnson  
Councilman Trimble  
Councilman Hilton

**Absent:** Councilman Pettit

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Marty Webster, Assessor

**Number of Public in Attendance:** 6

Supervisor Johnson stated the purpose of the hearing is to review the 2008 budget.

Supervisor Johnson read the general budget amounts and revenue amounts.

Supervisor Johnson opened the floor for public comment on the general side of the budget. No comments were made.

Supervisor Johnson read the highway budget and revenue amounts. Supervisor Johnson read the fire budget amount. Supervisor Johnson opened the floor for comments on the highway and fire budgets. No comments were made.

Supervisor Johnson re-read the wages for all employees of the town.

Mr. Pettit questioned why the cemetery amount had increased largely since 2005. It was discussed it was to repair the stones and for mowing.

**Adjournment:** Motion to adjourn the public hearing was made at 7:23pm by Councilman Hilton seconded by Councilman Trimble.

**AYES:** Barry Trimble, Tom Hilton, Ellen Johnson

**NAYS:**

Respectfully Submitted,

Jean Gulliver  
Palermo Town Clerk

## November Special Meeting - Town Hall

November 8, 2007

Supervisor Johnson called the hearing to order at 7:23pm. Town Clerk took roll call:

**Present:** Supervisor Johnson  
Councilman Trimble  
Councilman Hilton

**Absent:** Councilman Pettit

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Marty Webster, Assessor

**Number of Public in Attendance:** 6

Supervisor Johnson stated the meeting is to adopt the 2008 budget. Supervisor Johnson read the 2008 budget.

**Resolution No. 35 – Accept 2008 Budget/Fire Contract**

**Whereas** the Town Board Town of Palermo on November 8, 2008 held a public hearing on the 2008 General, Highway and Fire Budget and

**Whereas** the Town Board Town of Palermo allowed the public to speak for or against said budget, now therefore

**Be It Resolved** the Town Board Town of Palermo hereby adopts the 2008 General, Highway and Fire Budget.

Resolution introduced by Councilman Trimble seconded by Councilman Hilton.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

Town Clerk stated that Reggie Mayne is cutting down a 14 ft white spruce if the town or church is interested in using for Christmas. Town Clerk stated that Mr. Carp has suggested the town call National Grid and have a street light put on their pole out front. Town Clerk is to call National Grid.

**Adjournment:** Motion to adjourn the public hearing was made at:7:35pm by Councilman Trimble seconded by Councilman Hilton.

**AYES:** Barry Trimble, Tom Hilton, Ellen Johnson

**NAYS:**

Respectfully Submitted,

Jean Gulliver  
Palermo Town Clerk

**WORKSHOP**  
**November 20, 2007**

**PALERMO TOWN HALL**  
**7:00pm**

Those present at the workshop were:

**Present:** Councilman Pettit  
Councilman Hilton  
Supervisor Johnson

**Absent:** Councilman Trimble

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Jim Pettit, Highway Superintendent elect; John Rice, Highway Superintendent entered at 7:22pm

The following discussions took place:

- Employee folders and attendance calendars for the new Highway Superintendent to use next year
- Highway time cards and how keeping track of hours work
- Plowing and mailboxes and policies for mailboxes.
- Grass not growing on Paradise Rd on Eastman's property where the plow went off. Town Board consensus in the spring to put some top soil and grass seed on that area.
- Push arms and what they are in relation to a bill presented.
- 3 trucks are the same so parts will go on any of them. John stated all three trucks are ready for snow.
- Snow plow for sale. John stated he had interest in the snow plow that tried to be sold last winter. Discussed putting it out to bid again. Town Clerk to put in paper for December's meeting. Discussion took place on whether can make a required minimum bid or not. Town Clerk to find out.
- 4<sup>th</sup> truck will be ready by the end of the year. Salt, sand is ready. Have been painting the inside of the garage.
- Appoint Jim Pettit as Deputy Highway Superintendent  
-**\*A MOTION WAS MADE** to appoint Jim Pettit as Highway Deputy until December 31, 2007 by Councilman Pettit seconded by Councilman Hilton.  
**AYES:** Bill Pettit, Tom Hilton, Ellen Johnson
- **NAYS:**
- Town Clerk gave oath of office to Jim Pettit for his duties as Deputy Highway Superintendent.
- Cedrone's proposal for \$3,000 to repair structure prior to roofing. Councilman Hilton wants a couple more proposals and will contact Mr. Cedrone.
- Highway related items
- Walk way for Park and where to place it. Discussed 1/4 mile vs 1/8 mile/ Councilman Hilton drew out another way to incorporate a larger track in the same area. Councilman Pettit liked the idea.
- Fencing at park between walk way and ball field, it was needed or not. Consensus is not needed.
- Turnstiles – at the beginning of the park and the side parking lot. Discussed using poles instead. Councilman Hilton and Councilman Pettit will meet at the park to look things over.
- Gate before pavilion to keep cars out, open gate only on days pavilion is rented out. Discussion took place that it would keep the cars out of that area and relieve some of the parking problems.
- Appointing Councilman elect to vacant seat. Discussed to wait until January.

November 20, 2007

Workshop

Palermo Town Hall

- Pyramid Corporation looking for 1-5 acres of town property to buy if the town had some it was interested in selling. Discussion took place on how that procedure would go.

**Adjournment:** -\*A MOTION WAS MADE to adjourn at 8:37pm by Councilman Hilton seconded by Councilman Pettit.

**AYES:** Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

Respectfully Submitted,  
Jean Gulliver

Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA  
NOVEMBER 27, 2007**

Meeting Begins – 7:00p.m.

Call to Order by the Supervisor

Pledge to the Flag with a Moment of Silence

Roll Call by Town Clerk

Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary)

Reading of Resolutions/ Public Comments or Questions on Resolutions

Resolution Approval

36-Transfer of Funds

Communications:

Reports:

Supervisor	Town Clerk	Highway	Code Enforcement
Dog Control	Assessor	Planning Board	Board of Appeals
Custodian	Rec Director	County Legislature	

Motion to Accept Reports

Motion to Pay Bills:

General No. 336 to 365 Total: \$ 24,080.52

Highway No. 224 to 262 Total: \$ 40,106.42

Old Business:

New Business: Schedule December Meeting

Public Session

Adjournment

Meeting Schedule:

Workshop: December 18<sup>th</sup> at 7:00pm  
Regular Meeting: December 27<sup>th</sup>? at 7:00pm

## November Regular Meeting - Town Hall

November 27, 2007

Supervisor Johnson called the meeting to order at 7:07pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

**Present:** Supervisor Johnson  
Councilman Trimble  
Councilman Pettit  
Councilman Hilton

**Absent:** t

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** John Rice, Highway Superintendent entered at 7:36pm left at 7:39pm; Jim Delong, Custodian left at 7:07pm; Tammy Swartz, Janitor; 4 members of the public

**Corrections to Minutes:** None

**Motion to accept minutes:** Councilman Hilton made a motion to accept the minutes, it was seconded by Councilman Pettit.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

**Petitions to the Board:** None

**Resolutions:** Supervisor Johnson read proposed Resolutions:  
36 – Transfer of Funds

**Public Comment on Resolutions:** None

**Resolutions Approval:**

### **Resolution No. 36 – Transfer of Funds**

**Whereas** the Town Board Town of Palermo has reviewed the bills for November, now therefore **Be It Resolved** as follows the Town Board Town of Palermo hereby authorizes the Supervisor to make the following transfers in order to keep the accounts from being over expended:

**General:**

*From:* A1990.4 Contingment in the amount of \$2,065.48  
*To:* A1220.2 Supervisor Equipment in the amount of \$65.45  
A3310.4 Traffic Control in the amount of \$586.43  
A3620.4 Code Enforcement Officer Contractual in the amount of \$500.00  
A8540.2 Drainage in the amount of \$913.60

**Highway**

*From:* DA5110.1 General Repairs Personal Services in the amount of \$20,000.00  
*To:* DA5110.4 General Repairs Contractual in the amount of \$10,000.00  
DA5142.4 Snow Removal Contractual in the amount of \$10,000.00

Resolution introduced by Councilman Trimble seconded by Councilman Pettit.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson  
**NAYS:**

**Correspondence:** None

**Reports**

**Supervisor's Report:**

General Fund Checking	\$512,358.10	General Fund Money Market	\$107,112.20
General Capital	\$ 78,327.29	Highway Fund Checking	\$220,301.40
Highway Capital	\$150,971.44	Highway Money Market	\$ 10,356.85
Park Reserve	\$ 3,552.53	Park Capital	\$ 12,186.54

**Town Clerk's Report:** Town Clerk gave her report:

For the month of October a total of \$152.67 was turned over to the Supervisor with \$76.85 of that being for dog licenses. \$68.15 was collected for the County Treasurer for dog licenses and \$33.00 to Ag & Markets for spay/neutering program.\$1,085.68 was collected for sportsman licenses for the DEC and \$22.50 to NYS Dept of Health for marriage licenses. A total of \$1,362.00 was collected.

With Christmas my office will be closed Dec 24<sup>th</sup>, 25<sup>th</sup>, 26<sup>th</sup> and for New Year's my Office will be closed December 31<sup>st</sup> and January 1<sup>st</sup>. Tax collection will start January 2<sup>nd</sup>.  
Jean Gulliver, Palermo Town Clerk

**Highway Superintendent Report:** John entered later in the meeting at 7:36pm and gave the following report:

All equipment is ready for snow, a total of 3 trucks with the 1991 International completed and ready to be used as a backup or as a 4<sup>th</sup> truck in heavy snow. On November 22<sup>nd</sup> and 23<sup>rd</sup> the men were out sanding and a little plowing on county roads. Road work continues and placing of snow markers. Major repair was done to Pangborn Rd. All equipment is serviced including loader, backhoe and mower. Inside of garage was painted. John stated the roads are wet and snow covered on the south end of town and some tree limbs are down, they are out sanding tonight. Councilman Hilton updated John on the Resolution to go ahead with structural repairs of the garage. John left at 7:39pm.

-\***A MOTION WAS MADE** to accept John's report by Councilman Hilton seconded by Councilman Pettit.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson  
**NAYS:**

**Planning Board:** September 11, 2007 - Approved Minutes

Jim Petreszyn opened the meeting at 7:01pm.

**Present:** Dawn Bristol, Elaine Wells, Jim Petreszyn,

**Absent:** Cheryl Smith, Diane Kowaleski

**Recording Secretary:** Angela Miller

Others Present: 8 Public

Motion to accept minutes: Dawn Bristol made a motion to accept August minutes, it was seconded by

Elaine Wells

AYES: Dawn Bristol, Elaine Wells, Jim Petreszyn,

NAYS:

**Old Business:** None

**New Business:** David Bardoun, land surveyor, doing subdivision for Gene Blumer and Charlotte Burton. David stated that Ms. Burton's survey is not complete at this time but would be ready for October's meeting.

Gene Blumer subdivision 257.00.01-01, the board reviewed the proposed subdivision and made recommendations. Public Hearing set for October 9 at 7:30pm.

Brian Steele 2 lot subdivision located on County Route 45. Jim Petreszyn expressed that if they were to subdivide then it would land lock the property. He made the recommendation to have all the property owners come in and subdivide all together to dissolve line so land would not be locked. The board reviewed the proposed subdivision and made recommendations. Public Hearing set for October 9 at 7:30pm.

Brian Campbell question Jim Petreszyn about the planning board got an increase in pay to hold two meeting in the summer months and Jim Petreszyn replied that they have not met but only on the second Tuesday of the month and that the third Thursday is our workshop meeting if we need it.

**Public Hearings:** Charlotte Burton subdivision is left open.

Matt McCarty 2 lot subdivision opened at 7:32. Closed at 7:33. SD-003-07 Fee \$ 50.00

A Motion Was Made by Dawn Bristol and seconded by Elaine Wells to approve Matt McCarty's subdivision.

AYES: Dawn Bristol, Elaine Wells, Jim Petreszyn,

NAYS:

Gail Clark is applying for a site plan for used car dealership located on Ste Rte 3 and Dutchess Lane. The board was concerned over the three driveways on Dutchess lane. Gail stated that they have been there forever. Jim Petreszyn stated that they are residential driveways and not commercial. In the narrative she stated that Dutchess Lane is a dust maker and why would we approve this if it would make it worse and create more dust by using three driveways on Dutchess Lane. Gail stated that she was originally going to 5 to 10 cars on lot but 5 are now sufficient. Jim Petreszyn questioned the service garage. Gail stated that it is not going to be registered and they will be repairing what they sell. The cars go from back lot to garage for repair and then out front. Public hearing opened at 7:55. Mr. Clark stated we would not need to move cars that often to create that much dust. Jim Petreszyn stated that we are looking at a grandfathered lot with three driveways and wanting to turn into commercial lot. Brian Campbell was wondering if they try to resolve this matter. Mr. Clark we would not be creating any more traffic than there is now. You have tenants of Mark Wilcox's apartment buildings going up and down that road. And Mark has not been here for site plan. Brain Campbell questions County letter and Jim Petreszyn explains the process. Brain Campbell is willing to help her out and wants to know what needs to be done. Jim Petreszyn expressed concerns over snow removal. The board reviewed the proposed site plan and made recommendations. Public Hearing left opened. The board will be meeting Thursday September 20 at 7:30pm.

More discussion took place about Dutchess Lane. Questions arose about Mark Wilcox apartment building.

**Correspondence:** Budget, NY Planning Federation

A Motion Was Made by Dawn Bristol and seconded by Elaine Wells to adjourn the meeting at 8:31pm

AYES: Dawn Bristol, Elaine Wells, Jim Petreszyn,

NAYS:

Respectfully submitted by, Angela Miller - Planning Board Secretary

Supervisor Johnson read minutes:

**September 20, 2007**

Jim Petreszyn opened the meeting at 7:00pm.

**Present:** Dawn Bristol, Elaine Wells, Jim Petreszyn, Diane Kowaleski

**Absent:** Cheryl Smith

**Recording Secretary:** Angela Miller

Others Present:

**New Business:** Jim Petreszyn wants to discuss Land use plan. Diane Kowaleski stated that she could email him the maps that we received from county and make him a copy of the CD from the County. Discussion took place about Dutchess Lane with an apt. building that looks to be up and needs to come to Planning Board and the used auto dealership. Diane Kowaleski stated that once we get the maps and the CD then we can start discussing Land use. Jim Petreszyn suggested maybe doing windshield surveys to find out what has happened to these site plans that came to the board and it seems that nothing is done with them. Jim Petreszyn suggested that they meet again next month on the third Thursday and discuss Land use.

A Motion Was Made by Diane Kowaleski and seconded by Dawn Bristol to adjourn the meeting at 7:40pm

AYES: Dawn Bristol, Elaine Wells, Jim Petreszyn, Diane Kowaleski

NAYS:

Respectfully submitted by, Angela Miller - Planning Board Secretary

**October 9, 2007 - Unapproved Minutes**

Jim Petreszyn opened the meeting at 7:02pm.

**Present:** Dawn Bristol, Elaine Wells, Jim Petreszyn, Cheryl Smith, Diane Kowaleski

**Absent:**

**Recording Secretary:** Angela Miller

Others Present: 18 Public

Motion to accept minutes: Minutes were reviewed by the board and a motion was made to amend the minutes under the last paragraph. Dawn Bristol made a motion to accept the amended September minutes; it was seconded by Elaine Wells

AYES: Dawn Bristol, Elaine Wells, Jim Petreszyn, Cheryl Smith, Diane Kowaleski

NAYS:

**Old Business:** None

**New Business:** Daniel Catherman, site plan proposal for haunted house and hay ride located on Johnson Road. Parking available for 90 cars and lot is lit up. Jim Petreszyn stated site plan looks

good but need to send to county. Jim Petreszyn gave go ahead to operate and Diane Kowaleski stated that once approved you will be all set next year. The board made reviewed the proposed site plan and made recommendations.

Mark Loomis, 2 lot subdivision on County Route 45. Mark is looking to replace a mobile home that has been there for 10 years. He also has another dwelling on his property. The board reviewed the proposed subdivision and made recommendations. Public Hearing set for November 13 at 7:30pm.

Jeannette Edgerton, looking for realignment of lot, Goodfellow Road. The board reviewed the proposed subdivision and made recommendations. Public Hearing set for November 13 at 7:30pm.

**Public Hearings:** David Bardoun, land Surveyor, Charlotte Burton property, 205-02-15, opened at 7:30. The board reviewed the subdivision application. There was no public comment. Public hearing closed at 7:33pm. SD-004-07 Fee \$ 50.00

A Motion Was Made by Diane Kowaleski and seconded by Dawn Bristol to approve Charlotte Burton's subdivision.

AYES: Dawn Bristol, Elaine Wells, Jim Petreszyn, Cheryl Smith, Diane Kowaleski

NAYS:

David Bardoun, land Surveyor, Gene Blumer property located on Blumer Road, 257.00.01.1. Jim Petreszyn excused himself from this Public Hearing. Diane Kowaleski took over meeting and opened the public hearing at 7:59. The board reviewed the subdivision application. There was no public comment. Public hearing closed at 8:05. SD-005-07 Fee \$ 50.00

A Motion Was Made by Cheryl Smith and seconded by Dawn Bristol to approve Gene Blumer's subdivision.

AYES: Dawn Bristol, Elaine Wells, Cheryl Smith, Diane Kowaleski

NAYS:

Jim Petreszyn reentered meeting at 8:06pm.

More discussion took place on Dan Catherman's site plan. Jim Petreszyn stated that everyone needs training on Planning Board. He would email Angela with a free course from Morrisville. Diane Kowaleski stated that the Town will pay for mileage.

**Correspondence:** Town Topics, Rural Futures, Yellow Pages ad

A Motion Was Made by Diane Kowaleski and seconded by Elaine Wells to adjourn the meeting at 8:23pm

AYES: Dawn Bristol, Elaine Wells, Jim Petreszyn, Cheryl Smith, Diane Kowaleski

NAYS:

Respectfully submitted by, Angela Miller - Planning Board Secretary

Town Clerk stated she had forgotten to give the November minutes and will add them to the Town Board minutes:

### **November 13, 2007 - Unapproved Minutes**

Diane Kowaleski opened the meeting at 7:00pm.

**Present:** Dawn Bristol, Elaine Wells, Cheryl Smith, Diane Kowaleski

**Absent:** Jim Petreszyn

**Recording Secretary:** Angela Miller

**Others Present:** 4 Public

Motion to accept minutes: Elaine Wells made a motion to accept October minutes, it was seconded by

Dawn Bristol

AYES: Dawn Bristol, Elaine Wells, Cheryl Smith, Diane Kowaleski

NAYS:

**Old Business:** Daniel Catherman, site plan proposal for haunted house and hay ride located on Johnson Road – 190.01-33. SP-0219-2007 Fee \$ 50.00

A Motion Was Made by Elaine Wells and seconded by Dawn Bristol to approve Daniel Catherman’s site plan.

AYES: Dawn Bristol, Elaine Wells, Diane Kowaleski, Cheryl Smith

NAYS:

**New Business:** David Bardoun, land Surveyor, Irving Mengel property located at 940 Co Rte 4, 223.00-04-12 applying for 2 lot subdivision. The board reviewed the subdivision application and made recommendations. Public Hearing set for December 11, 2007 at 7:30pm.

A Motion Was Made by Dawn Bristol and seconded by Elaine Wells to adjourn the meeting at 7:30pm

AYES: Dawn Bristol, Elaine Wells, Cheryl Smith, Diane Kowaleski

NAYS:

Meeting reopened at 7:39pm by Diane Kowaleski.

**Public Hearings:** Brian Steele, Co Rte 45, 204-02-11 public hearing opened at 7:39pm. The board reviewed the proposed subdivision and made recommendations. Public hearing closed at 7:46pm.

A Motion Was Made by Dawn Bristol and seconded by Elaine Wells to adjourn the meeting at 7:46pm

AYES: Dawn Bristol, Elaine Wells, Cheryl Smith, Diane Kowaleski

NAYS:

Respectfully submitted by, Angela Miller - Planning Board Secretary

**Dog Control Report:** Supervisor Johnson read Chad’s report:

14 Calls, 5 Dogs picked up, 4 Redeemed, 1 Euthanized for a total mileage of 176.1

**Code Enforcement Officer Report:** Supervisor Johnson read Joe’s report:

**October 2007**

**Inspections**

<b>Construction Inspections</b>	<b>42</b>
<b>Manufactured Home Inspections</b>	<b>0</b>
<b>Fire Safety Inspections</b>	<b>4</b>
<b>Code Violation Inspections</b>	<b>17</b>
<b>Mobile Park Inspections</b>	<b>3</b>
<b>Junkyard Inspections</b>	<b>2</b>
<b>Complaint of Violation Inspections</b>	<b>11</b>
<b>Total Inspections</b>	<b>79</b>

Building Permits

	This Report	Year to Date	Totals
Permits Issued	3	82	82
Fees Collected	\$255.00	\$3755.00	\$3755.00
To Supervisor	\$255.00	\$3755.00	\$3755.00

Bulletin Board

Just a note. Storing combustible materials in the general area of heat producing equipment or fuel gas appliances can be very dangerous, keep all materials at least 6' back from these units!!  
*Respectfully Submitted, Joseph Fiumara -Code Enforcement Officer*

**Assessor:** Supervisor Johnson stated that Marty had a previous commitment but had left her with a report. The state has approved a cold war veteran's exemption that town and county would need to adopt if they want to implement it. Marty suggested to wait at this time as changes are being made to the law and no one is accepting it at this time until the changes are completed. The change is in the way of proof. Currently a veteran would have to show a cold war certificate which is probably lost so the change would be to eliminate this form of proof. Marty thinks it is a good idea. Town Board would have to do a Resolution in order to adopt it. Marty apologized for not being at the meeting.

**Historian Annual Report:** Supervisor Johnson read Beverly's report:

This past year brought a new memorial for veterans to the Town Park, through the efforts of Eagle Scout candidate Matthew Morse. He took the data base that was prepared by this office and used it to make a very impressive memorial to the veterans of Palermo. I felt he needed a ceremony to mark this occasion so I arranged for a ceremony on Memorial Day weekend. A good crowd gathered to see the memorial and recognize Matthew for all his hard work. As part of the project, he refurbished the old Honor Roll and mounted it on the wall at the pavilion at the park. This memorial should last a long time and I know that the veterans of the area are grateful for the recognition.

Once again I place flowers on the graves in the abandoned cemeteries in Palermo. I feel it is a worthy thing to do to remember those who have gone on but have no family to remember them. It also gives some of the groups in Palermo a chance to do a service project. The girl scout troop helped to put the flowers in Clifford and Upsons Corners and the Methodist Church Sunday School children put them on at Sayles Corners Cemetery.

I provided materials for the Sandy Creek Fair for display and sale during the Fair. When time permits, I volunteer to work in the Heritage Building where the historical displays and materials are sold.

I asked for bids on fixing the headstones at Sayles Corners Cemetery from the three monument companies in the county. Because of health problems for myself and my husband, I forgot that I had not received any bids until August. At that point in time, I decided to let it go for this year and try again next year. I need to keep reminding them because they get busy and forget to contact me.

**PLANS FOR NEXT YEAR**

- History Day is scheduled for September of 2008
- The cemetery fences need painting once again. I am considering asking the Girl Scouts

to help with this as a service project.

- Re-submit bids to monument companies for repair of stones at Sayles Corners
- Try to get (JAR Monument moved from side of driveway in Park over to the Veterans Memorial site.

Respectfully submitted, Beverly Beck - Town of Palermo Historian

**Motion to accept Reports:**

- **A MOTION WAS MADE** to accept the reports by Councilman Hilton and seconded by Barry Trimble.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

**Motion to pay Bills:** General #336- 365 totaling \$24,080.52

Highway #224 - 262 totaling \$40,106.42

Motion to pay bills by Councilman Hilton seconded by Councilman Pettit.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

**Old Business:** Councilman Hilton talked to Peter Cedrone- had received the same fax as the Town Clerk on the second proposal for the structural work at the garage. First proposal was from MG Fabrications in the amount of \$3240.00 and the second one from Jet Enterprises at \$4100.00. Discussion took place on the work to be done. Councilman Trimble voiced concern that the fax from Jet came from MG. Councilman Hilton stated that Jet didn't have a fax and he told them to contact MG. Councilman Trimble asked if okay with not prevailing rate, Councilman Hilton stated yes, because of the small project and price is well under \$10,000. The price in under the original budgeted one of \$8,000.00.

**Resolution No. 37 – Accept Proposal for Garage**

**Whereas** the Town Board Town of Palermo has reviewed proposals for repair of beam structure at the highway garage, now therefore on a motion made by Councilman Hilton and seconded by Councilman Trimble

**Be it Resolved** as follows:

- the Town Board hereby accepts the proposal set forth by MG Fabrication to repair the garage with one steel column, temporary shoring and 1-1/2" round for structural strengthen to beam in the amount of \$3,240.00
- MG Fabrication is to provide the Town of Palermo with a certificate of insurance naming the Town of Palermo as also insured.
- Peter Cedrone is to supervise the project as stated in a previous agreement.

Resolution introduced by Councilman Hilton seconded by Councilman Trimble

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

More discussion took place on the work to be done.

Councilman Hilton stated that he gave Jim a copy of what he had drawn for the walk trail at the park and had received one from Jim that was pretty much the same. Discussion on the walk trail took place on 1/8 mile vs. 1/4 mile and how they both could be fitted into the area around the

playground, pavilion and not in the way of the ball field. More discussion took place and estimated cost of \$24,000 for a ¼ mile track. Councilman Hilton suggested they can put the ¼ mile track as an alternative on the bid. The bidding process should happen in early to mid-March to get the proper costs. Town Board was in agreement that the drawings looked good and to go forward. Councilman Hilton will contact Peter Cedrone.

Patrick Key asked while they were paving if they would do the tennis court/basketball area over. Councilman Hilton stated that will have to look at it to see what it needs. May only need a sealer that local people would be able to do.

Councilman Hilton stated to get insurance certificate with Palermo also named from MG Fabrications and to get a certified copy of the Resolution to Mr. Cedrone.

**New Business:** Supervisor Johnson stated the December meeting needs to be changed due to Christmas. The workshop will be moved to the 11<sup>th</sup> and the regular meeting to be held on the 18<sup>th</sup>.

**Public Session:** no one spoke

**Adjournment:** Motion to adjourn was made at: 7:43 pm by Councilman Pettit seconded by Councilman Trimble.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

Respectfully Submitted,

Jean Gulliver  
Palermo Town Clerk

**WORKSHOP**  
**December 11, 2007**

**PALERMO TOWN HALL**  
**7:00pm**

Those present at the workshop were:

**Present:** Councilman Trimble entered at 7:06pm  
Councilman Pettit  
Councilman Hilton  
Supervisor Johnson

**Absent:**

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Jim Pettit, Highway Superintendent elect; Julie Schmeling, Bookkeeper; Gary Gulliver, Councilman elect.

The following discussions took place:

- Advertising for annual positions. Gary Gulliver suggested they advertise for all annual positions and not just those that didn't reapply. Councilman Trimble stated he had had some people upset that there are too few people in positions. Town Clerk to advertise for the yearly positions.
- Bookkeeper gave report on schooling she attended. Julie discussed with the Town Board Inventory of assets, money management and the Board's Responsibilities, competitive bidding, conflicts of interest and reserve funds.
- Last inventory was done in the 1990s. Discussed if we have credit card policies and a list of who has what.
- Competitive bidding – it was discussed anything purchased over \$10,000 needs to bid such as sand, salt, asphalt, gravel, etc... unless it is being bought on state bid then the voucher needs to have the state bid number on it. Discussed procurement policy. Law now allows internet quotes to be accepted.
- Conflicts of interest needs to be taken up with the town attorney. Julie stated that the comptrollers office will not answer her questions on that subject –has to be a board member to contact the town attorney.
- Reserve funds. Julie stated that if you have too much money then some can go into a retirement reserve fund, would be a way to keep money and not have to spend it.
- Return to schooling. Julie stated she would like to attend the advanced class again next year – there was lot to absorb. She stated that Town Board members can also take it.
- Inventory, Councilman Hilton suggested after the first of the year to do a town inventory of everything at the garage and the hall.
- Vacuum cleaner – Julie asked if it can be fixed or a new one to be bought. Suggested to have Jim take a look if need a new one, get one.
- Nothing from Mark May on the union grievance, Joe is in contact with Cedrone and will be going over the paperwork
- Julie to check to see if purchases can be made with the county without bidding.
- Fuel and mowing bids need to be advertised.
- Fill Board vacancy. Councilman Pettit stated it would be a nice gesture to bring Gary on Board, let past be past and start anew, Councilman Trimble stated he is fine with it and had brought it up before, Councilman Hilton stated he has no issue, Supervisor Johnson stated to wait and start new at the first of the year. Councilman Trimble stated that it may be a lot of paperwork for just two more weeks.

**Adjournment:** -\*A MOTION WAS MADE to adjourn at 8:05pm by Councilman Trimble seconded by Councilman Pettit.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

**NAYS:**

Respectfully Submitted,  
Jean Gulliver

Palermo Town Clerk

**January 3, 2006**

**Workshop/Swearing-in**

**Palermo Town Hall**

## **December Regular Meeting - Town Hall**

**December 18, 2007**

Supervisor Johnson called the meeting to order at 7:07pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

**Present:** Supervisor Johnson  
Councilman Trimble  
Councilman Pettit entered at 7:04pm  
Councilman Hilton

**Absent:**

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** John Rice, Highway Superintendent entered at 7:11pm left at 7:50pm; Jim Delong, Custodian; Tammy Swartz, Janitor; Julie Schmeling, Bookkeeper. 4 members of the public

**Corrections to Minutes:** None

**Motion to accept minutes:** Councilman Hilton made a motion to accept the minutes, it was seconded by Councilman Trimble.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

**Petitions to the Board:** None

**Resolutions:** Supervisor Johnson read proposed Resolutions:

38 – Transfer of Funds and Encumbrance

39 - Hold over of Offices

**Public Comment on Resolutions:** None

**Resolutions Approval:**

### **Resolution No. 38 Transfer of Funds and Encumbrance**

**Be it Resolved** the Town Board has reviewed the bills for December and authorize the Supervisor to make the following transfers:

**General** From: A1990.4 Contingent in the amount of \$578.72 to:

A1220.4 Supervisor Contractual in the amount of \$16.92

A1670.4 Printing and Mailing in the amount of \$258.06

A3620.4 Safety Inspection Contractual in the amount of \$52.54

A5132.4 Garage Contractual in the amount of \$251.20

**Highway** From: DA5110.1 General Repairs Personal Services in the amount of to:

DA5142.4 Snow Removal Contractual in the amount of \$7,283.46

**Be it Also Resolved** the Town Board authorizes the Supervisor to encumber funds to pay outstanding bills on the highway side in the amount of \$10,000 for known outstanding invoices but unknown exact amounts including but not limited to American Rock Salt Company and Mirabito Energy Products and for other outstanding invoices at the close of December 31<sup>st</sup> .

Also on the general side of \$5,000 for an undetermined amount for MG Fabrications and any other outstanding invoice as of December 31<sup>st</sup>.

Resolution introduced by Councilman Trimble seconded by Councilman Pettit.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

**Resolution No 39 – Hold over of Offices**

**Whereas** the Town Board Town of Palermo will be reviewing annual positions for the Town of Palermo now therefore

**Be It Resolved** the Town Board Town of Palermo will hold the people of the following positions over until appointments are made at the 2008 Organizational meeting in January:

- Dog Control Officer
- Deputy Dog Control Officer
- Code Enforcement Officer
- Deputy Code Enforcement Officer
- Planning Board Member
- Board of Appeals member
- Planning Board Secretary
- Board of Appeals Secretary
- Custodian
- Janitor
- Historian

Resolution introduced by Councilman Hilton seconded by Councilman Trimble.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

**Correspondence:** upcoming various civil service examinations

**Reports**

**Supervisor's Report:**

General Fund Checking	\$491,228.33	General Fund Money Market	\$107,329.10
General Capital	\$ 78,359.93	Highway Fund Checking	\$180,257.85
Highway Capital	\$151,034.35	Highway Money Market	\$ 10,372.30
Park Reserve	\$ 3,554.01	Park Capital	\$ 12,191.62

**Town Clerk's Report:** Town Clerk gave her report:

For the month of November a total of \$430.97 was turned over to the Supervisor with \$152.38 of that being for dog licenses. \$135.12 was collected for the County Treasurer for dog licenses and \$57.00 to Ag & Markets for spay/neutering program.\$224.91 was collected for sportsman licenses for the DEC and \$22.50 to NYS Dept of Health for marriage licenses. A total of \$870.50 was collected.

With Christmas, New Years, end of year closing of my books and tax bill preparation, my office will be closed Dec 24<sup>th</sup> - January 1<sup>st</sup>. Tax collection will start January 2<sup>nd</sup>. Tax bills should be expected shortly after Christmas, I spoke with Rick Hogan today and our bills should be ready by Friday for pickup.

Happy Holidays to everyone. Best wishes to John as his term ends soon.  
Jean Gulliver Palermo Town Clerk

**Highway Superintendent Report:**

John stated most of the month was spent sanding and plowing and there was a ice storm on Thanksgiving Day. He stated the following statistics: 30" of snow in 30 days, 15 out of 30 days was snow and ice, 1280 work hours, 263 overtime hours, 420 machine hours, 2022 gallons of diesel used, 328 gallons of gas, 2500 tons sand and ice control, and 500 tons of salt.

**Planning Board:** Supervisor Johnson read Planning Board minutes:

December 11, 2007

Jim Petreszyn opened the meeting at 7:02pm.

**Present:** Dawn Bristol, Elaine Wells, Jim Petreszyn, Cheryl Smith, Diane Kowaleski

**Absent:**

**Recording Secretary:** Angela Miller

**Others Present:** 4 Public

**Motion to accept minutes:** Diane Kowaleski made a motion to accept November minutes, it was seconded by

Dawn Bristol

**AYES:** Dawn Bristol, Elaine Wells, Jim Petreszyn, Cheryl Smith, Diane Kowaleski

**NAYS:**

**Old Business:** None

**New Business:** None

**Public Hearings:** Brian Steele, Co Rte 45, 204-02-11 public hearing opened at 7:30pm. The board reviewed the 2 lot subdivision application. There was no public comment. Public hearing closed at 7:31pm.

SD-06-2007 Fee \$50.00

**A Motion Was Made** by Diane Kowaleski and seconded by Dawn Bristol to approve Brian Steele's 2 lot subdivision.

**AYES:** Dawn Bristol, Elaine Wells, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

**NAYS:**

Irving Mengel, Co Rte 4, 223.00-04-12.0 public hearing opened at 7:43pm. The board reviewed the 2 lot subdivision application. There was no public comment. Public hearing closed at 7:44pm.

SD-07-2007 Fee \$50.00

**A Motion Was Made** by Diane Kowaleski and seconded by Dawn Bristol to approve Irving Mengel's 2 lot subdivision.

**AYES:** Dawn Bristol, Elaine Wells, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

**NAYS:**

**Correspondence:** Town Topic & Rural Future

**A Motion Was Made** by Cheryl Smith and seconded by Diane Kowaleski to adjourn the meeting at 7:59pm

**AYES:** Dawn Bristol, Elaine Wells, Jim Petreszyn, Cheryl Smith, Diane Kowaleski

**NAYS:**

Respectfully submitted by, Angela Miller - Planning Board Secretary

**Dog Control Report:** Supervisor Johnson read Chad's report:

1 Call, for a total mileage of 31.6

**Code Enforcement Officer Report:** Supervisor Johnson read Joe's report:  
**November 2007**

**Inspections**

<b>Construction Inspections</b>	<b>40</b>
<b>Manufactured Home Inspections</b>	<b>0</b>
<b>Fire Safety Inspections</b>	<b>9</b>
<b>Code Violation Inspections</b>	<b>11</b>
<b>Mobile Park Inspections</b>	<b>2</b>
<b>Junkyard Inspections</b>	<b>0</b>
<b>Complaint of Violation Inspections</b>	<b>14</b>
<b>Total Inspections</b>	<b>76</b>

**Building Permits**

	<b>This Report</b>	<b>Year to Date</b>	<b>Totals</b>
<b>Permits Issued</b>	<b>4</b>	<b>86</b>	<b>86</b>
<b>Fees Collected</b>	<b>\$520.00</b>	<b>\$4275.00</b>	<b>\$4275.00</b>
<b>To Supervisor</b>	<b>\$520.00</b>	<b>\$4275.00</b>	<b>\$4275.00</b>

**Bulletin Board**

*Just a note:*

**Chimneys should be cleaned periodically depending on the fuel source and amount of use. Please check with us, if you are not sure how often your particular type should be cleaned or swept.**

Respectfully Submitted, Joseph Fiumara - Code Enforcement Officer

**Custodian Report:** Jim stated that while the highway was pushing banks back by the kennel the backhoe slid into the new storage building. He got a quote from Sandy Creek shed for \$200.00 to fix it. John stated he had submitted a claim and our insurance deductible is \$250.00

**-\*A MOTION WAS MADE** to have Sandy Creek Shed come out and repair the shed for \$200.00 by Councilman Trimble and seconded by Councilman Hilton.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

**Motion to accept Reports:**

**- A MOTION WAS MADE** to accept the reports by Councilman Hilton seconded by Councilman Pettit.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

**-\*A MOTION WAS MADE** to enter into executive session at the request of the Highway Superintendent for the purpose of personnel matters at 7:20pm by Councilman Hilton seconded by Councilman Pettit.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

**-\*A MOTION WAS MADE** to close executive session at 8:03pm by Councilman Trimble and seconded by Councilman Hilton.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

**Motion to pay Bills:** General #366 - 407 totaling \$7,642.19

Highway #264 - 283 totaling \$16,281.24

Motion to pay bills by Councilman Pettit seconded by Councilman Hilton.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

**Old Business:** Town Board discussed letter by Peter Cedrone for the change orders needed for the column structures at the highway garage. The change orders were as follows;

1. column replacement needed a larger footing, revise base plate and drill for new anchors as it wasn't anchored to the footing at a cost of and added \$710.00
2. deduct cost of -\$150.00 to eliminate some 1 ½" round for beam support
3. on the existing column to reinforce column by welding, 4 2x2 angles the entire length , fabricate new ½" base plate – weld at existing column, drill and epoxy 4 stainless steel anchors at an added cost of \$940.

**-\*A MOTION WAS MADE** to approve change orders 1,2, and 3 as per MG Fabrications as modified for structure at the highway garage in the amounts listed by Councilman Hilton seconded by Councilman Pettit.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

Discussion took place concerning the painting, pointing of blocks and addition of the garage took place. Joe has the plans and will be taking care of it.

**-\*A MOTION WAS MADE** to authorize the Supervisor to purchase another time clock for the highway to be installed by the custodian by Councilman Hilton seconded by Councilman Trimble.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

Discussed inventory of the town – one hasn't been done in many years and Julie has provided paperwork for one to be completed by each department. More discussion took place. Inventory sheets are to be given out with a letter stating they need to be completed and back into the Supervisor by February 12<sup>th</sup>'s workshop. A copy will be place in the Supervisor's and Town Clerk's office.

**New Business:**

Town Clerk stated the judges are requesting that a panic button be place somewhere on the bench for security reasons. A quote from Volney Multiplex in the amount of \$145.00 was given.

*November Town Board Meeting, Town Hall*

*November 27, 2007*

**-\*A MOTION WAS MADE** to authorize the installation of a security button in the meeting hall to be installed by Volney Multiplex in the amount of \$145.00 by Councilman Pettit and seconded by Councilman Trimble.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

Town Board scheduled organizational workshop and meeting to be held on January 8<sup>th</sup> starting at 6:30pm.

Public Session: none

**Adjournment:** Motion to adjourn was made at: 8:27pm by Councilman Pettit seconded by Councilman Trimble.

**AYES:** Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

**NAYS:**

:

Respectfully Submitted,

Jean Gulliver  
Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA  
DECEMBER 18, 2007**

Meeting Begins – 7:00p.m.

Call to Order by the Supervisor

Pledge to the Flag with a Moment of Silence

Roll Call by Town Clerk

Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary) **\*\* Requested by Highway Superintendent – Personnel Reasons**

Reading of Resolutions/ Public Comments or Questions on Resolutions

Resolution Approval

37-Transfer of Funds

Communications:

Reports:

Supervisor	Town Clerk	Highway	Code Enforcement
Dog Control	Assessor	Planning Board	Board of Appeals
Custodian	Rec Director	County Legislature	

Motion to Accept Reports

Motion to Pay Bills:

General No. 366 to 407 Total: \$ 7,642.19

Highway No. 264 to 283 Total: \$ 16,281.24

Old Business:

New Business: Schedule Organizational workshop and meeting

Public Session

Adjournment

Meeting Schedule:

Workshop/Organizational meeting –To be announced

Workshop: January 15<sup>th</sup> at 7:00pm

Regular Meeting: January 22<sup>nd</sup> at 7:00pm